

LOCAL FUND AUDIT, DHENKANAL, ODISHA

CATEGORY : N A C,General

Audit Report No : 104751/AR/2015-2016-DHENKANAL

PARA: 1 TITLE SHEET

| | | |
|----|--|--|
| 1 | Name of the Institution : | Bhuban NAC |
| 2 | Year of Accounts under Audit : | 2014-2015 |
| 3 | Name of the Local Authority during the year of A/Cs : | DR.TAPASWINI GURU,E.O. 01-04-2014 TO 15-12-2014 SRI RASHMI RANJANA DAS,E.O 15-12-2014 TO 31-03-2015 |
| | Name of the Local Authority at the time of Audit : | SRI RASHMI RANJANA DAS,E.O. |
| 4 | Duration of Audit : | 18-05-2015 To 12-08-2015 (Mandays Consumed :- 25) |
| 5 | Name of the Auditors : | ASWINI KUMAR MISHRA - Lead Auditor(18-05-2015 to 12-08-2015) |
| 6 | Name of the Reviewing Officer : | KAILASH CH. MOHARANA(Audit Superintendent) |
| 7 | Date of submission of report by Reviewing officer : | 01-09-2015 |
| 8 | Entry Conference Date : | 18-05-2015 |
| 9 | Exit Conference Date : | 14-10-2015 |
| 10 | Name of the District Audit Officer : | ANAMA CHARAN ROUT |
| 11 | Date of approval of report by District Audit Officer : | 03-11-2015 |

PARA: 2 PHYSICAL VERIFICATION

| S/no | Name | Value | Remarks |
|------|---|-----------|---------|
| 1 | Cash in hand | 19-5-2015 | nil |
| 2 | Measurement Books | 19-5-2015 | nil |
| 3 | ServicePostage Stamps | 19-5-2015 | nil |
| 4 | unused parking collection receipt books | 19-5-2015 | nil |
| 5 | unused rent collection receipt books | 19-5-2015 | nil |
| 6 | Miscellaneous Receipt Books | 19-5-2015 | nil |

Comments

As per Rule-20(A) OLFA rules 1951 physical verification was conducted on 19-05-2014 before transaction adhering to Rule-111 OGFR .Stock Registers are tiny & pretty old. The pages do not sustain human touch. Immediate action may be taken to change such old stock registers and maintained fresh and good quality registers by carrying out the balance position of stock to new register & compliance reported to audit.

PARA: 3 LIST OF VERIFIED RECORDS
A : List Of Verified Records/Register

| Sino | List Records/Register |
|------|---|
| 1 | Stock & Store Register of Municipality |
| 2 | Measurement Book |
| 3 | Contract Agreement Form |
| 4 | Contract Certificate |
| 5 | Stock account of Receipt Forms |
| 6 | Tax collector's daily collection register |
| 7 | Stock Register of Stationery |
| 8 | Stamp Account |
| 9 | Register of Grants |
| 10 | Miscellaneous Receipts |
| 11 | Advance Ledger |
| 12 | Register of adjustments |
| 13 | Periodical Increment Certificate |
| 14 | Salary Bills |
| 15 | Register of Bills |
| 16 | Challan |
| 17 | Subsidiary Cash Book |
| 18 | Budget Estimate |
| 19 | Abstract of the Budget Estimate |
| 20 | Schedule for the Budget Estimate |
| 21 | Cashier's Cash Book |

B : List of Records/Registers not Produced to Audit

| Sino | List Records/Register |
|------|--|
| 1 | Register of Works |
| 2 | Miscellaneous Supply Bill |
| 3 | Nominal Muster Roll (NMR) |
| 4 | Register of Estimates & Allotments |
| 5 | Register of Distrainted property & sales |
| 6 | Warrant register |
| 7 | Form of inventory & Notice |
| 8 | Distraint Warrant Register |
| 9 | Notice of demand for tax u/s-161 of OM Act |
| 10 | Progress statement of collection of taxes |
| 11 | Tax collector's Ledger |
| 12 | Arrear Demand Register |
| 13 | Tax Receipt Form |
| 14 | Register of writes off of demands |
| 15 | Assessment List |
| 16 | Tax Ledger (personal A/C of Tax Payers) |
| 17 | Demand and Collection Register |
| 18 | Form of appeal petition |
| 19 | Register of Petitions |
| 20 | Mutation Register |
| 21 | Stock account of Tickets used for daily collection of Market fees |
| 22 | Register of Interest Bearing Securities |
| 23 | Daily Collection Register |
| 24 | Arrear List |
| 25 | Ledger of Lessees |
| 26 | Jamabandi Register |
| 27 | Register of Rents for which there is fixed demand |
| 28 | Register of Lands |
| 29 | License Register for Drivers and Owners of Carriages plying for hire |
| 30 | Stock account of License Number Plates |
| 31 | Register of Quarterly & Annual account of Expenditure |
| 32 | Annual Account of Receipts and Expenditure |
| 33 | Establishment Audit Register |
| 34 | Register of Investments |
| 35 | Loan Register |
| 36 | Appropriation Register of Loan Funds |
| 37 | Register of the Tax on Carriages, Carts, Horses and Other animals |

| | |
|----|--|
| 38 | License for Carriages, Carts, Horses Other and animals |
| 39 | Application for License for Carriage, Cart, Horses and Other animals |
| 40 | Register of Outstanding Advances |
| 41 | Deposit Ledger |
| 42 | Register of outstanding deposits |
| 43 | Register of Quarterly & Annual account of Receipt |
| 44 | Abstract Register of Receipts |
| 45 | Abstract Register of Expenditure |
| 46 | Permanent Advance Account |
| 47 | Voucher of Recoupment of Permanent Advance Account |
| 48 | Absentee Statement |
| 49 | Subsidiary account of special taxes |

C : List of Records/Registers not Maintained

| SIno | List Records/Register |
|------|-----------------------|
|------|-----------------------|

Comments

3.1.Non-Maintenance of Prescribed documents, Registers etc for 2013-14;(AOSP-8 to 9)

Inspite of repeated objections and suggestion imparted in last and previous audit reports the following irregularities in maintenance of records and registers are found still persisting .No sincere steps appear to have been taken to maintain the same . The Executive Officer is therefore once again impressed upon to look into the matter personally and to ensure early maintenance of following registers and records in order to have a better shape of accounts in future.

- i)Register of Outstanding Advances
- ii)Deposit Ledger
- iii)Investment Register
- iv)Loan Register
- v)Register of undisbursed Pay & Allowances
- vi)Assets Register.
- vii)Surcharge Register & Audit check register.

Apart from the above following irregularities of activities in preparation of accountsand registers were noticed.

- 1) Expenditure on office establishment and general administration was not restricted to 5% of the income of the NAC as required under Rule 174 of OM Rulle-1953.
- 2) Half yearly Physical verification of Stock & Stores have not been conducted as required under Rule 346 of OM Rules 1953 , which should be conducted at a regular intervals of 6 months.
- 3) DCB Register of taxes both arrear & Current have not been maintained properly since long.
- 4) Reconciliation of accounts figures with collection figures of DCB was not done as required under Rules 199 to 201 of OM Rules 1953.
- 5) Demand List of Licence fees as required under section 290 of the Odisha Municipality Act 1950 were not prepared before the beginning of the year
- 6) Arrear demand were not checked by the E.O as required under Rule 187 of OM Rules 1953.
- 7) Annual accounts of receipts & expenditure as required under Rule 144 & 145 of OM Rule has not been maintained.

In response to Audit objection memo issued on the above score the Executive Officer replied that steps are being taken to follow the audit instructions which is felt traditional in view of the last and previous Audit Reports. In view of the reply of the local authority the attention of the competent higher authorities are hereby drawn in the matter to ensure proper maintenance of the above said records / registers as recommended by audit.

PARA: 4 FINANCIAL POSITION

Bhuban NAC - 2014-2015

| S/no | Name of the Cash Book | OB as on Date | Opening Balance(In Rs:) | Receipt during the Year under Audit(In Rs:) | Total(In Rs:) | Expenditure during the Year under Audit(In Rs:) | Closing Balance as per Audit (DD MM YYYY) | Closing Balance(In Rs:) | Closing Balance as per (DD MM YYYY) Cash Book | Closing Balance(In Rs:)(CASH BOOK) | Difference (In Rs:) | Remarks |
|------|-----------------------|---------------|-------------------------|---|--------------------------|---|---|-------------------------|---|------------------------------------|---------------------|---------|
| 1 | accountant cash book | 01-04-2014 | 7620372 3.47 | 58376859. 00 | 13458058 2.47 | 52911211. 00 | 31-03-2015 | 8166937 1.47 | 31-03-2015 | 8166937 1.47 | 0.00 | |
| | GRAND TOTAL | | 7620372 3.47 | 58376859. 00 | 13458058 2.47 | 52911211. 00 | | 8166937 1.47 | | 8166937 1.47 | 0.00 | |

Comments

4.1 .NON MAINTENANCE OF DOUBLE ENTRY ACCRUAL BASED ACCOUNTING SYSTEM (DEABAS) AS PER ODISHA MUNICIPAL

(ACCOUNTS) RULES -2012 (OMAR) IN Bhuban NAC W.E.F 1 ST OCTOBER 2013 ;

It is to mention here that adoption of modern accrual based double entry system of accounting was first mandatory for ULB level reform set by the Govt. of India. The State Govt. decided to introduce double entry system of accrual based accounting in ULBs across the state during 2007. The Odisha Municipal (Accounts) Rules, 2012 was notified in July 2012 requiring all Municipality / NACs to maintain their books of account on accrual basis under the double entry system of book-keeping and data based formats. As per the directive of Govt. in H&UD Deptt (O) issued vide Letter No-24970 /HUD,BBSR Dtd 7.8.2013 and Odisha Municipal (Accounts) Rules 2012, it was claimed that the cash book is being maintained in Double Entry Accrual Based Accounting System (DEABAS) in Bhuban NAC with effect from October 2013, but on verification, It was found that the cash book was not maintained as per DEABAS in full fledged manner as on 31.3.2015, as such the audit was conducted on Manual cash book. Due to non-maintenance of cash book in DEABAS as per Odisha Municipal Rule-2012 the very purpose of the above directive of the Govt. was defeated.

Hence the Executive Officer was advised to ensure early maintenance of the above accounting system prescribed by the Govt before next round of audit.

4.2 The head-wise details of receipts and expenditure as computed in above table have been furnished in Annexure-I(A) & I (B) respectively and uploaded in report.

Details of C.B. as on 31.3.2015.

- i.Cash in hand :- Nil
 - ii.cash in shape SB deposit:-64908347.82
 - iii.Cash in PL Account :-16761023.65
- TOTAL :-81669371.47**

The details of liquid Assets & Liability positions of the NAC as on 31.03.2015 is furnished below.

| Liability | | Assets | |
|--|------------------------|--|------------------------|
| Particulars | Value | Particulars | Value |
| Un-spent balance of Grants | Rs. 58818169.00 | Cash in hand/in Treasury/in Bank account | Rs. 81669371.47 |
| Loan refundable | Rs. 935225.00 | Advance recoverable | Rs. 1446853.23 |
| Unremitted Govt. dues (Vat, Cess & Royalty etc.) | Rs. 36050.00 | Outstanding Taxes & Rents | Rs. 1745218.72 |
| Deposit refundable | Rs. 644188.00 | | |
| Un-spent salary payable for the month 03/15 | Rs. 427623.00 | | |
| Pension Contribution payable | Rs. 15269.00 | | |
| CPF of staff Depositable | Rs. 63500.00 | | |
| Energy charges payable | Rs. 5192556.00 | | |
| Water charges payable | Rs. 1284258.00 | | |
| TOTAL | Rs. 67416838.00 | TOTAL | Rs. 84861443.42 |

It would be seen from above position of Assets and Liabilities that the Assets of the NAC exceeds over the Liability to the tune of Rs. 17444605.42 as on 31.03.2015. which gives clear idea that the financial position of the NAC is sound. Hence it is suggested to the NAC Authorities that all the possible steps may be taken to keep the constant of its financial stability forever.

4.3. Annual Budget and estimate

As per rule 76 of Odisha municipality rule 1953 the annual budget should be placed before council on or before 1st February and the copy of the budget should be sent to Government through the District Magistrate for approval. Accordingly the annual budget estimate for the financial year 2014-15 has been approved by the council vide its resolution of No- 49(Spl)/26.3.2013 and transmitted to Govt.in H & UD Department through the District Collector, Dhenkanal vide Lt No – 631/23-05-2014 of the NAC The budget estimate approved by the H & UD Department and communicated to the executive officer Bhuban NAC could not be produced before Audit for necessary record and reference.

The details of budgetary provision in respect of receipt, & expenditure has been furnished below along with figures of actual receipt, expenditure for a comparative study .

(A) Receipt

| Sl. No. | Head of Account | As per budgetary provision | As per Actual. | % of difference | Rmarks |
|---------|---|----------------------------|-----------------------|-----------------|--------|
| 1. | Rate and taxes | 5,50,000.00 | 2,77,545.00 | | |
| 2. | License and other fee | . 5,60,500.00 | . 14,780.00 | | |
| 3. | Receipt under Spl. Act. | . 2,00,000.00 | 0.00 | | |
| 4. | Revenue derived from Municipal Property | . 15,85,000.00 | . 68,850.00 | | |
| 5. | Grants and Contribution | . 14,08,80,000.00 | 3,78,09,823.00 | | |
| 6. | Miscellaneous | . 18,01,000.00 | . 2,02,05,861.00 | | |
| 7. | Extra Ordinary Debt. | . 35,00,000.00 | . 0.00 | | |
| | TOTAL | 14,90,76,500.00 | 5,83,76,859.00 | 60.85 % | |

(B) Expenditure

| Sl. No. | Head of Account | As per budgetary provision | As per Actual. | % of difference | Remarks |
|---------|---------------------------------------|----------------------------|--------------------|-----------------|---------|
| 1. | General Admin. and collection charges | 9590000.00 | 3588688.00 | | |
| 2. | Public Safety | 3520000.00 | 3443194.00 | | |
| 3. | PH & Sanitation | 22270000.00 | 4130811.00 | | |
| 4. | Public Conveyance | 3055000.00 | 0.00 | | |
| 5. | Public Conveyance & Works | 93800000.00 | 33297161.00 | | |
| 6. | Public Institution | 2000000.00 | 0.00 | | |
| 7. | Miscellaneous & Extra Ordinary Debt. | 13803000.00 | 8451357.00 | | |
| | TOTAL | 148038000.00 | 52911211.00 | 64.26 % | |

It would be revealed from the above comparative statements that the achievement of receipts and collections of funds is about Rs.583.76,lakhs which is 60.85% less than the provisions kept in annual budget estimate for the year 2013-2014. Similarly the total expenditure ,incurred on different heads during the year under audit Rs.529.11 lakhs which is 64.26% less than the figures determined in annual budget estimate . As such the budget estimate of the NAC cannot be said a realistic one.

In keen sense of observations of the aforesaid discrepancies occurred between the figures of Annual accounts & Budget Estimate of the NAC it would be revealed that the amounting figures of the budget estimates was actually not determined basing upon the actual amounts of receipts and expenditure incorporated in the Annual accounts of preceding year as well as current year up to months of September-2014. In query it was intimated that the annual accounts of the NAC was not prepared properly due to lack of maintenance of cash book in time.

It is worthwhile to mention here that such un-realistic budget estimate can't help to fulfil the coverage of financial policies adopted by the local authority during a financial year. Since budget is considered as an instrument, which insists the authorities of an organization for management of financial administrations elaborately, sincere efforts should therefore be taken by the NAC Authority to prepare a more realistic and streamlined budget.

Hence the local authority is advised to take the tangible steps henceforth to prepare more realistic and streamlined budget for the coming years in order to achieve better result from the financial strategies adopted therein.

4.4. Maintenance of Annual Accounts

The Annual Accounts of receipts and expenditure as require under Rule-144 & 145 of OM Rules was not maintained properly for the year 2014-15. The maintenance of same need be ensured henceforth & compliance reported to audit.

4.5. Sinking fund:-

As per sec-III of OM Act 1950 Rule 20(d) of OLFA Rule -1951 provision should be made for sinking fund ,where loan has been incurred by the ULB to clear off the liability. But no such fund has been created by the NAC during the year under audit.

4.6. Non-maintenance of Flexi Account in Bank for parking of Funds of centrally sponsored scheme.

During the period under audit it was observed that a total sum of Rs.24099204.00 as detailed below has been retained as on 31.03.2015 towards unutilized funds of centrally sponsored schemes implemented in the NAC.

| Sl. Name of Scheme | Funds detailed |
|-------------------------------|--------------------|
| 1. BRGF Fund | 2180083.00 |
| 2. TFC Fund | |
| i.performance based incentive | 4212000.00 |
| ii.Gen.ares basic | 4926398.00 |
| iii.SWM Prog. | 2450083.00 |
| iv.Road& Bridges | 7330000.00 |
| 3.BRGF Workshop | 1175500.00 |
| 4. MPLAD | 779707.00 |
| 5.SJSRY | 1045433.00 |
| T O T A L | 24099204.00 |

The above amounts are kept in different nationalized banks in shape of deposits in S. B. accounts instead of keeping them in flexi accounts. In this context it may be pointed out that the Govt. in Finance Department (O) has instructed vide their Letter No. 35425/ F. Dt.12.10.2012 to keep the funds of centrally sponsored plan schemes in Flexi Accounts so that higher interest accruals from such funds can be achieved to expand the coverage of the scheme without affecting fund flow for scheme.But it is a matter of concern that such procedure was not followed during the year under audit. As a result the NAC was deprived of to achieve higher accrual of interest amount than the normal interest paid by the Bank on S.B.A/c deposit.

Hence attention of the Executive Officer is invited in this regard and suggested to do the needful as per the above instruction forthwith to convert the SB A/Cs to Flexi A/C in order to achieve high returns for smooth coverage of the schemes without affecting fund flow for scheme and fact reported to audit.

4.7. Operation of multiple bank accounts for individual scheme funds:-

As per Govt. guide line all money received under different program and activities shall forth with be deposited with the interest bearing saving bank accounts which are approved by the Govt. and the interest occurred is to be treated as additional resources of the scheme for utilization of the concern schemes.

On checking of the bank pass book w.r.t accountant cash book the following irregularities were noticed on operation of bank account.

1-35 saving bank accounts were operated by the NAC at different branches of the same /different banks.

2-Multiple bank accounts were opened under one scheme funds at different branches.

3-In respect of bank accounts maintained the pass books were updated with only accumulated interest without only transaction.The details are given below;

| SL.NO. | NAME OF THE BANK | A/C NO. | RECEIPT | EXP. |
|--------|------------------|-------------|----------|------|
| 1 | SBI,BHUBANA | 11656080933 | 170.00 | 0.00 |
| 2 | SBI,BHUBANA | 11656080933 | 88.00 | 0.00 |
| 3 | SBI,BHUBANA | 11656081030 | 366.00 | 0.00 |
| 4 | SBI,BHUBANA | 11656081041 | 595.00 | 0.00 |
| 5 | SBI,BHUBANA | 30394243862 | 36185.00 | 0.00 |
| 6 | CANARA | 10931 | 10156.00 | 0.00 |
| 7 | CANARA | 13385 | 809.00 | 0.00 |

| | | | | |
|----|--------|--------|----------|------|
| 8 | CANARA | 118408 | 14802.00 | 0.00 |
| 9 | DGB | 2348 | 4061.00 | 0.00 |
| 10 | DGB | 3422 | 2241.00 | 0.00 |
| 11 | DGB | 3758 | 523.00 | 0.00 |
| 12 | DGB | 7155 | 1591.00 | 0.00 |
| 13 | DGB | 5797 | 420.00 | 0.00 |

On issue of objection memo in this regard the local authority replied the steps will be taken to maintain one account for one scheme. However, the local authority is advised to close the above accounts which are not operated since long and the balance in the pass books take to respectively scheme account and compliance reported.

4.8. Cash and account branch of NAC shall be kept Distinct:-

As per rule-68 of the Odisha municipal rule -1953 the cash and account branches office shall be kept distinct from each other.

It was seen that the NAC followed the above rule. Hence no comment.

4.9. Non-issue of miscellaneous receipts against cheques/BDS:-

As per rule -157 of OM rules 1953 for all receipts including those received in forms of cheques or BDS acknowledgement is to be made by issuing receipts in form no.xxxiv.

On checking of receipts side of the cash book w.r.t BD register and MR books it was seen that no money receipt has been issued towards acknowledgement of receipts. The details available from BD register is given below;

| SL.NO. | CH.NO./BD NO. | AMOUNT | PURPOSE |
|--------------|-----------------------|------------------|----------------------|
| 1 | 912235/7.5.14 | 100000.00 | HARICHANDRA SAHAYATA |
| 2 | | 68460.00 | COST OF TENDER PAPER |
| 3 | | 64680.00 | COST OF TENDER PAPER |
| 4 | | 44310.00 | COST OF TENDER PAPER |
| 5 | 913092/20.8.14 | 100000.00 | HARICHANDRA SAHAYATA |
| 6 | 373157/14.8.14 | 7000.00 | DONATION FROM SBI |
| 7 | 203595/19.8.14 | 5000.00 | DONATION FROM SBI |
| 8 | 265714,265715/22.8.14 | 10500.00 | COST OF TENDER PAPER |
| 9 | 009581/10.10.14 | 2100.00 | COST OF TENDER PAPER |
| 10 | 9582/10.10.14 | 2100.00 | COST OF TENDER PAPER |
| 11 | 9862/13.11.14 | 630.00 | COST OF TENDER PAPER |
| 12 | 9863/13.11.14 | 630.00 | COST OF TENDER PAPER |
| 13 | 9864/13.11.14 | 4200.00 | COST OF TENDER PAPER |
| 14 | 9921/14.11.14 | 2100.00 | COST OF TENDER PAPER |
| 15 | 9922/14.11.14 | 2100.00 | COST OF TENDER PAPER |
| 16 | 728079/9.10.14 | 2100.00 | COST OF TENDER PAPER |
| 17 | 728097/9.10.14 | 2100.00 | COST OF TENDER PAPER |
| 18 | 668280/9.10.14 | 4200.00 | COST OF TENDER PAPER |
| Total | | 422210.00 | |

On issue of objection memo in this regard the local authority replied nothing except remarking for future guideline.

The reply of the local authority is not admissible as conduct of such transaction violates Rule-157 of OM Rule-1953. However, the local authority is advised to abandon to receive the money without issue of misc. receipt henceforth.

PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE

Bhuban NAC - 2014-2015

| S/no | Name of the Bank | A/C No. | Closing Balance Date As on (dd/mm/yyyy) | Closing Balance in Pass Book(In Rs:) (A) | Closing Balance in Bank Date Cash Book (dd/mm/yyyy) | Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B) | Difference(In Rs:)(A-B) | Remarks |
|------|---------------------|-------------|---|--|---|---|-------------------------|---------|
| 1 | S.B.I Bhubana | 11656080933 | 31-03-2015 | 4361.31 | 31-03-2015 | 4361.31 | 0.00 | |
| 2 | S.B.I Bhubana | 11656080944 | 31-03-2015 | 2314.62 | 31-03-2015 | 2272.62 | 42.00 | |
| 3 | S.B.I Bhubana | 11656081029 | 31-03-2015 | 16314626.39 | 31-03-2015 | 14610798.39 | 1703828.00 | |
| 4 | S.B.I Bhubana | 11656081030 | 31-03-2015 | 9574.69 | 31-03-2015 | 9399.69 | 175.00 | |
| 5 | S.B.I Bhubana | 11656081041 | 31-03-2015 | 15572.71 | 31-03-2015 | 15287.71 | 285.00 | |
| 6 | S.B.I Bhubana | 30345384831 | 31-03-2015 | 111834.00 | 31-03-2015 | 115907.00 | -4073.00 | |
| 7 | S.B.I Bhubana | 30324506969 | 31-03-2015 | 551842.00 | 31-03-2015 | 484805.00 | 67037.00 | |
| 8 | S.B.I Bhubana | 30345382041 | 31-03-2015 | 1914.00 | 31-03-2015 | -11463.00 | 13377.00 | |
| 9 | S.B.I Bhubana | 33496603282 | 31-03-2015 | 942553.00 | 31-03-2015 | 942553.00 | 0.00 | |
| 10 | S.B.I Bhubana | 11656080172 | 31-03-2015 | 0.00 | 31-03-2015 | 2661.00 | -2661.00 | |
| 11 | S.B.I Bhubana | 3047436208 | 31-03-2015 | 1085442.00 | 31-03-2015 | 901150.00 | 184292.00 | |
| 12 | S.B.I Bhubana | 30394243882 | 31-03-2015 | 816793.00 | 31-03-2015 | 804940.00 | 11853.00 | |
| 13 | S.B.I Bhubana | 30711601944 | 31-03-2015 | 13033275.00 | 31-03-2015 | 11043056.00 | 1990219.00 | |
| 14 | S.B.I BHUBAN | 16562831 | 31-03-2015 | 567033.00 | 31-03-2015 | 567033.00 | 0.00 | |
| 15 | CANARA BANK, BHUBAN | 10931 | 31-03-2015 | 261538.00 | 31-03-2015 | 236762.00 | 24776.00 | |
| 16 | CANARA BANK, BHUBAN | 13385 | 31-03-2015 | 20830.00 | 31-03-2015 | 20450.00 | 380.00 | |
| 17 | CANARA BANK, BHUBAN | 11649 | 31-03-2015 | 1092840.10 | 31-03-2015 | 1073060.10 | 19780.00 | |
| 18 | CANARA BANK, BHUBAN | 117205 | 31-03-2015 | 7294481.00 | 31-03-2015 | 1441130.00 | 5853351.00 | |
| 19 | CANARA BANK, BHUBAN | 21094 | 31-03-2015 | 54676.00 | 31-03-2015 | 44676.00 | 10000.00 | |
| 20 | CANARA BANK, BHUBAN | 117457 | 31-03-2015 | 3219238.00 | 31-03-2015 | 3169981.00 | 49257.00 | |
| 21 | CANARA BANK, BHUBAN | 117929 | 31-03-2015 | 8644020.00 | 31-03-2015 | 6981145.00 | 1662875.00 | |
| 22 | CANARA BANK, BHUBAN | 118408 | 31-03-2015 | 372223.00 | 31-03-2015 | 359343.00 | 12880.00 | |
| 23 | CANARA BANK, BHUBAN | 118409 | 31-03-2015 | 4299216.00 | 31-03-2015 | 4088897.00 | 210319.00 | |
| 24 | DGB, BHUBAN | 2348 | 31-03-2015 | 80986.00 | 31-03-2015 | 62944.00 | 18042.00 | |
| 25 | DGB, BHUBAN | 3422 | 31-03-2015 | 58571.00 | 31-03-2015 | 57543.00 | 1028.00 | |
| 26 | DGB, BHUBAN | 3758 | 31-03-2015 | 13688.00 | 31-03-2015 | 13458.00 | 230.00 | |
| 27 | DGB, BHUBAN | 3919 | 31-03-2015 | 198602.00 | 31-03-2015 | 194703.00 | 3899.00 | |
| 28 | DGB, BHUBAN | 7155 | 31-03-2015 | 41595.00 | 31-03-2015 | 40835.00 | 760.00 | |
| 29 | DGB, BHUBAN | 5797 | 31-03-2015 | 11234.00 | 31-03-2015 | 11039.00 | 195.00 | |
| 30 | DGB, BHUBAN | 3468 | 31-03-2015 | 3482.00 | 31-03-2015 | 3052.00 | 430.00 | |
| 31 | ICICI, BHUBAN | 044 | 31-03-2015 | 5268283.00 | 31-03-2015 | 5268283.00 | 0.00 | |
| 32 | ICICI, BHUBAN | 205 | 31-03-2015 | 3652000.00 | 31-03-2015 | 3652000.00 | 0.00 | |
| 33 | ICICI, BHUBAN | 003 | 31-03-2015 | 3759200.00 | 31-03-2015 | 3759200.00 | 0.00 | |
| 34 | ICICI, BHUBAN | 004 | 31-03-2015 | 497666.00 | 31-03-2015 | 394783.00 | 102883.00 | |
| 35 | PNB, BHUBAN | 13534 | 31-03-2015 | 4730973.00 | 31-03-2015 | 4542302.00 | 188671.00 | |
| | GRAND TOTAL | | | 77032477.82 | | 64908347.82 | 12124130.00 | |

Reconciliation

Bank Reconciliation Statement on Accounts of Bhuban NAC F.Y-2014-15

| Bank Reconciliation Statement on Accounts of Bhuban NAC F.Y-2014-15 | | | | |
|--|---------------|-------------------------|---|---------------|
| i. Closing balance as per cash book | | | | 81669381.47 |
| ii. Add. Cheque Issued but not presented for Payment. As per detailed below | | | | |
| Date | Ch.No. | Name of the Bank | Deion | Amount |
| 25.03.15 | 483269 | SBI-1944 | Cheque Issued but not presented for Payment | 500000.00 |
| 25.03.15 | 483270 | SBI-1944 | -do- | 56491.00 |
| 25.03.15 | 483271 | SBI-1944 | -do- | 118670.00 |
| 28.02.15 | 483258 | SBI-1944 | -do- | 171855.00 |
| 23.03.15 | 483260 | SBI-1944 | -do- | 60777.00 |
| 23.03.15 | 483263 | SBI-1944 | -do- | 166350.00 |
| 23.03.15 | 483266 | SBI-1944 | -do- | 122552.00 |
| 23.03.15 | 483268 | SBI-1944 | -do- | 100419.00 |
| 23.03.15 | 483267 | SBI-1944 | -do- | 350641.00 |
| 04.03.15 | 414253 | SBI-029 | -do- | 15107.00 |
| 20.03.15 | 414266 | SBI-029 | -do- | 6624.00 |
| 31.03.15 | 414278 | SBI-029 | -do- | 37603.00 |
| 31.03.15 | 414289 | SBI-029 | -do- | 6554.00 |
| 31.03.15 | 414292 | SBI-029 | -do- | 2000.00 |
| 31.03.15 | 414291 | SBI-029 | -do- | 5000.00 |
| 31.03.15 | 414294 | SBI-029 | -do- | 13000.00 |
| 31.03.15 | 414294 | SBI-029 | -do- | 3600.00 |
| 31.03.15 | 414294 | SBI-029 | -do- | 3800.00 |
| 31.03.15 | 414295 | SBI-029 | -do- | 17500.00 |
| 31.03.15 | 414296 | SBI-029 | -do- | 69225.00 |
| 31.03.15 | 414296 | SBI-029 | -do- | 7500.00 |
| 31.03.15 | 414297 | SBI-029 | -do- | 20000.00 |
| 31.03.15 | 414281 | SBI-029 | -do- | 508635.00 |
| 10.02.15 | 009248 | SBI-029 | -do- | 4066.00 |
| 20.03.15 | 414265 | SBI-029 | -do- | 3000.00 |
| 27.03.15 | 414269 | SBI-029 | -do- | 1000000.00 |
| 27.03.15 | 414270 | SBI-029 | -do- | 500000.00 |
| 31.03.15 | 414282 | SBI-029 | -do- | 300000.00 |
| 31.03.15 | 414284 | SBI-029 | -do- | 12122.00 |
| 31.03.15 | 414283 | SBI-029 | -do- | 1200.00 |
| 30.03.15 | 414277 | SBI-029 | -do- | 100000.00 |
| 10.02.15 | 009249 | SBI-029 | -do- | 13810.00 |
| 31.03.15 | 414285 | SBI-029 | -do- | 5034.00 |
| 31.03.15 | 414287 | SBI-029 | -do- | 9446.00 |
| 31.03.15 | 414288 | SBI-029 | -do- | 6930.00 |
| 31.03.15 | 414293 | SBI-029 | -do- | 25000.00 |
| 04.03.15 | 354354 | SBI-6969 | -do- | 19000.00 |

| | | | | | |
|--------------|--------|-----------|------|----------------|-------|
| 28.02.15 | 720551 | PNB-13534 | -do- | 98064.00 | |
| 28.02.15 | 720551 | PNB-13534 | -do- | 10000.00 | |
| 28.02.15 | 720552 | PNB-13534 | -do- | 15000.00 | |
| 28.02.15 | 720552 | PNB-13534 | -do- | 10300.00 | |
| 28.02.15 | 720552 | PNB-13534 | -do- | 14400.00 | |
| 31.03.15 | 720558 | PNB-13534 | -do- | 6599.00 | |
| 03.02.15 | 720542 | PNB-13534 | -do- | 10000.00 | |
| 23.03.15 | 732091 | CB-117929 | -do- | 97950.00 | |
| 31.03.15 | 728080 | CB-21094 | -do- | 10000.00 | |
| 30.03.15 | 732072 | CB-117205 | -do- | 20000.00 | |
| 30.03.15 | 732070 | CB-117205 | -do- | 20000.00 | |
| 30.03.15 | 732075 | CB-117205 | -do- | 20000.00 | |
| 31.03.15 | 732076 | CB-117205 | -do- | 1200.00 | |
| 30.03.15 | 732069 | CB-117205 | -do- | 20000.00 | |
| 30.03.15 | 732074 | CB-117205 | -do- | 20000.00 | |
| 30.03.15 | 732071 | CB-117205 | -do- | 20000.00 | |
| 31.03.15 | 000059 | ICICI-004 | -do- | 15254.00 | |
| 31.03.15 | 000058 | ICICI-004 | -do- | 87629.00 | |
| TOTAL | | | | 4859907 | 48599 |

iii. Add. Discrepancy rolling since long but not reconciled till date

82546

Sub-Total from (i to iii)

94783949

Deduct deposit of following cheques are shown to have deposited in cash book but amounts are not credited in Bank account as on 31.3.2015.

| Date | Ch.No. | Name of the Bank | Deion | Amount | |
|----------|--------|------------------|---|-----------|--|
| 25.03.15 | 483271 | SBI-029 | Cheque deposited in Bank but not cleared. | 118670.00 | |
| 31.03.15 | 000059 | SBI-029 | Cheque deposited in Bank but not cleared. | 15254.00 | |
| 28.02.15 | 483258 | SBI-029 | Cheque deposited in Bank but not cleared. | 171855.00 | |
| 04.03.15 | 354354 | SBI-029 | Cheque deposited in Bank but not cleared. | 19000.00 | |
| 23.03.15 | 483260 | SBI-029 | Cheque deposited in Bank but not cleared. | 60777.00 | |
| 23.03.15 | 483263 | SBI-029 | Cheque deposited in Bank but not cleared. | 166350.00 | |
| 23.03.15 | 483266 | SBI-029 | Cheque deposited in Bank but not cleared. | 122552.00 | |

| | | | | | |
|---|--------|---------|---|------------------|--------------------|
| 23.03.15 | 483268 | SBI-029 | Cheque deposited in Bank but not cleared. | 100419.00 | |
| 31.03.15 | 224925 | SBI-029 | Cheque deposited in Bank but not cleared. | 10500.00 | |
| 31.03.15 | 869772 | SBI-029 | Cheque deposited in Bank but not cleared. | 10500.00 | |
| 31.03.15 | 869769 | SBI-029 | Cheque deposited in Bank but not cleared. | 10500.00 | |
| 31.03.15 | 869729 | SBI-029 | Cheque deposited in Bank but not cleared. | 2100.00 | |
| 31.03.15 | 869761 | SBI-029 | Cheque deposited in Bank but not cleared. | 630.00 | |
| 31.03.15 | 869770 | SBI-029 | Cheque deposited in Bank but not cleared. | 630.00 | |
| 31.03.15 | 869727 | SBI-029 | Cheque deposited in Bank but not cleared. | 630.00 | |
| 31.03.15 | 315100 | SBI-029 | Cheque deposited in Bank but not cleared. | 80000.00 | |
| 31.03.15 | 674258 | SBI-029 | Cheque deposited in Bank but not cleared. | 100000.00 | |
| | | | TOTAL | 990367.00 | 990367.00 |
| Closing balance as per pass book | | | | | 93793582.00 |

It would seen from the above bank reconciliation statement that a sum of Rs.8254661.00 , is rolling out of Rs.9053879.00 from the financial year 2012-13,as referred in AR No.40175/2013-14 without proper reconciliation. No steps have been by the local authority to reconcile the amount, even after elapsing of two years which reveals the callousness of the NAC authority. As per letter No.15847/dt.27.04.2013 of the Govt. In Finance Deptt.the DDO should maintain a register for reconciliation of receipts and disbursement of scheme fund. Again it is clearly instructed vide Letter No.690-XIV-Aud-1/2003/F dt.21.09.2001 of the Govt. In Finance Deptt. that the local authority is solely responsible for preparation of the bank reconciliation statement. But in spite of issue of such directives no steps appear to have been taken by the local authority for reconciliation of the above discrepancy.

Hence attention of Higher Administrative Authority is invited in this regard to look in to matter and instruct to ensure proper reconciliation of the discrepancy amounts in order to avoid future complications of loss and mis-utilisation of council fund.

RECONCILIATION OF PL A/C WITH THAT OF TREASURY PASS BOOK.

A. CB as per PL a/c cash book as on 31.3.2015 = 16761023.65

B.CB as per Treasury Pass book as on 31.3.2015 =16761023.65

C. Difference

= Nil

PARA: 6 STOCK POSITION

Bhuban NAC - 2014-2015

| S/no | Material/ Item | Opening Balance | Receipt | Issued | Closing Balance As per Audit | As per stock register | Remarks |
|------|-------------------------|-----------------|---------|--------|------------------------------|-----------------------|---|
| 1 | MDM Rice (Primary & UP) | 62.65740 | 0.00 | 0.00 | 62.66 | 62.65740 | As per AR No-46400/AR/2014-15 Dhenkanal |

Comments

In spite of objection and suggestion imparted in last AR No.40175/AR/2013-14/DKL no compliance appears to have been submitted by the local authority regarding the existence of balance stock of rice whether the same are in consumable stage. Since the cost of above balance stock has been suggested for recovery by the last audit and surcharged against the then E.O. & HC vide para-12.1. of the above mentioned report the present is therefore awaited the result without any comment.

Non-Maintenance of Dead stock Register.

As per provision laid down under Rule-106 of OGFR-Vol-I an account of dead stock, such as Plants, machinery, furniture, Fixtures & equipments etc. should be maintained in a register in Form -6 and a separate page shall be allotted to each article of the stock for record of its transactions in respect of receipt, issue and balance thereof. Further the articles of dead stock should be get verified by the Head of Office at least once in a year and the result of verification should be recorded in the inventory as adhered to Rule-106(iv) of OGFR Vol.I.

But it was observed that no dead stock register has been maintained by the NAC in spite of purchase of several items of such stock for office use. Hence the local Authority is advised to emphasize on the above matter and suggested to maintain the stock register forthwith and get verified the same by the authority competent in order to restrict misutilisation and loss of stock & stores of NAC and compliance reported to audit.

However the stock position of different articles acquired by purchase as on 31.03.2015 is furnished in table below.

| STATEMENT FIXED ASSETS OF BHUBAN NAC F/Y 2014-15 | | | | | | |
|--|------------------------------|-------------|-------------|-------------------------------------|-----------------------------------|--|
| SL.NO. | NAME OF THE ASSETS | F/Y 2012-13 | F/Y 2013-14 | Opening Balance As on Dt.01.04.2014 | Purchased During The Year 2014-15 | Total No Of Assets As on Dt.31.03.2015 |
| 1 | Computer-Desktop | 2 | 1 | 3 | 3 | 6 |
| 2 | Broadband | 1 | | 1 | 1 | 2 |
| 3 | UPS | 1 | 2 | 3 | 2 | 5 |
| 4 | TABLE | 1 | | 1 | 9 | 10 |
| 5 | TYPEWRITER | 2 | | 2 | 0 | 2 |
| 6 | HP PHOTO COPIER MACHINE 1020 | 2 | | 2 | 0 | 2 |
| 7 | HP PRINTER | 2 | 1 | 3 | 2 | 5 |
| 8 | CAMERA | 3 | | 3 | 0 | 3 |
| 9 | QURH STTING MACHINE | 2 | | 2 | 0 | 2 |
| 10 | CONCRETE CUBS | 1 | | 1 | 0 | 1 |
| 11 | WATER COOLER | 1 | | 1 | 0 | 1 |
| 12 | TRACTOR | 1 | | 1 | 0 | 1 |
| 13 | CESSPOOL | 1 | | 1 | 0 | 1 |
| 14 | TRICYCLE | 16 | | 16 | 0 | 16 |
| 15 | WHEEL BARROW | 20 | | 20 | 0 | 20 |

| | | | | | | |
|-----------------------|------------------|-----------|------------|------------|------------|------------|
| 16 | SPARYER | 9 | | 9 | 0 | 9 |
| 17 | TRAILOR | 1 | | 1 | 0 | 1 |
| 18 | AUTO TIPPER | 1 | | 1 | 0 | 1 |
| 19 | DUMPER | 1 | | 1 | 0 | 1 |
| 20 | CHAIRS | | 100 | 100 | 2 | 102 |
| 21 | AIR CONDITIONER | | 2 | 2 | 0 | 2 |
| 22 | COOLER | | 2 | 2 | 0 | 2 |
| 23 | STABILISER | | 2 | 2 | 0 | 2 |
| 24 | GENERATOR | | 1 | 1 | 0 | 1 |
| 25 | CRIMPTING TOOL | | 1 | 1 | 0 | 1 |
| 26 | PEN DRIVE | | 1 | 1 | 0 | 1 |
| 27 | TALLY SOFTWARE | | 1 | 1 | 0 | 1 |
| 28 | STEEL ALMIRAH | | | 0 | 7 | 7 |
| 29 | DOOR CLOSER | | | 0 | 1 | 1 |
| 30 | DUST BIN | | | 0 | 100 | 100 |
| 31 | INCUMBENCY BOARD | | | 0 | 1 | 1 |
| 32 | RACK | | | 0 | 2 | 2 |
| 33 | CALCULATOR | | | 0 | 3 | 3 |
| 34 | CATRIDGE | | | 0 | 3 | 3 |
| 35 | CC CAMERA | | | 0 | 10 | 10 |
| 36 | SCANNER | | | 0 | 1 | 1 |
| GRAND TOTAL :- | | 68 | 114 | 182 | 147 | 329 |

PARA: 7 INVESTMENT

Bhuban NAC - 2014-2015

| S/no | Opening Balance of Investment as on (DD MM YYYY) | Opening Balance(In Rs:) | Amount Encashed during the Year under Audit(In Rs:) | Total(In Rs:) | Amount Invested during the Year under Audit(In Rs:) | Closing Balance as per (DD MM YYYY) Audit | Closing Balance Audit(In Rs:) | Closing Balance as per (DD MM YYYY) Investment Ledger | Closing Balance Investment Ledger(In Rs:) | Difference(In Rs:) | Remarks |
|------|--|-------------------------|---|----------------|---|---|-------------------------------|---|---|--------------------|---------|
| 1 | 01-04-2014 | 500.00 | 0.00 | 500.00 | 0.00 | 31-03-2015 | 500.00 | 31-03-2015 | 500.00 | 0.00 | |
| 2 | 01-04-2014 | 750.00 | 0.00 | 750.00 | 0.00 | 31-03-2015 | 750.00 | 31-03-2015 | 750.00 | 0.00 | |
| 3 | 01-04-2014 | 1000.00 | 0.00 | 1000.00 | 0.00 | 31-03-2015 | 1000.00 | 31-03-2015 | 1000.00 | 0.00 | |
| 4 | 01-04-2014 | 5.00 | 0.00 | 5.00 | 0.00 | 31-03-2015 | 5.00 | 31-03-2015 | 5.00 | 0.00 | |
| 5 | 01-04-2014 | 500.00 | 0.00 | 500.00 | 0.00 | 31-03-2015 | 500.00 | 31-03-2015 | 500.00 | 0.00 | |
| | GRAND TOTAL | 2755.00 | 0.00 | 2755.00 | 0.00 | | 2755.00 | | 2755.00 | 0.00 | |

DETAILS OF CB ON INVESTMENT & Comments :

Section 115 of the Odisha Municipal Act, 1950 provides that the Municipality / NAC may invest any money not required for immediate expense, either Govt. security or in any other form with approval of the State Govt.

Non-maintenance of Investment Register:

Investment registers and records not maintained as per rule 48 Odisha municipal rule- 38. Basing upon the previous audit report the above figure has been incorporated. However, on issuing of objection memo the local authority failed to produce the same for physical verification. Audit suggests the details of the investment and connected files, registers, etc be produced to the next audit for verification.

Irregular and injudicious deposit of funds in fixed deposit:

During the course of Audit it was found that no fixed deposits have been made by the ULB concerned during a particular period either in the same bank /or other banks with a different rate of interest.

Pre-mature withdrawal of investment:

During the course of Audit it was found that no such pre-mature withdrawal of investment has been made.

Irregular retention of Grant Fund in Fixed Deposit:

During the course of Audit it was found that no such fixed deposit have been made out of Grant Fund.

PARA: 8 **ADVANCE**

Bhuban NAC - 2014-2015

| Sno | Advance Outstanding as on (DD MM YYYY) | Cashbook Name | Advance Outstanding (In Rs:) | Advance Paid during the Year under Audit(In Rs:) | Total(In Rs:) | Advance adjusted during the Year under Audit(In Rs:) | Advance Outstanding as per (DD MM YYYY) Audit | Advance Outstanding Audit (In Rs:) | Advance Outstanding as per (DD MM YYYY) Cash Book | Advance Outstanding Cash Book(In Rs:) | Difference (In Rs:) | Remarks |
|--------------------|--|----------------------|------------------------------|--|-------------------|--|---|------------------------------------|---|---------------------------------------|---------------------|---------|
| 1 | 01-04-2014 | accountant cash book | 1223353.23 | 1390000.00 | 2613353.23 | 1166500.00 | 31-03-2015 | 1446853.23 | 31-03-2015 | 1446853.23 | 0.00 | |
| GRAND TOTAL | | | 1223353.23 | 1390000.00 | 2613353.23 | 1166500.00 | | 1446853.23 | | 1446853.23 | 0.00 | |

Comments :

The details of advance position as on 31.3.15 is furnished below:

| SL.NO. | NAME DESIGNATION | VR.NO./DATE | AMOUNT OF ADVANCE OUT STANDING MORE THAN ONE YEAR | LESS THAN ONE YEAR | PURPOSE | Name of the Sanctioning Authority |
|---------------------------|-----------------------------|--------------|---|--------------------|------------------------------|-----------------------------------|
| 1-UPTO 2000-01 2001-02 | | | 713200.23 | | | |
| 2 | PRAFULLA KU JITHA EX E.O | 15/6.9.01 | 4000.00 | | | Sri P.C. Sitha, E.O. |
| 3 | PRAFULLA KU JITHA | 4/6.3.02 | 10000.00 | | | -do- |
| 4 | NARAHARI SAHOO EX CP | 16/6.9.01 | 3000.00 | | | -do- |
| | | TOTAL | 17000.00 | | | |
| 2002-2003 | | | | | | |
| 5 | BIKRAMA KESHARI DAS ,EX E.O | 18/17.12.02 | 10000.00 | | | Sri Arjun Sahoo, E.O. |
| 6 | LATE SAGA CH SAHOO SR.CLK | 39/6.01.03 | 10000.00 | | | Sri B.K. Das, E.O. |
| 7 | LATE NATH BEHERA,SWEEPER | 17/10.02.03 | 2000.00 | | | -do- |
| 8 | BIRANCHI NARAYAN MOHAPATRA | 40/16.3.03 | 3000.00 | | | -do- |
| 9 | SADASIV NAYAK,AT | 22/15.3.03 | 20000.00 | | | -do- |
| 10 | SADASIV NAYAK,AT | 48/15.3.03 | 10000.00 | | | -do- |
| | | TOTAL | 55000.00 | | | |
| 2003-04 | | | | | | |
| 11 | BIKRAM KESHARI DAS,EO | 25/7.8.03 | 10000.00 | | | Sri B.K. Das, E.O. |
| 2004-05 | | | | | | |
| 12 | SURESH SAHOO,EO | 84/30.3.05 | 701.00 | | PURCHASE OF SANITARY | Sri S.C. Sahoo (OES), EO |
| 13 | SURESH BHANDARI | 13/4.8.04 | 6952.00 | | PURCHASE OF BLEACHING POWDER | -do- |
| | | TOTAL | 7653.00 | | | |
| 2005-06 | | | | | | |
| 14 | DILLIP KU PATRA,EO | 3/12.4.06 | 50000.00 | | DIV.WORK | Sri Basudev DWivedi, E.O. |
| 15 | DILLIP KU PATRA,EO | 51/31.5.06 | 30000.00 | | DIV.WORK | -do- |
| 16 | KAILASH SWAIN,JR.CLK | 43/31.5.06 | 5000.00 | | COST OF PARKING RECEIPT BOOK | -do- |
| | | TOTAL | 85000.00 | | | |
| 2008-09 | | | | | | |
| 17 | SADASIV NAYAK,ATC | 102/6.4.08 | 10000.00 | | REPLACEMENT OF ELECTRIC POLE | Sri Sudhakar Naik, (OAS), EO |

| | | | | | | |
|---------|---|---------------|------------------|------------------|---------------------------------|---------------------------------|
| 18 | GAURANGA CH BEHERA, CONTRACT OR | 19/24.9.08 | 20000.00 | | DIV.WORK | -do- |
| 19 | GAURANGA CH BEHERA | 20/24.9.08 | 20000.00 | | DIV.WORK | -do- |
| | | TOTAL | 50000.00 | | | |
| 2009-10 | | | | | | |
| 20 | SADASIV NAIK,ATC | /25.3.10 | 60000.00 | | | Sri A.B. Parida, (AE), EO. |
| 2011-12 | | | | | | |
| 21 | Principal, MGITI, Bhuban | 4.5.11 | 100000.00 | | | Sri A.B. Parida, (AE), EO. |
| | | TOTAL | 100000.00 | | | |
| 2012-13 | | | | | | |
| 22 | JAGDISH NAIK, J.E | 35/15.1.13 | 5000.00 | | | Sri R.L. Singh, E.O. |
| 23 | KAILASH CHAR.NO-40175/13-14 SWAIN, JR. CLK | | 1500.00 | | | Sri Dr. Tapaswini Guru, E.O. |
| | | TOTAL | 6500.00 | | | |
| 2014-15 | | | | | | |
| 24 | SATYABRATA SAHOO, ATC | 69/11.6.14 | | 20,000.00 | BY ELECTION ON WORD NO.-15 | Sri Dr. Tapaswini Guru, E.O. |
| 25 | RABINDRA BEHERA, ATC | KU419/20.1.15 | | 65,000.00 | CELEBRATION OF REPUBLIC DAY | Sri Rashmi Ranjan Das, E.O. |
| 26 | HALADHARA DEHURY, ATC | 576/23.3.15 | | 200000.00 | DISTN. OF NEWLY SANCTION OAP | -do- |
| 27 | FESTIVAL ADVANCE | | | 57500.00 | FESTIVAL ADVANCE TO STAFF | -do- |
| | | TOTAL | | 342500.00 | | |

The statement showing the details of advance adjusted during the year under audit which was paid during the year prior to year under audit is furnished below.

| Sl. No. | Name & Designation of the advance holder | Vr. No/Date of payment of advance | Amount of advance paid | Vr. No/Date of adjustment of advance | Amount of advance adjusted. |
|---------|--|-----------------------------------|------------------------------|--------------------------------------|-----------------------------|
| 1. | Sri Chittaranjan Mishra, Contractor | 73/16.10.07 101/07.11.07 | Rs. 15000.00 Rs. 35000.00 | 32/02.05.2014 | Rs. 50000.00 |
| | | Total | Rs. 50000.00 | | Rs. 50000.00 |
| | Festival advances, as per detailed mention in last AR for the year 2013-14 adjusted vide Vr.2/dt.07.10.14 | | | | Rs.69000.00 |
| | Adv.paid during current year are adjusted out of Rs.1390000.00 | | | | Rs.1047500.00 |
| | Total Adjusted during 2014-15 | | | | Rs.11665000.00 |

Year wise break-up of outstanding advances:-

| | |
|--------------|--------------|
| Upto 2000-01 | Rs.713200.23 |
| 2001-02 | Rs.17000.00 |
| 2002-03 | Rs.55000.00 |
| 2003-04 | Rs.10000.00 |
| 2004-05 | Rs.7653.00 |
| 2005-06 | Rs.85000.00 |
| 2008-09 | Rs.50000.00 |
| 2009-10 | Rs.60000.00 |
| 2011-12 | Rs.100000.00 |
| 2012-13 | Rs.6500.00 |
| 2013-14 | NIL |
| 2014-15 | Rs.342500.00 |

| | |
|--------------|-------------------|
| TOTAL | 1446853.23 |
|--------------|-------------------|

As per Rule 136 to 140 of Odisha Municipal Rules, 1953 an 'Advance ledger' is to be maintained in each ULB recording separate accounts of advance for each person. Advances shall be regularly and promptly adjusted and any unspent balance of an advance shall be immediately refunded. The different accounts in the advance ledger shall be balanced quarterly and signed by the Executive Officer & thus an 'Outstanding Advance ledger' is to be maintained on quarterly basis.

It was seen that no such Advance ledger has been maintained by the NAC. Due to non maintenance of advance ledger, the position of advances has not been ensured properly in accordance with the transactions occurred in cash book. As a result of which no detailed list of the advances outstanding against different staff, and outsider agencies as on 31.3.2015 has been prepared by the Accounts Section of the NAC due to which follow up actions for adjustment of above outstanding advances are badly delayed.

Hence attention of the Council of the NAC is invited in this regard to insist the accounts section to achieve at first on priority basis the detailed list of the advance against whom the above mentioned old, and long outstanding advances are rolling unadjusted as on 31.3.2015, and then to initiate the follow-up actions for adjustment of same as early as possible. Action taken in this regard should be reported to audit

Further the attention of the higher authority is invited in this regard for taking need full action.

Advance Outstanding more than one year:

No advance is outstanding more than one year. Hence, no comment.

Non Adjustment of Long outstanding advance.

Rule, 138 of Orissa Municipal Rule, 1953 speaks that

1. Money shall not be advanced unless there is reason to believe that the work for which the money is required will be completed and paid for within the Financial year.
2. Advance shall be regularly and promptly adjusted.
3. Any unspent balance of an advance shall be immediately refunded.

Besides above in pursuance of G.O. No. 2221/F dt. 08.03.2002 read with Lt. No. 15179/DLFA dt. 28.09.2013 of Director Local Fund Audit, Odisha, advances remaining outstanding for more than one year is to be treated as loss to the Govt. fund. Such un-adjusted advances are to be suggested for recovery through surcharge proceedings as per the said G.O. by fixing up responsibility on the sanctioning authority who have sanctioned the advance but failed to adjust the same and the advance payee jointly. Further, in case where the auditee organisation does not disclose the information with regard to outstanding advances with supporting vouchers before audit, the officials and personnel in position of the relevant periods are also to be surcharged for total amount of outstanding advances. Subsequently the Govt. in Finance Deptt. in their Circular No. 114/F Dt. 05.01.2004 has clearly instructed that advance against Govt. transaction cash book of PS, ULBs & other organisation is also come under surcharge proceedings.

Comments on Advance.

As per provision of SR, 509 of Odisha Treasury Code (Vol-I) and Rule, 136 to 140 of OM Rules, 1953 and instruction of Finance Deptt., advance granted to contractors and individuals for departmental and allied purpose were required to be promptly adjusted within one month from the date of disbursement of advance by submitting details accounts and refunding balances if any. An advance ledger is to be maintained in each ULB recording person wise separate accounts of such advance as the same is to be balance and signed by the Executive Officer on quarterly basis. The Drawing and Disbursing Officer was responsible for any deviation of the same.

Rule, 14 of OGFR provides that every officer whose duties to render accounts on returns in respect of public money is responsible for their completeness and strict accuracy.

According to the Govt. instruction, each item of outstanding advances as appearing in the cash book of the DDO is to be analyzed and get adjusted within one month as delay in rendering detailed accounts may lead to misappropriation of funds.

PARA: 9 **GRANTS**

Bhuban NAC - 2014-2015

| S/no | Grants Outstanding as on (DD MM YYYY) | Grants Outstanding (In Rs:) | Grants Received during the Year under Audit(In Rs:) | Total(In Rs:) | Grants Spent during the Year under Audit(In Rs:) | Grants unspent as on (DD MM YYYY) | Grants unspent (In Rs:) | Remarks |
|------|---------------------------------------|-----------------------------|---|--------------------|--|-----------------------------------|-------------------------|---------|
| 1 | 01-04-2014 | 53057492.00 | 37766358.00 | 90823850.00 | 32758117.00 | 31-03-2015 | 58065733.00 | |
| | GRAND TOTAL | 53057492.00 | 37766358.00 | 90823850.00 | 32758117.00 | | 58065733.00 | |

Comments :

The opening balance of actual Grants at the beginning of the financial year 2014-15 i.e. as on 01.04.2014 has been considered to Rs.53077492.00 by the present audit instead of Rs.53785463.00 as shown by the last audit. The figures have been modified from the Grant statement and classified the unspent balance of other than grants, which were included in grant position previously. The revised statement of grants to the extent has been furnished in a statement below.

COMMENTS ON GRANTS :-

It would be revealed from the above table that a sum of Rs53057492.00 was outstanding towards unspent balance of grants relating to previous years for utilization at the beginning of the financial year 2014-15. During the year under audit grants to the extent of Rs.37766358.00 was allotted by the Govt. towards different programmes for utilization. Thus a total sum of Rs.90823850.00 was available in chest of NAC during the year 2014-15 for utilization on different schemes of the government. But out of this available fund a sum of Rs.32758117.00 only was utilized leaving the balance amount of Rs.58065733.00 at the end of the year under audit. As such the utilization of grant was found very low in comparison to the volume grants available with the NAC during the year under audit..

The reasons of low spending of grants were asked for to be pointed out to audit through issue of an audit objection statement. But no suitable compliance was furnished to audit in this context by the local authority. However it was learnt from the relevant records and registers that due to lack of proper vigilance, action plans, supervision and magnitude on financial management grants have not been utilised in a time frame in spite of their needs.

Hence attentions of the NAC Authorities are invited in this context and suggested to do the needful to utilize the unspent balance of grants in stipulated time for the greater interest of the urban people so that the very purpose of sanction of grants can be fulfilled.

year wise break up of unutilised grants is furnished below.

Due to non-maintenance of register of grants the head-wise details of unspent grants at the end of the financial year 2014-15 could not be ascertained properly by the audit and furnished in the report, similarly the year-wise break up of unutilized grants could not be traced out properly. However the same has been worked out basing upon the data incorporated in the last and previous audit reports, and reference from the records and registers as could be made available to audit and furnished below.

The Executive officer is however advised to maintain the above register with d entries made therein forthwith and produce to next audit for record of necessary information.

| Year | Amount |
|--------------|------------------------|
| Upto 2010-11 | Rs. 1631183.00 |
| 2011-12 | Rs. 4755264.00 |
| 2012-13 | Rs. 6584360.00 |
| 2013-14 | Rs. 14753357.00 |
| 2014-15 | Rs. 30341569.00 |
| TOTAL | Rs. 58065733.00 |

As per the provision made under Rule-171 of OGFR Vol-I grants received during a year should be utilized during the same financial year, or within one year from the date of their sanction. But it would be seen from the position of above pendency that unspent amounts of grants relating to previous years have been retained unduly in the chest NAC without refund to the funding authorities, as the same have not been utilized within the stipulated period of sanction. Hence the local authority is suggested to refund the unspent balance of grants to the sanctioning authorities, if there is no prospect of utilization as per the terms and conditions adhere to the sanction order of the respective grant, or utilize the same after obtaining the fresh approval from the sanctioning authorities of the grants wherever required and compliance reported to audit.

DETAILS OF GRANT RECEIVED DURING THE YEAR 2014-15:-

| SL.NO. | VR.NO./DATE | L.N/DATE | AMOUNT | REMARK |
|--------|----------------------|------------------------|--------------------|-------------------------------|
| 1 | 39/9.5.14 | 9301/HUD/2.5.14 | 3116000.00 | O.C |
| | 179/27.8.14 | 1450/HUD/19.7.14 | 3116000.00 | |
| | 199/14.10.14 | 19509/HUD/25.9.14 | 3116000.00 | |
| | 427/9.2.15 | 2016/HUD/20.1.15 | 3116000.00 | |
| | 461/21.2.15 | 4343/HUD/10.2.15 | 5941000.00 | |
| | | TOTAL | 18405000.00 | |
| 2 | 130/28.7.14 | 14916/HUD/25.7.14 | 1571000.00 | GENERAL AREA BASIC GRANT(TFC) |
| | 486/4.3.15 | | 1864000.00 | |
| | 275/20.11.14 | | 278000.00 | |
| | | TOTAL | 3713000.00 | |
| 3 | -/12.4.14 | ON LINE TRANSFER | 4648000.00 | BRGF |
| | | TOTAL | 4648000.00 | |
| 4 | 183/4.9.14 | 879(98)/SUDA/6.8.14 | 121500.00 | BRGF CAPACITY BUILDING |
| | | TOTAL | 121500.00 | |
| 5 | 243/10.11.14 | 19507/HUD/26.9.14 | 676000.00 | MV TAX |
| 6 | 440/16.2.15 | 3820/HUD/6.2.15 | 676000.00 | |
| | | TOTAL | 1352000.00 | |
| 7 | 315/19.12.14 | 22518/HUD/11.11.14 | 3652000.00 | DEVN. FUND |
| | | TOTAL | 3652000.00 | |
| 8 | 359/8.1.15 | CH.NO.-001449/24.11.14 | 448775.00 | MPLAD |
| | | TOTAL | 448775.00 | |
| 9 | 367/14.1.15 | 27747/HUD/27.12.14 | 50000.00 | FESTIVAL |
| | | TOTAL | 50000.00 | |
| 10 | 368/14.1.15 | 127/HUD/1.1.15 | 227000.00 | R.D GRANT |
| | 369/14.1.15 | 130/HUD/1.1.15 | 170000.00 | |
| | 370/14.1.15 | 133/HUD/1.1.15 | 630000.00 | |
| | | TOTAL | 1027000.00 | |
| 11 | 426/9.2.15 | | 400000.00 | MRB |
| | | TOTAL | 400000.00 | |
| 12 | 441/16.2.15 | 4751/HUD/12.2.15 | 20,00000.00 | ROAD AND BRIDGES |
| | | TOTAL | 20,00000.00 | |
| 13 | 488/9.3.15 | 7344/HUD/4.3.15 | 1159000.00 | ROAD AND BRIDGES |
| | | TOTAL | 1159000.00 | |
| 14 | 480/3.3.15 | 5986/HUD/25.2.15 | 489083.00 | SWM |
| | | TOTAL | 489083.00 | |
| 16 | CH.NO-912235/7.5.14 | | 100000.00 | HARICHANDRA |
| | CH.NO-913092/20.8.14 | | 100000.00 | SAHAYAT |
| | CH.NO-25349/8.1.15 | | 100000.00 | SAHAYAT |
| | | TOTAL | 300000.00 | |
| | | GRAND TOTAL | 37766358.00 | |

Statement Showing the details of Grant Receipt and Utilisation during the year 2014-15

| Sl. No. | Name of the scheme | O.B | Funds received during the year | Total Fund available | Expenditure | Un spent balance at the end of the year |
|-------------------|-----------------------------------|------------|--------------------------------|----------------------|-------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| A. Grants. | | | | | | |
| 1 | R.D | 2918247.00 | 1027000.00 | 3945247.00 | 882112.00 | 3063135.00 |
| 2 | Performance Based incentive (TFC) | 4212000.00 | 0.00 | 4212000.00 | 0.00 | 4212000.00 |

| | | | | | | |
|------------|--|------------|-------------|-------------|-------------|-------------|
| 3 | Octori Compensation | 7130359.00 | 18405000.00 | 25535359.00 | 11162693.00 | 14372666.00 |
| 4 | E.T. Grant | 28000.00 | 0.00 | 28000.00 | 0.00 | 28000.00 |
| 5 | MPLAD | 666182.00 | 448775.00 | 1114957.00 | 335250.00 | 779707.00 |
| 6 | MLALAD | 1421229.00 | 0.00 | 1421229.00 | 911341.00 | 509888.00 |
| 7 | Spl. Problem Fund | 550183.00 | 0.00 | 550183.00 | 0.00 | 550183.00 |
| 8 | Dev. Of Park & Greenery | 1627770.00 | 0.00 | 1627770.00 | 1072360.00 | 555410.00 |
| TFC | | | | | | |
| 9 | General are Basic | 1213398.00 | 3713000.00 | 4926398.00 | 0.00 | 4926398.00 |
| | SWM Programme | 1961000.00 | 489083.00 | 2450083.00 | 0.00 | 2450083.00 |
| | Road & Bridges. | 4171000.00 | 3159000.00 | 7330000.00 | 0.00 | 7330000.00 |
| 10 | BRGF | 8117064.00 | 4648000.00 | 12765064.00 | 10584981.00 | 2180083.00 |
| 11 | BRGF (Suda) for Work shop & capacity building. | 1254000.00 | 121500.00 | 1375500.00 | 200000.00 | 1175500.00 |
| 12 | SRC Grant | 1681751.00 | 0.00 | 1681751.00 | 20000.00 | 1661751.00 |
| 13 | Devloution Fund | 5154995.00 | 3652000.00 | 8806995.00 | 0.00 | 8806995.00 |
| 14 | SJSRY | 1315058.00 | 0.00 | 1315058.00 | 269625.00 | 1045433.00 |
| 15 | Motor Vehicle Grant | 2783956.00 | 1352000.00 | 4135956.00 | 3100627.00 | 1035329.00 |
| 16 | Construction of CC Road | 4585597.00 | 0.00 | 4585597.00 | 3602261.00 | 983336.00 |
| 17 | Mannual & Scavenger | 13000.00 | 0.00 | 13000.00 | 0.00 | 13000.00 |
| 18 | Unitied Fund | 82550.00 | 0.00 | 82550.00 | 0.00 | 82550.00 |
| 19 | Const. of Town Hall | 22019.00 | 0.00 | 22019.00 | 0.00 | 22019.00 |
| 20 | Const. of Market Complex | -35091.00 | 0.00 | -35091.00 | 0.00 | -35091.00 |

| | | | | | | |
|--------------|------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 21 | FDR | 2076513.00 | 0.00 | 2076513.00 | 0.00 | 2076513.00 |
| 22 | Const. of of Sweeper quarter | 30500.00 | 0.00 | 30500.00 | 0.00 | 30500.00 |
| 23 | Const. of Bathing Ghat | 1872.00 | 0.00 | 1872.00 | 0.00 | 1872.00 |
| 24 | Janata Souchalaya | 69000.00 | 0.00 | 69000.00 | 0.00 | 69000.00 |
| 25 | R.M. Work Shop | 5340.00 | 0.00 | 5340.00 | 0.00 | 5340.00 |
| 26 | Const. of NR Building. | 0.00 | 400000.00 | 400000.00 | 358867.00 | 41133.00 |
| 27 | Festival Grant | 0.00 | 50000.00 | 50000.00 | 0.00 | 50000.00 |
| 28 | Harish Chandra Sahayata | 0.00 | 300000.00 | 300000.00 | 258000.00 | 42000.00 |
| 29 | Election | 0.00 | 1000.00 | 1000.00 | 0.00 | 1000.00 |
| TOTAL | | 53057492.00 | 37766358.00 | 90823850.00 | 32758117.00 | 58065733.00 |

B. Other than Gratsns.

| | | | | | | |
|--------------------|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 1 | TLC | 37047.00 | 0.00 | 37047.00 | 0.00 | 37047.00 |
| 2 | SECC (Rem. To Enumerators) | 85860.00 | 0.00 | 85860.00 | 0.00 | 85860.00 |
| 3 | Rehabilitation to Handicapped | 48000.00 | 0.00 | 48000.00 | 0.00 | 48000.00 |
| 4 | MDM | 35422.00 | 0.00 | 35422.00 | 0.00 | 35422.00 |
| 5 | SOAP/NOAP | -1705800.00 | 0.00 | -1705800.00 | 0.00 | -1705800.00 |
| 6 | NFBS | -260000.00 | 0.00 | -260000.00 | 0.00 | -260000.00 |
| 7 | Census | 19500.00 | 43465.00 | 62965.00 | 19000.00 | 43965.00 |
| 8 | Unclassified Amount | 2467942.00 | 0.00 | 2467942.00 | 0.00 | 2467942.00 |
| TOTAL | | 727971.00 | 43465.00 | 771436.00 | 19000.00 | 752436.00 |
| Grand Total | | 53785463.00 | 37809823.00 | 91595286.00 | 32777117.00 | 58818169.00 |

PARA: 10 UTILISATION CERTIFICATE

Bhuban NAC - 2014-2015

| S/no | U.C Outstanding as on (DD MM YYYY) | U.C Outstanding(In Rs:) | U.C due for submission during the period under Audit(In Rs:) | Total(In Rs:) | U.C Submitted during the period under Audit(In Rs:) | U.C needs to be submitted as on outstanding as on (DD MM YYYY) | U.C needs to be submitted as on outstanding (In Rs:) | Remarks |
|------|------------------------------------|-------------------------|--|---------------------|---|--|--|---------|
| 1 | 01-04-2014 | 138144492.00 | 21595424.00 | 159739916.00 | 17766876.00 | 31-03-2015 | 141973040.00 | |
| | GRAND TOTAL | 138144492.00 | 21595424.00 | 159739916.00 | 17766876.00 | | 141973040.00 | |

Comments :

The register of U.C. has not been maintained by the NAC to achieve a clear picture on actual pendency of U.C. due for submission at the beginning of the year 2014-15. Hence the position of pending UC figure of Rs.53785463.00 for which UC due for submission was shown by the last audit as on 31.03.2014 has been extended to Rs.138144492.00 by the present audit and taken as O.B. as on 01.04.2014 basing upon the data incorporated in last and previous audit reports as well as reference from the records, register and files as could be made available to audit.

COMMENTS ON UC.

It would be seen from the above table that the pace of submission of utilization certificates is absolutely tardy in comparison to the volume of pendency of utilization certificates. As per Rule-173 of OGFR Vol-I utilization certificate should be submitted to proper quarter by 30th june of the succeeding year of expenditure, but due to non-submission UC regularly to the proper quarter by the NAC authority the position of UC has become high and reached at an alarming stage.

Hence the Executive Officer, is advised to initiate a special drive to clear up such heavy pendency to the minimum extent, as far as practicable, and fact reported to audit.

Year-wise break up pendency of utilisation certificates as on 31.3.2015.

| Year | Amount |
|--------------|-------------------------|
| Upto 2009-10 | Rs. 44090200.00 |
| 2010-11 | Rs. 38439889.00 |
| 2011-12 | Rs. 16563657.00 |
| 2012-13 | Rs. 18492534.00 |
| 2013-14 | Rs. 2791336.00 |
| 2014-15 | Rs. 21595424.00 |
| TOTAL | Rs. 141973040.00 |

It would be revealed from the above pendency of UC that maximum amounts, for which utilization certificates are due for submission are rolling since last and previous years. No sincere steps have been taken by the local authority to clear up such pendency by regular submission of UC as per Rule-173 of OGFR Vol-I. In this connection it may be pointed out here that pendency of utilization certificates involves with the risk of losing fresh and further grants from the sanctioning authorities. Hence immediate action need be taken on most priority basis to clear up such pendency as far as possible to avoid undue complications in future for getting of fresh grants and compliance reported

Details of U.C. submitted during the year 2014-15.

| Sl. No. | Name of the Scheme (Grant) | Amount of U.C Submitted | Received vide G.O.No & Dt. | Despatched To ADM/COLLECTOR Dhenkanal vide Letter No. & Dt. Of Bhuban NAC | Despatched To Funding Agency From ADM/COLLECTOR Dhenkanal vide Letter No & Dt. |
|---------|----------------------------|-------------------------|----------------------------|---|--|
| 1 | GENERAL AREA BASIC GRANT | 362174.00 | 23160/HUD DT.20.07.13 | | 345/15.12.14 |

| | | | | | |
|-----------------------|-----------------------------------|--------------------|-----------------------|---------------|--------------|
| 2 | GENERAL AREA BASIC GRANT | 426826.00 | 5122/HUD DT.25.02.14 | | 345/15.12.14 |
| 3 | OCTROI | 2740814.00 | 27139/HUD DT.31.08.13 | | 345/15.12.14 |
| 4 | PERFORMANCE BASED INCENTIVE | 917443.00 | 30088/HUD DT.02.11.12 | | 233/09.09.14 |
| 5 | MOTOR VEHICLE TAX | 1136286.00 | 4663/HUD DT.22.02.12 | | 231/09.09.14 |
| 6 | MOTOR VEHICLE TAX | 671497.00 | 8276/HUD DT.25.02.13 | | 231/09.09.14 |
| 7 | GENERAL AREA BASIC GRANT | 1224000.00 | 8064/HUD DT.15.03.12 | | 237/09.09.14 |
| 8 | GENERAL AREA BASIC GRANT | 1209826.00 | 23160/HUD DT.20.07.13 | | 237/09.09.14 |
| 9 | DATA BASE MAINTENANCE OF ACCOUNTS | 29000.00 | 2906/HUD DT.12.02.07 | | 241/09.09.14 |
| 10 | DATA BASE MAINTENANCE OF ACCOUNTS | 29000.00 | 4501/HUD DT.15.02.08 | | 241/09.09.14 |
| 11 | DATA BASE MAINTENANCE OF ACCOUNTS | 19626.00 | 2066/HUD DT.29.01.09 | | 241/09.09.14 |
| 12 | PARK & GREENERY | 328000.00 | 4716/HUD DT.22.02.12 | | 229/09.09.14 |
| 13 | PARK & GREENERY | 176086.00 | 4719/HUD DT.22.02.12 | | 229/09.09.14 |
| 14 | C.C.ROAD | 693000.00 | 35954/HUD DT.29.12.12 | | 227/09.09.14 |
| 15 | C.C.ROAD | 504000.00 | 35957/HUD DT.29.12.12 | | 227/09.09.14 |
| 16 | C.C.ROAD | 1954000.00 | 35960/HUD DT.29.12.12 | | 227/09.09.14 |
| 17 | C.C.ROAD | 436000.00 | 14517/HUD DT.22.04.13 | | 227/09.09.14 |
| 18 | C.C.ROAD | 602000.00 | 14520/HUD DT.22.04.13 | | 227/09.09.14 |
| 19 | C.C.ROAD | 813664.00 | 14514/HUD DT.22.04.13 | | 227/09.09.14 |
| 20 | PARK & GREENERY | 39914.00 | 4719/HUD DT.22.02.12 | | 341/15.12.14 |
| 21 | PARK & GREENERY | 296000.00 | 4722/HUD DT.22.02.12 | | 341/15.12.14 |
| 22 | PARK & GREENERY | 241086.00 | 5441/HUD DT.25.02.12 | | 341/15.12.14 |
| 23 | MOTOR VEHICLE TAX | 311479.00 | 8276/HUD DT.25.02.13 | | 343/15.12.14 |
| 24 | ROAD DEVELOPMENT | 359697.00 | 37246/HUD DT.28.12.13 | | 243/09.09.14 |
| 25 | MLA LAD | 760495.00 | | 1096/28.08.14 | |
| 26 | MLA LAD | 605264.00 | | 1096/28.08.14 | |
| 27 | SRC | 868316.00 | 6978/HUD DT.19.02.13 | 688/13.06.14 | |
| 28 | SRC | 11383.00 | 5133/HUD DT.24.02.12 | 688/13.06.14 | |
| GRAND TOTAL :- | | 17766876.00 | | | |

PARA: 11 MISAPPROPRIATION & DEFALCATION

11.1 - Missappropriation of Cash by way of less credit

Less amount credited to DCR than the actual collection:-

On checking of miscellaneous receipt book w.r.t DCR it reveals that a sum of Rs.600.00 less credited to DCR than the actual collection. The details of which is given below;

| MR NO. | AMOUNT COLLECTED | AMOUNT TAKEN TO DCR | LESS TAKEN | PURPOSE | NAME OF THE TAX COLLECTOR |
|--------|------------------|---------------------|------------|---------------------|---------------------------|
| 4679 | 1000.00 | 500.00 | 500.00 | SD for road cutting | SATYABRATA SAHOO |
| 4539 | 200.00 | 100.00 | 100.00 | U/S 290 | KODANDADHAR POTHAL |
| | | | 600.00 | | |

The reason of less credit was asked through objection memo.In response to which a sum of Rs 600.00 was recovered as detailed below. Hence, the para is dropped.

| SI No | MR No | MR Date | Amount (in Rs.) | Name of the person |
|-------|-------|------------|-----------------|--------------------------|
| 1 | 4436 | 06-08-2015 | 500.00 | Satyabrata Sahoo, A.T.C. |
| 2 | 4437 | 06-08-2015 | 100.00 | Kodandadhar Pothal, Peon |
| | | Total | 600.00 | |

11.2 - Amount collected but not taken to DCR-

During checking it was seen that a total sum of Rs.9305.00 ,as detailed below was collected through misc. receipts but on verification of cash book & DCR it was disclosed that the same amount were not accounted for in to NAC fund. The details of which are given below;

| MR NO./DATE | AMOUNT COLLECTED |
|--------------|------------------|
| 4406/10.2.15 | 1375.00 |
| 4407/10.2.15 | 1370.00 |
| 4408/10.2.15 | 1495.00 |
| 4409/10.2.15 | 195.00 |
| 4410/10.2.15 | 1375.00 |
| 4411/10.2.15 | 2000.00 |
| 4412/10.2.15 | 1495.00 |
| | Rs.9305.00 |

However on issue of audit objection statement on this score the amount of Rs. 9305.00 was recovered from Pradeen Kumar Nath, Accountant vide MR No-4430 dt. 06-08-2015.& credited in cash book vide Page.No.70. Hence, this para is dropped.

11.3 - Amount collected but not taken to DCR-

On checking of Misc. receipt book with reference to DCR and cash book it was seen that a sum of Rs.100000.00 was collected vide MR NO.4363/15.12.14 towards auction sale price of daily market, but the same amount was neither taken to DCR nor to accountant cash book , as a result the amount was not accounted for in to NAC Fund despite the collection.The reason of non credit to NAC Fund was asked for to local authority to be pointed out to audit, but no reply was given on this score through objection memo.

However on issue of audit objection statement on this score the amount of Rs 100000.00 was recovered from Satyabrata Sahoo, A.T.C. vide MR No-4431 dt. 06-08-2015.and credited in to cash book vide Page No.70.Hence, this para is dropped.

| |
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| |
| |

PARA: 12 LOSS OF STOCK & STORE

| |
|--|
| |
| 12.1 - |
| |
| Verified the records , produced and found no loss of Stock & Stores. |
| |
| 12.2 - Non-conduction of Physical verification. |
| |
| The physical verification of stock and store of the N.A.C has not never been conducted by the Executive Officer, as required under Rule-359 of OGFR.The local authority is therefore advised to conduct half yearly physical verification of stock and store henceforth to restrict future loss and misutilisation of the stock & Store and compliance reported. |
| |
| |

PARA: 13 AUDIT OF RECEIPTS

| |
|--|
| |
| 13.1 - Assessment of Taxes |
| |
| The assessment of taxes is generally fixed by the valuation deptt. Basing on the value of holding tax ,leight tax,water tax etc. Usually collected @ specified by the Govt. in H & UD Deptt. And subsequently approved by the concerned council .During the course of audit ,it was observed that the collection of taxes was made as per the annual value of the holding prepared and approved by the valuation authority during the financial year 1998-99 and was effective w.e.f 1.4.2007 .The new valuation has been made during the financial year 2010-11 but the same has been effected from 1.4.2014. |
| During the the year under audit the tax was collected @ of 10% of the modified annual value of the holding assessed during the financial year 2010-11. |
| Rate of collection of Taxes w.e.f 01.04.2014 -: |
| 1-Holding tax @ 6% of annual value. |
| 2-Light tax @ 2% of annual value. |
| 3-Water tax @ 2% of annual value. |
| |
| |
| 13.2 - Collection of Taxes |
| |
| In absence of maintenance of Demand ,Collection, and Balance register of Statutory Taxes of the N.A.C. the position of collection of different taxes could not be worked out properly and furnished the same in the report. However the same has been worked out basing upon the figures and data of the records and registers as could be made available to audit and furnished in the statement-B, appended to this audit report .However an abstract position of collection is furnished below. |
| It is worthwhile to mention here that maintenance of D C B register of statutory taxes is mandatory as per Rule-176 of Odisha municipal Rule -1953. Due to non- maintenance of D C B register the NAC may suffer unaccountable losses towards its own sources of income in future due to lack of proper reference of area dues of taxes. Hence attentions of the NAC Authorities are invited in this regard to do the need full for early maintenance of the above register for better interest of the NAC. |

| SL.NO. | NAME OF TAX | ARREAR DEMAND | CURRENT DEMAND | TOTAL DEMAND | COLLECTION DURING THE YEAR 2013-14 + REBEAT ALLOWED | BALANCE DUE FOR COLLECTION | % OF COLLECTION |
|--------|-------------|---------------|----------------|--------------|---|----------------------------|-----------------|
| 1 | HOLDING | 6814998.37 | 510734.50 | 1192232.83 | 166267+22795 = 189422 | 1002810.83 | 15.88 |
| 2 | LIGHT | 293776.38 | 170244.80 | 464021.18 | 55427+8061=63488 | 400533.18 | 13.68 |
| 3 | WATER | 269238.97 | 170244.80 | 439483.77 | 55491+7999=63490 | 375993.77 | 14.45 |
| 4 | TOTAL | 1244513.72 | 851224.10 | 2095737.82 | 316400.00 | 1779337.82 | 15.09 |

It would be revealed from the above position of taxes that the percentage of collection is very poor in comparison to the amount of Demand for the year 2014-15. Hence the local authority is advised to take sincere and effective steps for acceleration the pace of collection of statutory revenue of the NAC. In this context it may be pointed out that the local authority should adopt some innovative and encouraging methods to accelerate the pace of collection of taxes. Besides the system of reward and punishment should be introduced as and when required as provided under Odisha Municipal Rules for a better achievement in state of collection of taxes.

RECONCILLATION BETWEEN ACCOUNTS FIGURE AND DCB FIGURE OF TAXES:-

| SL.NO. | PARTICULARS | HOLDING TAX | LIGHT TAX | WATER TAX | TOTAL |
|--------|---|-------------|-----------|-----------|-----------|
| 1 | Collection as per accounts figure of 2014-15 | 166627.00 | 55427.00 | 55491.00 | 277545.00 |
| 2 | Deduct collection due for F-Y-2013-14 but not credited during F-Y-2014-15 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3 | Add collection made during 2014-15 but not credited during 2015-16 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4 | Total | 166627.00 | 55427.00 | 55491.00 | 277545.00 |

As DCB is not maintained and produced to audit the figures could not be compared with DCB figures. Further the arrear demand is worked out from 13.3 of AR No.-46400/AR/2014-15.Dhenkanal taking into consideration from the year wise figure.

The current demand for the year 2014-15 supplied by the local authority is furnished below

Current Demand for the year 2014-15 in respect of Bhuban NAC

| SI NO | Ward No | No of House Hold | Annual Assement | Total Tax | Holding Tax | Light Tax | Water Tax |
|-------|---------|------------------|-----------------|-----------|-------------|-----------|-----------|
| 1 | 1 | 290 | 142214.50 | 142214.50 | 85328.70 | 28442.90 | 28442.90 |
| 2 | 2 | 430 | 365801.60 | 365801.60 | 219480.96 | 73160.32 | 73160.32 |
| 3 | 3 | 136 | 13694.00 | 13694.00 | 8216.40 | 2738.80 | 2738.80 |
| 4 | 4 | 227 | 19425.90 | 19425.90 | 11655.54 | 3885.18 | 3885.18 |
| 5 | 5 | 318 | 138337.00 | 138337.00 | 83002.20 | 27667.40 | 27667.40 |
| 6 | 6 | 229 | 23863.20 | 23863.20 | 14317.92 | 4772.64 | 4772.64 |
| 7 | 7 | 305 | 25579.50 | 25579.50 | 15347.70 | 5115.90 | 5115.90 |
| 8 | 8 | 269 | 16974.90 | 16974.90 | 10184.94 | 3394.98 | 3394.98 |
| 9 | 9 | 229 | 30094.90 | 30094.90 | 18056.94 | 6018.98 | 6018.98 |
| 10 | 10 | 231 | 13912.60 | 13912.60 | 8347.56 | 2782.52 | 2782.52 |
| 11 | 11 | 186 | 9764.10 | 9764.10 | 5858.46 | 1952.82 | 1952.82 |
| 12 | 12 | 228 | 15231.80 | 15231.80 | 9139.08 | 3046.36 | 3046.36 |
| 13 | 13 | 242 | 12248.90 | 12248.90 | 7349.34 | 2449.78 | 2449.78 |
| 14 | 14 | 231 | 11690.20 | 11690.20 | 7014.12 | 2338.04 | 2338.04 |

| | | | | | | | |
|--------------|-----------|-------------|------------------|------------------|------------------|------------------|------------------|
| 15 | 15 | 254 | 12391.00 | 12391.00 | 7434.60 | 2478.20 | 2478.20 |
| Total | 15 | 3805 | 851224.10 | 851224.10 | 510734.46 | 170244.82 | 170244.82 |

13.3 - Year wise breakup of Outstanding Taxes

Due to lack of proper maintenance D C B register the accurate position of year-wise break up of outstanding taxes could not be traced out properly for the report. However the same has been worked out basing upon the data of last audit reports and figures from the records and registers, as could be made available to audit and furnished below.

| SL.NO. | YEAR | HOLDING | LIGHT | WATER |
|--------|--------------|------------------|------------------|------------------|
| 1 | UPTO 99-2000 | 238892.37 | 150029.38 | 138821.07 |
| 2 | 2000-01 | 12484.00 | 5044.00 | 6399.00 |
| 3 | 01-02 | 12051.00 | 4862.00 | 5850.00 |
| 4 | 02-03 | 24208.00 | 8297.00 | 9928.00 |
| 5 | 03-04 | 36943.00 | 13477.00 | 13786.00 |
| 6 | 04-05 | 25788.00 | 10071.00 | 4664.00 |
| 7 | 05-06 | 41980.00 | 11807.00 | 14839.00 |
| 8 | 06-07 | 43946.00 | 19825.00 | 16184.00 |
| 9 | 07-08 | 9162.00 | 0.00 | 8123.00 |
| 10 | 08-09 | 10902.00 | 0.00 | 8162.00 |
| 11 | 09-10 | 13422.00 | 0.00 | 9453.00 |
| 12 | 10-11 | 42082.00 | 15595.00 | 15756.00 |
| 13 | 11-12 | 79775.00 | 19362.00 | 16384.00 |
| 14 | 12-13 | 73730.00 | 27244.00 | 27410.00 |
| 15 | 13-14 | 16133.00 | 8163.00 | 7599.00 |
| 16 | 14-15 | 300841.00 | 99933.00 | 99931.00 |
| | TOTAL | 982339.37 | 393709.38 | 403289.07 |

It would be found from the above statement that a total sum of **Rs.1779337.82** (982339.37+393709.38+403289.07) is outstanding for collection as on 31.03.2015. The Executive Officer is therefore advised to take all the possible steps to collect the old and long outstanding arrear taxes on most priority basis for enrichment of the state of Revenue of the NAC during forthcoming year.

13.4 - Amount barred by Limitation -

It would be revealed from the year-wise break up of outstanding taxes, as furnished in table vide para-13.3. of the report that a total sum of Rs.73433.00 was barred by limitation as per Section-346 of OM Act-1950, due to lack of initiation of legal action in time by the local authority of the NAC for realization of outstanding dues of holding taxes pertaining to the year of 2010-11. Since no legal action is possible at this stage tangible steps should be taken by the NAC Authorities to realize the outstanding dues of holding taxes relating to the year 2010-11 by amicable means .The details of such taxes relating to the year 2010-11 are mentioned below.

- 1 .Holding Tax =Rs.42082.00
- 2. Light Tax =Rs.15595.00
- 3. Water Tax =Rs.15756.00
- TOTAL =Rs.73433.00**

The amount has been surcharged previously vide para-13.3 in AR No.46400/AR/2014-15.

13.5 - Distraint warrant-

No distraint warrant has been issued during the financial year 2014-15 against the defaulters as required rule -202 of O.M rule-1953 for collection of arrear taxes of the NAC.Hence the maintenance of distraint warrant need be ensured henceforth ,and a warrant register to the extent may be opened and operated to watch the position of recovery and compliance reported.

13.6 - LAW SUITS-

During the financial year 2014-15, no law suits were initiated against the defaulters by the local authority to facilitate the collection of outstanding taxes of the NAC.Due to non-adoption of such procedure the defaulting tax payers were encouraged to remain callousness about payment of outstanding taxes of the NAC.

Hence the E.O is advised to initiate legal suits against the defaulters henceforth , and a register of law suits may be maintained to watch the position of cases in order to increase the collection of taxes.

13.7 - CART AND CARRIAGE-

Collection of Cart & carriage has been abandoned since the year 2013-14.

13.8 - LICENCE FEES ON RENT AND FIXED DEMAND-

Despite repeated objections and suggestions imparted in last & previous audit reports ,the DCB register of license fee on rent and fixed demand has not been maintained as required under municipal rule-1953 .In absence of DCB register the collection amount is treated as current demand of the year under audit in the report. Due to non-maintenance of DCB register on license fee & rent there is possibility of leakage of revenue of the NAC in each and every step.

Hence the present E.O is advised to take sincere steps to materialize the records and registers of license fee on rent and fixed demand along with the maintenance of DCB register hence forth and compliance reported to audit.

| SL.NO. | PARTICULARS | TOTAL DEMAND | COLLECTION DURING 2014-15 | BALANCE |
|--------|---------------------------|------------------|------------------------------|-------------|
| 1 | Rent on land and building | 38850.00 | 38850.00 | 0.00 |
| 2 | D & O Trade U/S-290 | 13280.00 | 13280.00 | 0.00 |
| 3 | Fishery pond | 129000.00 | 129000.00 | 0.00 |
| 4 | Kine house | 2000.00 | 2000.00 | 0.00 |
| 5 | Daily market | 45000.00 | 45000.00 | 0.00 |
| | TOTAL | 228130.00 | 228130.00 | 0.00 |

The license fees collection shows very poor performance and the asset register auction files were not maintained in NAC.

13.9 - ASSESEMENT OF NEW HOLDING-

As per information available to audit it was seen that during the year 2014-15 300 nos. (3805-3505) of new holdings are assessed and all the 300 nos. of holdings are completed. As the ward-wise D C B registers of holding taxes have not been maintained by the NAC the collection of taxes of new holdings could not be ascertained properly and furnished in the report for reference.

As per sec-161 of Odisha municipal act-1950 of the sum due on account of any tax is not paid within 61 days ,the E.O shall cause to be serve

the demand notices on the defaulter. But it was seen that no such steps have been taken by the E.O towards collection of taxes.
Hence the E.O is advised to take necessary steps to maintain the ward-wise DCB registers of holding taxes and collect taxes accordingly.

13.10 - COMPOST ACCOUNT-

As per rule-559 of OM rule -1953 ,a council staff maintains atleast one compost depo having roughly in area of 3 acers for every 10000 population.

But inspite of several instructions given in all the previous Audit reports no compost account has been maintained by the NAC. The E.O is advised to take necessary steps to increase the revenue of NAC by the way of working out the compost account and compliance reported to audit. However in absence of compost a/c register the position of the compost a/c basing upon the last audit report is given below;

- 1-O.B as on 1.4.2014- 32.6MT
- 2-Production during 2014-15-NIL
- 3-Total 32.6MT
- 4-Disposal/sale proceed during 2014-15- NIL
- 5-C.B as on 31.3.15 32.6MT

13.11 - NON-MAINTENANCE OF D.C.B.REGISTER ON MOBILE TOWERS

In spite of issue of audit objection statement the list detailed list of mobile towers installed in the NAC area, as referred in L.No.-6875-Gen(TEL) -06/2007-com-16.8.2007 read with L.No.-35742-1357-150010/2013/H & UD -17.12.2013 relating to special regulation for installation of Telecom towers in urban area of Odisha ,2013, was asked to be produced along with the DCB register. But the local authority failed to produced the detail information on this score.

Hence the E.O is advised to find out at first the No. of mobile Towers installed within jurisdiction of NAC area to record their history in a separate register/file and then prepare the DCB register to compute their dues in accordance with the directive of the above mentioned letters.The DCB register need be produced to the next audit and get verified under intimation to audit.

However the position in respect mobile towers & their Location, and collection of their Installment dues, Renewal fees, Penalty etc. as could be made available to audit from the Accountant cash book for the year 2014-15 is furnished below.

| SL. NO. | NAME OF THE SERVICE PROVIDER | AMOUNT OF REVENUE DUE TO BE COLLECTED | | | | AMOUNT COLLECTED | | | | REMARK |
|---------|------------------------------|---------------------------------------|----------------------------|----------------------------|-------|----------------------------|--------------|----------------------------|-------|----------------------|
| | | Installation charges | Renewal fees | Penalty | Total | Installation charges | Renewal fees | Penalty | Total | |
| 1 | ATC India Ltd. | Information Not Available. | Information Not Available. | Information Not Available. | | Information Not Available. | 4000 | Information Not Available. | 4000 | DD NO.-874253/4.4.14 |
| 2 | ATC India Ltd | -do- | -do- | -do- | | -do- | 3000 | -do- | 3000 | 871493/3.4.14 |
| 3 | BTS Tower | -do- | -do- | -do- | | -do- | 3000 | -do- | 3000 | 814038/31.12.14 |
| 4 | Vodafone | -do- | -do- | -do- | | -do- | 1000 | -do- | 3000 | 071180/24.12.14 |
| 5 | ATC | -do- | -do- | -do- | | -do- | 5000 | -do- | 5000 | 095586/12.2 |

| | | | | | | | | | | |
|--------------|------------------|------|------|------|--|------|--------------|------|------|--------------------|
| | Telecom | | | | | | | | | .15 |
| 6 | ATC Telecom | -do- | -do- | -do- | | -do- | 5000 | -do- | 5000 | 095587/24.3 .15 |
| 7 | Vodafone | -do- | -do- | -do- | | -do- | 4000 | -do- | 4000 | 125709/24.3 .15 |
| 8 | Bharati Infratel | -do- | -do- | -do- | | -do- | 1000 | -do- | 1000 | 653939/28.3 .14 |
| | | -do- | -do- | -do- | | -do- | 1000 | | 1000 | 653940/28.3 .14 |
| | | -do- | -do- | -do- | | -do- | 1000 | | 1000 | 653890/28.3 .14 |
| TOTAL | | | | | | | 28000 | | | |

The local authority is advised to take immediate steps to collect the above information and collect the License Fess, Penalty etc. and compliance to audit.

13.12 -

PARA: 14 AUDIT OF EXPENDITURE

14.1 - RELEASED OF S.D. WITHOUT MONEY RECEIPT .

While checking the payment Side of the cash book it was seen that a total sum of Rs. 1042002.00 as detailed below was booked as expenditure towards release of S.D.amounts of the Contractors. But in support of release of S.D the relevant money receipts issued at the time of deduction by the Office could not made available in voucher guard file. To verify the genuineness of release of S.D amounts the supporting money receipts were asked to be produced through issue of an objection statement.

| VR.NO./DATE | AMOUNT | TO WHOM PAID |
|--------------|------------|------------------------|
| 26/2-5-14 | 33289.00 | KULAMANI SAHOO |
| 27/2-5-14 | 12830.00 | HARAPRASAD MISHRA |
| 28/2-5-14 | 50604.00 | SANJAY KUMAR SAHOO |
| 29/2-5-14 | 40885.00 | SIBARAM BEHERA |
| 30/2-5-14 | 38720.00 | DEBASIS MISHRA |
| 31/2-5-14 | 150975.00 | DIBAKARA BEHERA |
| 32/2-5-14 | 14930.00 | CHITTA RANJAN MISHRA |
| 115/14-7-14 | 27546.00 | SURENDRANATH SAHOO |
| 116/14-7-14 | 19251.00 | DHANESWARA BEHERA |
| 246/18-10-14 | 55684.00 | HARAPRASAD MISHRA |
| 247/18-10-14 | 142352.00 | DIBAKARA BEHERA |
| 248/18-10-14 | 107193.00 | DEBASIS MISHRA |
| 249/18-10-14 | 132817.00 | DILIP KUMAR SETHY |
| 335/4-12-14 | 6098.00 | DILIP KUMAR SETHY |
| 336/4-12-14 | 11863.00 | SURENDRANATH SAHOO |
| 362/23-12-14 | 31243.00 | BABULI PATRA |
| 363/23-12-14 | 40136.00 | SANJAY KUMAR SAHOO |
| 364/23-12-14 | 35805.00 | SIMA SAHOO |
| 365/23-12-14 | 13890.00 | DIBAKARA BEHERA |
| 426/20-1-15 | 11295.00 | KULAMANI SAHOO |
| 454/3-2-15 | 29830.00 | SIBARAM BEHERA |
| 563/13-3-15 | 34766.00 | GOURANGA CHARAN BEHERA |
| Total | 1042002.00 | |

In response to objection memo the local authority replied that the S.D amount released as per the S.D. ledger. But no steps were taken by the local authority to produce the Deposit Ledger & Outstanding Deposit Ledger, being maintained in Form No.XIX & XX as per Rules-142 &143 of OM Rules respectively and get verified the authenticity of payment. It may be pointed out here that in absence of M.R. & maintenance of SD Ledger, and Outstanding Deposit Ledger there is possibility of double release of SD amounts.

Hence early action may be taken to produce the above mentioned registers, and MR before the next audit & get verified its authenticity till then the payment of Rs. 1042002.00 is held under objection.

14.2 - U.C. on Doation amount not produced.

On checking of vouchers w.r.t Accountant cash book it was revealed that a total sum of Rs. 73750.00, as detailed below was spent towards payment of donations to different Organisations, as per the budgetary provision during the year 2014-15.

| VR.NO./DATE | AMOUNT | PURPOSE |
|--------------|----------|---|
| 191/10-09-14 | 5000.00 | Paid to president Bhubana mandal gayak sangh |
| 245/18-10-14 | 15000.00 | Paid to president Tritlya Devjew prusty patna for cart festival |
| 377/30-12-14 | 2000.00 | Secy.Badhat students union for information center |
| 414/15-1-15 | 15000.00 | Secy. Bhubana cricket club |
| 470/9-2-15 | 3750.00 | Secy.Sri Basanti Durga yuva parisada Bhubana |
| 456/3-2-15 | 8000.00 | Secy.Hingula Devi Mandira management committee |
| 457/3-2-15 | 15000.00 | President Ravan podi kriyanustan committee |
| 458/3-2-15 | 10000.00 | Secy.Sidharamachandi seva sanga |
| Total | 73750.00 | |

But the utilisation Certificates of above donations have not been yet obtained and produced before the audit for verification whether the donated amounts were utilised for the purpose for which the same were sanctioned.In absence of receipts of UC from the above organisations the very purpose of sanction of donations is being defeated. Hence early action may be taken to obtain the detailed UC before next round of audit and produced the same before the audit & get verified the genuineness of their payments.,Till then the expenditure of Rs.73750.00 is held under objection.

14.3 - Expenditure beyond the budgetary provision/without approval of Director-

As per sec.117(A) of OM act.1950,unless provision has been made on a particular subject in the municipal budget as approved by the Govt. no expenditure shall be incurred in that behalf by the council without prior approval of the Director.

But during the year under audit it was noticed that a sum of Rs. 125000.00 has been spent on the following purpose, as mentioned in table below without keeping provision in the Annual Budget Estimate-2014-15, which was considered irregular.No prior approval of the Director H& UD Department was obtained in this context.

| SL.NO. | VR.NO./DATE | PURPOSE | AMOUNT |
|--------|-------------|----------------------------|-----------|
| 1 | 161/8-8-14 | Observance of Ind.day | 40000.00 |
| | 635/31-3-15 | Observance of Ind.day | 20000.00 |
| 2 | 419/20-1-15 | Observance of Republic day | 65000.00 |
| | Total | | 125000.00 |

On issue of audit objection memo on this score the local authority replied that the expenditure has been made out of miscellaneous head. As there is no provision in the budget estimate towards expenditure on observation of national day the replay of the local authority is not satisfactory. However, early action may be taken to obtain ex-post-facto approval from the Director and produced the same before next audit for regularisation of the expenditure, till then Rs.125000.00 is kept under objection.

14.4 - Engagement of Temporary workers without Govt. approval

Govt. in H & UD Deptt. Odisha vide his L.No.12204/HUD d-19-4-2000 addressed to all RDC/Collector and copy to all chairperson/EO all local bodies vide memo no.12205/HUD clarified that sec 73(2) of Odisha municipal act.1950 provides that in case of emergency the municipal council may make provision for temporary employment under it for a period not exceeding 44 days. This means that beyond 44 days the council have no power to continue any person in service appointed as NMR/DLR etc. even by way of making an artificial break of service of one day in service period.

On checking of paid vouchers and pay acquaintance roll w.r.t Accountant cash book it was revealed that 3 nos. of employees for electrical repair were engaged in Street Lighting section as NMR and 4 nos. of workers engaged as DLR in P.H section and 2nos. of driver engaged as consolidated basis. The details of payment made to NMR/DLR etc. is given below;

A-Payment made through muster roll for ele. Repair.

SRI BHASKAR PRUSTY:-

| VR.NO./DATE | AMOUNT | NO.OF DAYS |
|--------------|-----------------|------------|
| 5/16.4.14 | 4370.00 | 23 |
| 36/7.5.14 | 3990.00 | 21 |
| 69/11.6.14 | 4940.00 | 26 |
| 106/1.7.14 | 4560.00 | 24 |
| 148/8.8.14 | 4750.00 | 25 |
| 200/22.9.14 | 4180.00 | 22 |
| 233/11.10.14 | 4560.00 | 24 |
| 293/9.11.14 | 4560.00 | 24 |
| 350/9.12.14 | 4180.00 | 22 |
| 397/7.1.15 | 4750.00 | 25 |
| 468/4.2.15 | 4370.00 | 23 |
| 543/3.3.15 | 4180.00 | 22 |
| TOTAL | 53390.00 | |

PRADIPTA BEHERA:-

| VR.NO./DATE | AMOUNT | NO.OF DAYS |
|--------------|-----------------|------------|
| 5/16.4.14 | 3000.00 | 20 |
| 36/7.5.14 | 3000.00 | 20 |
| 69/11.6.14 | 3000.00 | 20 |
| 106/1.7.14 | 3000.00 | 20 |
| 148/8.8.14 | 3000.00 | 20 |
| 200/22.9.14 | 3000.00 | 20 |
| 233/11.10.14 | 3000.00 | 20 |
| 293/9.11.14 | 3000.00 | 20 |
| 350/9.12.14 | 3000.00 | 20 |
| 397/7.1.15 | 3000.00 | 20 |
| 468/4.2.15 | 3000.00 | 20 |
| 543/3.3.15 | 3000.00 | 20 |
| TOTAL | 36000.00 | |

BEDAPRAKASH JENA:-

| VR.NO./DATE | AMOUNT | NO.OF DAYS |
|--------------|---------|------------|
| 5/16.4.14 | 3450.00 | 23 |
| 36/7.5.14 | 3150.00 | 21 |
| 69/11.6.14 | 3900.00 | 26 |
| 106/1.7.14 | 3600.00 | 24 |
| 148/8.8.14 | 3750.00 | 25 |
| 200/22.9.14 | 2100.00 | 14 |
| 233/11.10.14 | 3000.00 | 20 |
| 293/9.11.14 | 3000.00 | 20 |
| 350/9.12.14 | 3000.00 | 20 |
| 397/7.1.15 | 3000.00 | 20 |
| 468/4.2.15 | 3000.00 | 20 |
| 543/3.3.15 | 3000.00 | 20 |

| | | |
|-------|----------|--|
| TOTAL | 36000.00 | |
|-------|----------|--|

KALANDI MALLIK:-

| VR.NO./DATE | AMOUNT | NO.OF DAYS |
|-------------|---------|------------|
| 468/4.2.15 | 3000.00 | 20 |
| 543/3.3.15 | 3000.00 | 20 |
| TOTAL | 6000.00 | |

Payment made to DLRS in PH section-

- 1-Sri Palva Jena sweeper 4000/month=124000=48000.00
 - 2-Sri Judhistir Naik sweeper 4000/month-124000=48000.00
 - 3-Sri Sambhunath Behera sweeper 4000/month-124000=48000.00
 - 4-Sri Pagal Naik sweeper 4000/month-124000=48000.00
 - 5-Smt Sambari Jena sweeper 4000/month-124000=48000.00
- Total-240000.00

Payment made to consolidated driver:-

- 1-Sri Suresh kumar sahuo 5000/month-125000=60000.00
 - 2-Sri Ashish kumar Sahoo 5000/month-125000=60000.00
- Total=120000.00

The authority under which the payment was made to the above workers was asked for through issue of objection memo to be shown to audit. But in stead of showing the sanction of authority it is stated In response to objection memo that the engagement of 5nos of D.L.R. in PH Section was sent for approval by H & UD Department and taking into consideration of emergency nature of work the 4nos of NMR /DLR in electrical section and 2nos of Drivers are engaged in Sanitation Section for tractor , cesspool and auto tipper. The reply of the local authority is not to the point. Without approval of the Govt. the engagement of the above person was made in a very irregular manner .However immediate action may be taken to obtain the approval of the Govt. and regularised the expenditure . till the regularisation the expended amount of Rs. 494390.00 (Rs.53390.00 + Rs 36000.00 +Rs 36000.00 + Rs. 6000.00 +Rs 240000.00 +Rs 120000.00) is kept under objection.

14.5 - Non deduction of professional Tax from salary

As per GO NO.-31801/CTA 43/2010 finance deptt. Dt-21.7.10 whose annual income exceeds Rs.160000.00 upto Rs.300000.00 P.T should be deducted Rs.125.00 per month. While checking the salary acquaintance of staff w.r.t accountant cash book it reveals that no professional tax was deducted from their salary as the annual income exceeds Rs.160000.00 .The details of which given below;

| SL.NO. | NAME | GROSS SALARY PER MONTH | ANNUAL INCOME | P.T DUE FOR DEDUCTION | P.T DEDUCTED |
|--------|-------------------------------|------------------------|---------------|-----------------------|--------------|
| 1 | SRI KODANDADHAR | 17746.00 | 212952.00 | 12512=1500.00 | NIL |
| 2 | SRI MURALIDHAR MISHRA,ATC | 19552.00 | 234624.00 | 1500.00 | NIL |
| 3 | SRI NANDA KISHORE MEHERA | 19552.00 | 234624.00 | 1500.00 | NIL |
| 4 | SRI SATYABRATA SAHOO,ATC | 19552.00 | 234624.00 | 1500.00 | NIL |
| 5 | SRI HALADHAR DEHURY,ATC | 19236.00 | 230832.00 | 1500.00 | NIL |
| 6 | SRI JUGAL KISHORE PRUSTY.PEON | 19552.00 | 234624.00 | 1500.00 | NIL |
| 7 | SMT JHUMAR BEHERA,SWEEPER | 19552.00 | 234624.00 | 1500.00 | NIL |

| | | | | | |
|----|------------------------------|----------|-----------|----------|-----|
| 8 | SMT KANAKA NAYAK,SWEeper | 19552.00 | 234624.00 | 1500.00 | NIL |
| 9 | SRI SANJABI JENA | 19552.00 | 234624.00 | 1500.00 | NIL |
| 10 | SRI BHABANI SANKAR GOCHHAYAT | 14436.00 | 173232.00 | 1500.00 | NIL |
| 11 | SRI RABINDRA KUMAR BEHERA | 19552.00 | 234624.00 | 1500.00 | NIL |
| | | | | 16500.00 | |

The reason of non-deduction of P.T from salary was asked through objection memo. However on issue of objection statement Rs 16500.00 has been recovered and credited in the cash book as per the details furnished below.

| SI No | MR No | MR Date | Amount (in Rs.) | Ref. to cash book page No/Dt | Name of the person |
|-------|-------|------------|-----------------|------------------------------|-------------------------------|
| 1 | 4438 | 06-08-2015 | 1500.00 | 77/06.08.15 | Muralidhar Mishra, A.T.C. |
| 2 | 4439 | 06-08-2015 | 1500.00 | 78/06.08.15 | Nandakishore Mehena, A.T.C. |
| 3 | 4440 | 06-08-2015 | 1500.00 | 78/06.08.15 | Satyabrata Sahoo, A.T.C. |
| 4 | 4441 | 06-08-2015 | 1500.00 | 78/06.08.15 | Kodandadhar Pothal, Peon |
| 5 | 4442 | 06-08-2015 | 1500.00 | 78/06.08.15 | Jugal Kishore Prusty, Peon |
| 6 | 4443 | 06-08-2015 | 1500.00 | 78/06.08.15 | Rabindra Kumar Behera, A.T.C. |
| 7 | 4445 | 06-08-2015 | 1500.00 | 83/06.08.15 | Kanaka Naik |
| 8 | 4446 | 06-08-2015 | 1500.00 | 84/06.08.15 | Haladhar Dehury, ATC |
| 9 | 4448 | 06-08-2015 | 1500.00 | 84/06.08.15 | Jhumara Behera |
| 10 | 4449 | 06-08-2015 | 1500.00 | 84/06.08.15 | Bhabani Sankar Gochhaya |
| 11 | 4454 | 06-08-2015 | 1500.00 | 85/06.08.15 | Sanjib Jena |
| | | Total | 16500.00 | | |

14.6 - Inadmissible journey by hired car

While going through the paid vouchers during the year under audit it was found that a sum of Rs.45010.00 was spent vide vr.no.18/8.9.14 towards payment of hire charges of car, used by the chair person of the NAC for her journey to meet MLA,PD, COLLECTOR, Officers of H & UD Deptt. And Minister on different days & occasions . But as per GO NO. 56(102) HUD Dt-1.2.14 of DMA(O) the chair person and EO were instructed not to use hired car and they should travel by public transport as per rule 53 of OTA rule. Further unless called for by the deptt. The journey to BBSR is not authorized .However the call for letters , if obtained from H & UD Deptt. / MLA,/Minister/,PD and Collector were asked for to be produced for verification ,whether the journeys were made for the interest of the NAC work, but the same were not shown to audit, even after issue of audit objection memo to the local authority.

Besides in response to audit objection memo the local authority also furnished no reply. Hence, the objection stands on its own merit. For payment of Rs 45010.00 the following persons are held responsible and steps need be taken to recover the amount.

1. Smt. Swarnamanjari Sahoo, Chairperson - Rs. 22505.00
2. Dr. Tapaswini Guru, Ex- Executive Officer – Rs 22505.00

Responsible Person for this paragraph

| S/no | Name | Designation | Adress | Amount(In Rs:) |
|------|--------------------------|------------------------|---|----------------|
| 1 | Smt. Swarnamanjari Sahoo | Chairperson | Bhuban N.A.C. At/P.O - Bhuban Dhenkanal | 22505.00 |
| 2 | Dr. Tapaswini Guru | Ex - Executive Officer | Bhuban N.A.C. At/Po-Bhuban Dist-Dhenkanal | 22505.00 |

14.7 - Non-Recovery of License feeHouse rent from EO

As per L.N.Esst-Gen-30/98-7637/Rent dt-18.9.98 and NOCS-JV—28/98-394/F dt-4.1.99 and OM No. 6773/F dt-1.11.2008 on fixation and revision of license fee 410/month is to be deducted towards 4 room quarter of Bhubana NAC.

It is seen from the salary statement that no deduction is made towards license fee on quarter. The details of deduction due from EO's salary is given below;

1-Dr. Ttapaswini Guru EO-Rs.4100.00-410.00/month for 10months.

2-Sri Rashmiranjan Das EO-Rs.820-410.00/month for 2 months.

Total-Rs.4920.00

On issue of objection memo in this regard a sum of Rs. 820.00 has been recovered vide MR No-4444 dt. 06-08-2015 from Sri Rashmiranjan Das, EO. but the balance amount of Rs.4100.00 has not been recovered.Hence, Rs 4100.00 needs recovery from Dr. Tapaswini Guru, Ex-E.O , Bhuban NAC and compliance reported.

Responsible Person for this paragraph

| S/no | Name | Designation | Adress | Amount(In Rs:) |
|------|--------------------|------------------------|--|----------------|
| 1 | Dr. Tapaswini Guru | Ex - Executive Officer | Now E.O. at Sonapur Municipality ATDIST-SONEPUR | 4100.00 |

14.8 - Purchase of malathine oil without requirement

Purchase of malathine oil without requirement:-

While checking the paid vouchers w.r.t cash book and stock register it was seen that 10 ltrs of malathine oil has been purchased vide vr.n.n.417/15.1.15 and enter in stock register page no.-35 .On verification of relevant stock register it was disclosed that prior to purchase of 10 liters of Malathine oil there was already available 12.550 liters of same oil in the NAC store at the beginning of the financial year 2014-15 i.e. as on 01.04.2014 without utilisation. It was observed that no malathine oil has been used till date. It was clear that without requirement the subsequent quantity oil has been purchased and stored without utilisation. Hence the procurement of subsequent quantity oil without utilisation of previous stock can not be considered genuine, as such treated as extravagant & loss to the NAC. The details of stock position is given below for the reference:

| OPENING BALANCE AS ON 1.4.14 | PURCHASE DURING THE YEAR | TOTAL | USE DURING THE YEAR | BALANCE |
|------------------------------|--------------------------|--------|---------------------|-------------|
| 12.550 ltrs | 10 ltrs | 22.550 | 0.00 | 22.550 ltrs |

On issue of objection memo in this regard the local authority replied steps will be taken to utilized the same.The reply is not to the point without utilisation of old stock.Hence the amount spent on subsequent purchase made vide Vr. No.417 /Dt. 15.01.15 can not be admitted as such Rs.6580/- is suggested recovery from Dr. Tapaswini Guru, Ex-EO ,who ordered the Firm to supply of 10 liters oil witouht query and verification of stock..

Responsible Person for this paragraph

| S/no | Name | Designation | Adress | Amount(In Rs:) |
|------|--------------------|------------------------|---|----------------|
| 1 | Dr. Tapaswini Guru | Ex - Executive Officer | Bhuban N.A.C. At/Po- Bhuban Dist-Dhenkanal | 6580.00 |

14.9 - Excess booked in cash book than the actual payment

While checking the paid vouchers w.r.t accountant cash book it was seen that a sum of Rs.16891.00 booked as expenditure towards

purchase of electrical items from M/S shree electrical, Bhubana vide vr.no.440/30.1.15 .But in support of such expenditure the bill for amounting to Rs.14882.00 was only kept in voucher guard file. Hence, Rs. 2009.00 was booked excess expenditure than the actual cost of material spent. The reason of such excess expenditure booked in the cash book was asked for to be pointed out to audit .

But on issue of objection memo in this regard of Rs. 2009.00 has been recovered from Sri Pradeen Kumar Nath vide Vr. No. 4447/dt. 06.08.2015. Hence, the para is dropped

14.10 - EXCESS PAYMENT SHOWN TOWARDS DISBURSHMENT OF OAP-

While checking the OAP acquittance of the beneficiaries it was seen that a sum of Rs.49300.00 was shown excess disbursehment than the actual amount disbursed to the beneficiaries as recorded in the acquittance rolls. The details of which are furnished in table below;

| SL.NO. | ACTUAL PAYMENT AS PER ACQUITTANCE | | | | | PAYMENT SHOWN IN THE ACQUITTANCE | EXCESS SHOWN | Name of the Disbursing Officer |
|--------|-----------------------------------|-------|--------|-------|---------|----------------------------------|--------------|--------------------------------|
| | IGNOP | IGNWP | MBPY | 8YR+ | TOTAL | | | |
| | | | | | | | | Sri Haladhara Dehury, ATC |
| 1 | 79200 | 51300 | 303000 | 7000 | 440500 | | | -do- |
| 2 | 89400 | 63600 | 442500 | 41500 | 637000 | | | -do- |
| 3 | 136500 | 57900 | 652500 | 79500 | 926400 | | | -do- |
| 4 | 83400 | 32400 | 197400 | 25000 | 338200 | | | -do- |
| 5 | 85800 | 49800 | 342600 | 30500 | 508700 | | | -do- |
| | | | | | 2850800 | 2863800 | 13000 | -do- |
| 6 | 91500 | 32400 | 299700 | 27000 | 450600 | | | Sri Satyabrata Sahoo, ATC |
| 7 | 101100 | 34200 | 288600 | 54500 | 478400 | | | -do- |
| 8 | 84000 | 53100 | 334800 | 20500 | 492400 | | | -do- |
| 9 | 71400 | 43500 | 426300 | 17000 | 558200 | | | -do- |
| 10 | 75000 | 14700 | 402600 | 24500 | 516800 | | | -do- |
| | | | | | 2496400 | 2530200 | 33800 | -do- |
| | | | | | | TOTAL | 46800 | |

On issue of objection memo in this regard the local authority replied, after verification of the acquaintance rolls the amount will be recovered from the person concerned. However early action may be taken to verify the above position of recovery & recovered the amount accordingly under intimation to audit . The following persons are held responsible for the excess payment.

1. Sri Haladhara Dehury, ATC Rs. 13,000.00
2. Sri Satyabrata Sahoo, ATC Rs. 33,800.00

Responsible Person for this paragraph

| Slno | Name | Designation | Adress | Amount(In Rs:) |
|------|----------------------|-------------|--|----------------|
| 1 | Sri Satyabrata Sahoo | ATC | C/o- E.O., Bhuban NAC AT/Po- Bhubna, Dist-Dhenkanal. | 33800.00 |
| 2 | Sri Haladhar Dehury | ATC | C/o- E.O., Bhuban NAC AT/Po- Bhubna, Dist-Dhenkanal. | 13000.00 |

14.11 - POSITION OF ULB ESTABLISHMENT

POSITION OF ULB ESTABLISHMENT

The position of ULB Establishment is furnished below.

| NAME OF THE ULB:-BHUBAN NAC | | | | | | |
|-----------------------------|--------------------|-------------|------------------------|-----------------|------------------------|---|
| SL.NO. | CATEGORY OF POST | LFS/NON-LFS | NO. OF SANCTIONED POST | MAN IN POSITION | VACANCY AS ON 30.11.14 | REMARKS |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | SINIOR ASST. | LFS | 2 | NIL | 2 | |
| 2 | JUNIOR ASST. | LFS | 1 | NIL | 1 | |
| 3 | TAX COOLECTOR | NON-LFS | 2 | NIL | 2 | |
| 4 | AMINA | NON-LFS | 1 | NIL | 1 | |
| 5 | OFFICE PEON | NON-LFS | 1 | 1 | NIL | |
| 6 | ORDERLY PEON | NON-LFS | 1 | NIL | 1 | |
| 7 | WATCHER | NON-LFS | 1 | NIL | 1 | |
| 8 | ASST.TAX COLLECTOR | NON-LFS | 7 | 5 | NIL | One ATC expired & 1 retired,2 posts abolished |
| 9 | OCTORY PEON | NON-LFS | 7 | 1 | 6 | 6 octory peon retired & the post abolished |
| 10 | SWEEPER | NON-LFS | 7 | 4 | 3 | 2 sweepers expired & 1 retired |
| TOTAL | | | 34 | 16 | | |

PARA: 15 **AUDIT ON WORKS**

15.1 - Name of the work-Const. of cc road and drain from Arjun sahuo to Gobinda Chandra house in w.n.3

Name of the work-Const. of cc road and drain from Arjun sahuo to Gobinda Chandra house in w.n.3

E.C=Rs.221000.00 H/A-RD grant

T.C=Rs.219207.00

Vr.no.-422/20.1.15 1st and final Rs.216305.00

MB=139 Page-104 to 113

Name of contractor-Ratikanta Patra

Excess paid on cc work due to inconsistent measurement shown on span area of drain:-

On checking it was found that the foundation base of the following drain were executed in c.c(1:3:6) as per the following manner as recorded in MB vide item no.3 at page-106.

| | L | B | TOTAL IN SQM. |
|----------------|------|------|---------------|
| DRAIN PART-I | 9 | 0.70 | 6.30 |
| DRAIN PART-II | 24 | 0.90 | 21.60 |
| DRAIN PART-III | 35.7 | 0.90 | 32.13 |
| | | | 60.03 |

On the above foundation base retaining guard walls were shown to have executed as per the following measurements in cc(1:2:4) as recorded in MB page-10 vide item no.-4.

| | L | B | TOTAL IN SQM. |
|---------|---------------|---|---------------|
| PART-I | 1 X 9 X 0.25 | | =2.25 |
| | 1X9 X 0.15 | | =1.35 |
| PART-II | 1 X 24 X 0.25 | | =6.00 |

| | | |
|----------|-----------------|--------|
| | 1 X 24 X 0.20 | =4.80 |
| PART-III | 2 X 35.7 X 0.25 | =18.45 |
| | TOTAL=33.15 | |

From the above aspect of construction of retaining wall the clear span area of drain was left than the half width area of original foundation base as executed in item no.-3 .But on verification of the subsequent item measured in MB page-107 it was found that the bed area i.e the span area of the drain was shown to have been executed in cc(1:2:4) as per the width area of foundation base item no.-3 although there was no scope to execute the work at the same width area .Due to such inconsistent measurement shown in span area 1.03 cum volume of cc work in cm. (1:2:4) as worked out below was assessed unduly in excess. As a result of which Rs.5502.00 @5342 13/cum was excess paid to the contractor which needs recovery.

A-Bed area measured-1 X 9 X 0.7 X 0.09 =0.56

| | | |
|--|-----------------------|-------|
| | 1 X 24 X 0.9 X 0.25 | =0.54 |
| | 1 X 35.7 X 0.9 X 0.25 | =0.80 |
| | TOTAL=1.90 | |

B-Due for-1 X 0.3(0.7-0.4) X 0.09 =0.243

| | | |
|--|---------------------------------|--------|
| | 1 X 24 X 0.45(0.9-0.45) X 0.025 | =0.270 |
| | 1 X 35.7 X 0.4(0.9-0.5) X 0.025 | =0.357 |
| | TOTAL=0.870 | |

Excess A-B=1.90-0.870=1.03
 Excess paid=1.03 X 5342.13=Rs.5502.00

On issue of objection memo in this regard the local authority replied the amount will be recovered and produced at the time of exit conference.

For this excess payment the following persons are held responsible:

- Person responsible:
1. Sri Rashmi Ranjan Das, E.O. Rs-1834.00
 2. Smt. Rashmita Mishra, M.E. Rs- 1834.00
 3. Sri Jagdish Naik, J.E Rs- 1834.00

However the excess amount of Rs.5502/- has been recovered from the Contractor vide MR No.4456/ Dt.16.09.15 and credited in cash book on same date, hence para is dropped.

15.2 - Name of the work-Imp of road and culvert from Chinara pokhari to Hingula Temple.

Name of the work-Imp of road and culvert from Chinara pokhari to Hingula Temple.

E.C=999500 vr.346/8.12.14 Rs.945633.00

H/A-BRGF MB=121 Page-138 to 149

J.E- Surendranath Sahoo

M.E- Smt. Rashmita Mishra

Contractor- Haraprasad Mishra

Excess payment due to deviating the original Estimate-:

While checking the case record w.r.t MB it was seen that in the estimate item no.-1 provided labour for flank dressing to proper chamber of road surface including cost of labour,T and P etc. for 2350 sqms. Amounting to Rs.6298.00 and agreement has been one to execute the work per

estimate. But it was seen that a sum of Rs.2948.00 paid in excess to the contractor by deviating the original estimate as per detailed below;

Payment admissible-

[2350sqm@2.68=Rs.6298.00](#)

Payment made-

[3450sqm@2.68=Rs.9246.00](#)

Excess payment made Rs.9246.00-6298.00=Rs.2948.00

On issue of objection memo a sum of Rs 2948.00 was recovered from Sri Haraprasad Mishra, vide MR No-4435/06-08-2015 and credited in vash book vide Page No.77.. Hence, the para is dropped.

15.3 - Const of CC road from Rama Sahoo house to Dhusha Prusty House in W.N-3 of Bhuban NAC

Name of the Work :- Const of CC road from Rama Sahoo house to Dhusha Prusty House in W.N-3 of

Bhuban NAC .

Estimate Cost-2,21,000.00

Head A/C-C.C Road

V.R No-44 Dt 08.05.14 **Rs-**1,94,523.00 **1st & Final**

M.B No-137 **Page No-** 32 to 36

Name of the Contractor:-Dillip Kumar Sethy

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

A-Excess payment made towards Execution of CC (1..1.5.3) work

While Checking the above work case records with reference to M.B it was seen that a sum Rs 915.00 Paid in excess towards execution of CC(1.1.5.3) by allowing excess rate than the actual analysis of rate 2006 as per detailed below .

Rate admissible as per analysis of rate 2006

| | | | | | |
|---|------|------|--------|---------|--|
| Providing P.C.C. (1:11/2:3) using 12mm to 20mm size hard granite crusher broken chips including all cost carriage royalty taxes and all labour involved for the completion of item of work as per direction of Engineer-in- charge. | | | | | |
| Materials: | | | | | |
| H.G. Chips | cum | 0.90 | 912.50 | 821.25 | |
| Sand | cum | 0.45 | 44.00 | 19.80 | |
| Cement | qtl. | 4.05 | 700.00 | 2835.00 | |
| Labour: | | | | | |
| Mason 2nd class | day | 0.68 | 190.00 | 129.20 | |
| Man & Woman Mulia | day | 4.60 | 150.00 | 690.00 | |
| Total | | | | 4495.25 | |

| | | | | | |
|-----------------------|----------------------------------|------------|------|---------------|----------------|
| O.H.C. 10.00 % | | | | 10.00% | 449.53 |
| Add carriage of:- | | | | | |
| | H.G. Chips | cum | 0.90 | 501.16 | 451.04 |
| | Sand | cum | 0.45 | 275.00 | 123.75 |
| | Cement | qtl. | 4.05 | 13.40 | 54.27 |
| | Total | | | | 5573.84 |
| | Add for centering and shuttering | sqm | 0.50 | 66.50 | 33.25 |
| | laying of polithine | sqm | 5.50 | 5.00 | 27.50 |
| | Total | | | | 5634.59 |
| | | Add cess1% | | | 56.35 |
| | Rate per one cum | Say | | | 5690.93 |

Rate admissible per CUM Rs 5690.93

Rate allowed per Cum-Rs 5733.76

Excess Rate allowed Rs 42.83

Qty executed 21.38 Cum Excess payment made 21.38CumX42.83=Rs 915.00

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that a sum Rs 1640.00 Paid in excess to the contractor due to less deduction of Royalty the details of which given below.

Royalty

| Materials | Qty | Allowed | Admissible | Less | Amount |
|-----------|-------|---------|------------|--------------|----------------|
| Sand | 14.40 | 19.60 | 27.44 | 7.84 | 113.00 |
| Metal | 19.90 | 70.56 | 98.78 | 22.22 | 562.00 |
| Chips | 28.30 | 70.56 | 98.78 | 28.22 | 799.00 |
| Moorum | 21.15 | 19.60 | 27.44 | 7.84 | 166.00 |
| | | | | Total | 1640.00 |

C-Excess paid on wearing coat due to non deduction of volume of Expansion joint

While Checking the above work case records with reference to M.B it was seen that 60RM of Expansion joint were shown to have been used on the above road for which a sum of Rs 624.00@ 10.4 per Mtr was paid to the contractor in this bill .But on verification of M.B it was disclosed that no volume towards portion of expansion joint use in the road work deducted from the wearing coat as a result of which a Sum of Rs 935.00@ Rate of Rs 5733.57 being the cost of CC work (1.1.5.3) was excesses paid to the contractor on the score the details of which given below.

Qty of CC work not deducted towards expansion joint

$15 \times 3.10 \times 0.14 \times 0.025 = 0.163 @ 5733.75 = 935.00$

Total excess pad (A+B+C) =3490.00

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned .

On issue of objection memo a sum of Rs 3490.00 recovered from Dillip Kumar Sethy vide MR No- 4432/ Dt. 06-08-2015. Hence, the para is dropped.

15.4 - Const of CC Council Conference Hall in Bhuban NAC

Name of the Work :- Const of CC Council Conference Hall in Bhuban NAC

Estimate Cost-10,000.00

Head A/C-Own Fund

V.R No-591 Dt 30.03.15 **Rs-**5,61,669.00 **1st R/A**

M.B No-116 **Page No-** 78 to 82

Name of the Contractor:-Chittranjan Mishra

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that a sum Rs 2624.00 Paid in excess to the contractor due to less deduction of Royalty the details of which given below.

Royalty

| Materials | Qty | Allowed | Admissible | Less | Amount |
|--------------|-------|---------|------------|-------|----------------|
| Sand | 77.10 | 19.60 | 27.44 | 7.84 | 604.00 |
| Chips | 30.30 | 70.56 | 98.78 | 28.22 | 855.00 |
| L.Stone | 21.15 | 98.00 | 137.20 | 39.20 | 1165.00 |
| Total | | | | | 2624.00 |

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned .

On issue of objection memo a sum of Rs 2624.00 has been recovered from Chittranjan Mishra vide MR No- 4451/Dt. 06-08-2015 and credited the same in cash book vide Page No.84.. Hence, the para is dropped.

15.5 - Const of road & drain from of Akula Sahoo Chhak to Kapila Nayak house in W.N-13 Bhuban NAC

Name of the Work :- Const of road & drain from of Akula Sahoo Chhak to Kapila Nayak house in W.N-13 Bhuban NAC .

Estimate Cost-1,85,000.00

Head A/C-M.V Tax

V.R No-251 Dt 20.10.14 **Rs-**1,83,463.00 **1st & Final**

M.B No-136 **Page No-** 97 to 100

Name of the Contractor:-Chittaranja Mishra

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

A-Excess payment made towards Execution of CC (1..1.5.3) work

While Checking the above work case records with reference to M.B it was seen that a sum Rs 953.00 Paid in excess towards execution of CC(1.1.5.3) by allowing excess rate than the actual analysis of rate 2006 as per detailed below .

Rate admissible as per analysis of rate 2006

| | | | | | |
|---|------|------|---------------|----------------|-------|
| Providing P.C.C. (1:11/2:3) using 12mm to 20mm size hard granite crusher broken chips including all cost carriage royalty taxes and all labour involved for the completion of item of work as per direction of Engineer-in- charge. | | | | | |
| Materials: | | | | | |
| H.G. Chips | cum | 0.90 | 912.50 | 821.25 | |
| Sand | cum | 0.45 | 44.00 | 19.80 | |
| Cement | qtl. | 4.05 | 700.00 | 2835.00 | |
| Labour: | | | | | |
| Mason 2nd class | day | 0.68 | 190.00 | 129.20 | |
| Man & Woman Mulia | day | 4.60 | 150.00 | 690.00 | |
| Total | | | | 4495.25 | |
| O.H.C. 10.00 % | | | 10.00% | 449.53 | |
| Add carriage of:- | | | | | |
| H.G. Chips | cum | 0.90 | 501.16 | 451.04 | |
| Sand | cum | 0.45 | 275.00 | 123.75 | |
| Cement | qtl. | 4.05 | 13.40 | 54.27 | |
| Total | | | | 5573.84 | |
| Add for centering and shuttering | sqm | 0.50 | 66.50 | 33.25 | |
| laying of polithine | sqm | 5.50 | 5.00 | 27.50 | |
| Total | | | | 5634.59 | |
| | | | | Add cess1% | 56.35 |
| Rate per one cum | Say | | | 5690.93 | |

Rate admissible per CUM Rs 5690.93

Rate allowed per Cum-Rs 5733.76

Excess Rate allowed Rs 42.83

Qty executed 22.25 Cum Excess payment made 22.25CumX42.83=Rs 953.00

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that

a sum Rs 944.00 Paid in excess to the contractor due to less deduction of Royalty
the details of which given below.

Royalty

| Materials | Qty | Allowed | Admissible | Less | Amount |
|--------------|-------|---------|------------|-------|---------------|
| Sand | 18.70 | 19.60 | 27.44 | 7.84 | 147.00 |
| Metal | 4.40 | 70.56 | 98.78 | 22.22 | 124.00 |
| Chips | 23.85 | 70.56 | 98.78 | 28.22 | 673.00 |
| Total | | | | | 944.00 |

Total excess pad (A+B) =1897.00

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned .

On issue of objection memo a sum of Rs 1897.00 has been recovered from Chitranjan Mishra vide MR No- 4450/ Dt. 06-08-2015 and credited in cash book vide P-84.. Hence, the para is dropped.

15.6 - Development of CC Road from Kodanda Behera house to Block Chhak in W.N-1 of Bhuban NAC

Name of the Work :- Development of CC Road from Kodanda Behera house to Block Chhak in W.N-1 of Bhuban NAC .

Estimate Cost-3,60,000.00

Head A/C-C.C Road

V.R No-45 Dt 08.05.14 **Rs-**3,49,327.00 **1st & Final**

M.B No-137 **Page No-** 37 to 40

Name of the Contractor:-Sanjay Sahoo

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

A-Excess payment made towards Execution of CC (1..1.5.3) work

While Checking the above work case records with reference to M.B it was seen that
a sum Rs 2560.00 Paid in excess towards execution of CC(1.1.5.3) by allowing excess rate than
the actual analysis of rate 2006 as per detailed below .

Rate admissible as per analysis of rate 2006

Providing P.C.C. (1:11/2:3) using 12mm to 20mm size hard granite crusher broken chips including all cost carriage royalty taxes and all labour involved for the completion of item of work as per direction of Engineer-in- charge.

Materials:

| | | | | | |
|-----------------------|----------------------------------|------|------------|---------------|----------------|
| | H.G. Chips | cum | 0.90 | 912.50 | 821.25 |
| | Sand | cum | 0.45 | 44.00 | 19.80 |
| | Cement | qtl. | 4.05 | 700.00 | 2835.00 |
| Labour: | | | | | |
| | Mason 2nd class | day | 0.68 | 190.00 | 129.20 |
| | Man & Woman Mulia | day | 4.60 | 150.00 | 690.00 |
| | Total | | | | 4495.25 |
| O.H.C. 10.00 % | | | | 10.00% | 449.53 |
| Add carriage of:- | | | | | |
| | H.G. Chips | cum | 0.90 | 501.16 | 451.04 |
| | Sand | cum | 0.45 | 275.00 | 123.75 |
| | Cement | qtl. | 4.05 | 13.40 | 54.27 |
| | Total | | | | 5573.84 |
| | Add for centering and shuttering | sqm | 0.50 | 66.50 | 33.25 |
| | laying of polithine | sqm | 5.50 | 5.00 | 27.50 |
| | Total | | | | 5634.59 |
| | | | Add cess1% | | 56.35 |
| | Rate per one cum | Say | | | 5690.93 |

Rate admissible per CUM Rs 5690.93

Rate allowed per Cum-Rs 5733.76

Excess Rate allowed Rs 42.83

Qnty executed 59.77 Cum Excess payment made 59.77CumX42.83=Rs 2560.00

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that a sum Rs 1868.00 Paid in excess to the contractor due to less deduction of Royalty the details of which given below.

Royalty

| Materials | Qnty | Allowed | Admissible | Less | Amount |
|--------------|-------|---------|------------|-------|----------------|
| Sand | 27.00 | 19.60 | 27.44 | 7.84 | 212.00 |
| Chips | 53.80 | 70.56 | 98.78 | 28.22 | 1518.00 |
| Moorum | 17.60 | 19.60 | 27.44 | 7.84 | 138.00 |
| Total | | | | | 1868.00 |

C-Excess paid on wearing coat due to non deduction of volume of Expansion joint

While Checking the above work case records with reference to M.B it was seen that 60RM of Expansion joint were shown to have been used on the above road for which a sum of Rs 624.00@ 10.4 per Mtr was paid to the contractor in this bill .But on verification of M.B it was disclosed that no volume towards portion of expansion joint use in the road work deducted from the wearing coat as a result of which a Sum of Rs 1645.00.00@ Rate of Rs 5733.57 being the cost of CC work (1.1.5.3) was excesses paid to the contractor on the score the details of which given below.

Qnty of CC work not deducted towards expansion joint

| | | | | | |
|--|--|--|--|--|--|
| 20x4.10x0.14x0.025=0.287 @ 5733.75 =1645.00 | | | | | |
| Total excess pad (A+B+C) =6073.00 | | | | | |
| The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned . | | | | | |
| | | | | | |
| | | | | | |

On issue of objection memo a sum of Rs 6073.00 has been recovered from Sanjay Sahoo vide MR No- 4433/Dt. 06-08-2015 and credited he same vide cash book Page-77.. Hence, the para is dropped

15.7 - Const of Boundary wall of Childredn Park near Saraswati Sisu Mandira in W.N-3 of Bhuban NAC

Name of the Work :- Const of Boundary wall of Childredn Park near Saraswati Sisu Mandira in W.N-3 of Bhuban NAC

Estimate Cost-5,00,000.00

Head A/C-Park& Greenery

V.R No-428 Dt 21.01.15 **Rs-**4,95,360.00 **1st & Final**

M.B No-116**Page No-** 41 to 51

Name of the Contractor:-Ratikanta Patra

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that a sum Rs 2496.00 Paid in excess to the contractor due to less deduction of Royalty the details of which given below.

Royalty

| Materials | Qty | Allowed | Admissible | Less | Amount |
|--------------|-------|---------|------------|-------|----------------|
| Sand | 49.20 | 19.60 | 27.44 | 7.84 | 386.00 |
| Metal | 9.70 | 70.56 | 98.78 | 28.22 | 274.00 |
| Chips | 1.70 | 70.56 | 98.78 | 28.22 | 48.00 |
| L.Stone | 45.62 | 98.00 | 137.20 | 39.20 | 1788.00 |
| Total | | | | | 2496.00 |

| | | | | | |
|--|--|--|--|--|--|
| The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned . | | | | | |
| | | | | | |
| | | | | | |

On issue of objection memo the local authority replied, a sum of Rs 2496.00 will be recovered from Sri Ratikanta Patra and produced at the time of Exit Conference.

The following persons are responsible

| | |
|---------------------------------------|--------------------|
| 1. Sri Rashmiranjan Das, EO | Rs. 832.00 |
| 2. Sri Jagadish Nayak, JE | Rs. 832.00 |
| 3. Sri Pradeen Kumar Nath, Accountant | <u>Rs. 832.00</u> |
| Total | Rs. 2496.00 |

However the amount of Rs.2496.00 has been recovered from Sri Ratikanta Patra, Contractor vide MR No.4457/Dt.16.09.15 and credited in cash book on same date. Hence this para is dropped.

15.8 - Repair of drain from Baji Chhak to Chinara Pokhari in W.N-14 of Bhuban NAC

Name of the Work :- Repair of drain from Baji Chhak to Chinara Pokhari in W.N-14 of Bhuban NAC .

Estimate Cost-3,46,000.00

Head A/C-BRGF

V.R No-570 Dt 23.03.15 **Rs-**3,23,306.00 **1st & Final**

M.B No-133 **Page No-** 85 to 102

Name of the Contractor:-Chittaranjan Mishra

Junior Engineer:-Surendranath Sahoo

Municipal Engineer:- Rasmita Mishra

A-Excess payment made towards Execution of CC (1.3.6) work

While Checking the above work case records with reference to M.B it was seen that a sum Rs 864.00.00 Paid in excess towards execution of CC(1.3.6) by allowing excess rate than the actual analysis of rate 2006 as per detailed below .

Rate admissible as per analysis of rate 2006

| | | | | | |
|---|------|------|--------|---------|--|
| Cement concrete (1:3:6) using 40mm and down gradedhard granite crusher broken metal including all cost , carriage, royalty, taxes, and all labour involved for completion of item of work as per the direction of Engineer- in - charge.. | | | | | |
| Materials: | | | | | |
| H.G. Chips | cum | 0.96 | 618 | 593.28 | |
| Sand | cum | 0.48 | 44.00 | 21.12 | |
| Cement | qtl. | 2.29 | 700.00 | 1603.00 | |
| Labour: | | | | | |
| Mason 2nd class | day | 0.18 | 192.50 | 34.65 | |
| Man & Woman Mulia | day | 3.90 | 152.50 | 594.75 | |
| Total | | | | 2846.80 | |
| O.H.C. 10.00 % | | | | 284.68 | |
| Add carriage of:- | | | | | |
| H.G. Chips | cum | 0.96 | 501.16 | 481.11 | |

| | | | | | | | | | |
|--|------------------|------------|------|--------|----------------|--|--|--|--|
| | Sand | cum | 0.48 | 275.00 | 132 | | | | |
| | Cement | qtl. | 2.29 | 13.40 | 30.69 | | | | |
| | Total | | | | 3775.28 | | | | |
| | | Add cess1% | | | 37.75 | | | | |
| | Rate per one cum | Say | | | 3813.03 | | | | |

Rate admissible per CUM Rs 3813.03

Rate allowed per Cum-Rs 3870.54

Excess Rate allowed Rs 57.51

Qnty executed 15.02 Cum Excess payment made 15.02CumX57.51=Rs 864.00

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that a sum Rs 1491.0.00 Paid in excess to the contractor due to less deduction of Royalty the details of which given below.

Royalty

| Materials | Qnty | Allowed | Admissible | Less | Amount |
|-----------|-------|---------|------------|--------------|----------------|
| Sand | 68.17 | 19.60 | 27.44 | 7.84 | 534.00 |
| Metal | 11.45 | 70.56 | 98.78 | 28.22 | 323.00 |
| Chips | 22.45 | 70.56 | 98.78 | 28.22 | 634.00 |
| | | | | Total | 1491.00 |

Total excess pad (A+B) =2355.00

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned .

On issue of objection memo a sum of Rs 2355.00 recovered from Chhitaranjan Mishra vide MR No- 4452/ Dt. 06-08-2015. Hence, the para is dropped.

15.9 - Const of precasted slab of different road cross & drain within Bhuban NAC

Name of the Work :- Const of precasted slab of different road cross & drain within Bhuban NAC

Estimate Cost-2,45,000.00

Head A/C-Own Fund

V.R No-259 Dt 21.10.14 **Rs-**1,91,806.00 **1st & R/A**

M.B No-131 **Page No-** 158 to 168

Name of the Contractor:- Gouranga Ch Behera

Junior Engineer:- Jagadish Naik

Municipal Engineer:- Rasmita Mishra

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that a sum Rs 603.00 Paid in excess to the contractor due to less deduction of Royalty the details of which given below.

Royalty

| Materials | Qty | Allowed | Admissible | Less | Amount |
|--------------|-------|---------|------------|-------|---------------|
| Sand | 9.40 | 19.60 | 27.44 | 7.84 | 74 |
| Chips | 18.75 | 70.56 | 98.78 | 28.22 | 529.00 |
| Total | | | | | 603.00 |

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned .

On issue of objection memo a sum of Rs 603.00 recovered from Gouranga Ch Behera vide MR No- 4434/ Dt. 06-08-2015. Hence, the para is dropped.

15.10 - Development of CC road of New Badadanda in W.N.3 of Bhuban NAC.

Name of the Work :- Development of CC road of New Badadanda in W.N.3 of Bhuban NAC.

Estimate Cost-9,95,000.00

Head A/C-C.C Road

V.R No-112 Dt 01.10.14 **Rs-**9,78,659.00 **1st & Final**

M.B No-113&130 **Page No-** 133 to 141 & 164 to 165

Name of the Contractor:-Dhaneswar Behera

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

Excess paid on wearing coat due to non deduction of volume of Expansion joint

While Checking the above work case records with reference to M.B it was seen that 60RM of Expansion joint were shown to have been used on the above road for which a sum of Rs 624.00@ 10.4 per Mtr was paid to the contractor in this bill .But on verification of M.B it was disclosed that no volume towards portion of expansion joint use in the road work deducted from the wearing coat as a result of which a Sum of Rs 2982.00.00@ Rate of Rs 5733.57 being the cost of CC work (1.1.5.3) was excesses paid to the contractor on the score the details of which given below.

Qty of CC work not deducted towards expansion joint

$40 \times 4.00 \times 0.13 \times 0.025 = 0.52 @ 5733.75 = 2982.00$

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned .

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

On issue of objection memo a sum of Rs 2982.00 has been recovered from Dhaneswar Behera vide MR No- 4428/ Dt. 25-07-2015 and credited in cash book vide Page-75. Hence, the para is dropped.

15.11 - Development of CC road of Budheswar temple from main entrance gate towards keluakhai nallah in W.N.12 of Bhuban NAC

Name of the Work :- Development of CC road of Budheswar temple (from main entrance gate towards keluakhai nallah) in W.N.12 of Bhuban NAC

Estimate Cost-5,42,000.00

Head A/C-C.C Road

V.R No-43 Dt 08.05.14 **Rs-**5,28,797.00 **1st & Final**

M.B No-136 **Page No-** 55 to 59

Name of the Contractor:-Debakar Behera

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

A-Excess payment made towards Execution of CC (1..1.5.3) work

While Checking the above work case records with reference to M.B it was seen that a sum Rs 3084.00 Paid in excess towards execution of CC(1.1.5.3) by allowing excess rate than the actual analysis of rate 2006 as per detailed below .

Rate admissible as per analysis of rate 2006

Providing P.C.C. (1:11/2:3) using 12mm to 20mm size hard granite crusher broken chips including all cost carriage royalty taxes and all labour involved for the completion of item of work as per direction of Engineer-in- charge.

| | | | | | |
|--------------------------|------|------|---------------|---------|--|
| Materials: | | | | | |
| H.G. Chips | cum | 0.90 | 912.50 | 821.25 | |
| Sand | cum | 0.45 | 44.00 | 19.80 | |
| Cement | qtl. | 4.05 | 700.00 | 2835.00 | |
| Labour: | | | | | |
| Mason 2nd class | day | 0.68 | 190.00 | 129.20 | |
| Man & Woman Mulia | day | 4.60 | 150.00 | 690.00 | |
| Total | | | | 4495.25 | |
| O.H.C. 10.00 % | | | 10.00% | 449.53 | |
| Add carriage of:- | | | | | |
| H.G. Chips | cum | 0.90 | 501.16 | 451.04 | |
| Sand | cum | 0.45 | 275.00 | 123.75 | |
| Cement | qtl. | 4.05 | 13.40 | 54.27 | |

| | | | | |
|----------------------------------|------------|------|-------|----------------|
| Total | | | | 5573.84 |
| Add for centering and shuttering | sqm | 0.50 | 66.50 | 33.25 |
| laying of polithine | sqm | 5.50 | 5.00 | 27.50 |
| Total | | | | 5634.59 |
| | Add cess1% | | | 56.35 |
| Rate per one cum | Say | | | 5690.93 |

Rate admissible per CUM Rs 5690.93

Rate allowed per Cum-Rs 5733.76

Excess Rate allowed Rs 42.83

Qty executed 72.00 Cum Excess payment made 72.00CumX42.83=Rs 3084.00

B-Excess paid on wearing coat due to non deduction of volume of Expansion joint

While Checking the above work case records with reference to M.B it was seen that 112RM of Expansion joint were shown to have been used on the above road for which a sum of Rs 1165.00@ 10.4 per Mtr was paid to the contractor in this bill .But on verification of M.B it was disclosed that no volume towards portion of expansion joint use in the road work deducted from the wearing coat as a result of which a Sum of Rs 1645.00.00@ Rate of Rs 5733.57 being the cost of CC work (1.1.5.3) was excesses paid to the contractor on the score the details of which given below.

Qty of CC work not deducted towards expansion joint

$28 \times 4.00 \times 0.14 \times 0.025 = 0.392 @ 5733.75 = 2247.00$

Total excess pad (A+B) =5331.00

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned .

On issue of objection memo a sum of Rs 5331.00 has been recovered from Dibakar Behera vide MR No- 4453/ Dt. 06-08-2015 and credited in cash book P-85. Hence, the para is dropped.

15.12 - Construction of Road & Drain at Nuapokhari in W.N.10 of Bhuban NAC

Name of the Work :- Construction of Road & Drain at Nuapokhari in W.N.10 of Bhuban NAC.

Estimate Cost-3,77,000.00

Head A/C-Road Development

V.R No-307 Dt 12.11.14 **Rs-**2,04,179.00 **1st &R/A**

M.B No-137 **Page No-** 72 to 75

Name of the Contractor:-Kulamani Sahoo

Junior Engineer:-Jagadish Naik

Municipal Engineer:- Rasmita Mishra

A-Excess payment made towards Execution of CC (1.3.6) work

While Checking the above work case records with reference to M.B it was seen that a sum Rs550.00 Paid in excess towards execution of CC(1.3.6) by allowing excess rate than the actual analysis of rate 2006 as per detailed below .

Rate admissible as per analysis of rate 2006

| | | | | | |
|---|------|------|--------|----------------|------------|
| Cement concrete (1:3:6) using 40mm and down gradedhard granite crusher broken metal including all cost , carriage, royalty, taxes, and all labour involved for completion of item of work as per the direction of Engineer- in - charge.. | | | | | |
| Materials: | | | | | |
| H.G. Chips | cum | 0.96 | 618 | 593.28 | |
| Sand | cum | 0.48 | 44.00 | 21.12 | |
| Cement | qtl. | 2.29 | 700.00 | 1603.00 | |
| Labour: | | | | | |
| Mason 2nd class | day | 0.18 | 118.50 | 21.33 | |
| Man & Woman Mulia | day | 3.90 | 92.50 | 360.75 | |
| Total | | | | 2549.48 | |
| O.H.C. 10.00 % | | | | | 259.95 |
| Add carriage of:- | | | | | |
| H.G. Chips | cum | 0.96 | 501.16 | 481.11 | |
| Sand | cum | 0.48 | 275.00 | 132 | |
| Cement | qtl. | 2.29 | 13.40 | 30.69 | |
| Total | | | | 3503.23 | |
| | | | | | Add cess1% |
| | | | | | 35.03 |
| Rate per one cum | Say | | | 3538.26 | |

Rate admissible per CUM Rs 3538.26

Rate allowed per Cum-Rs 3590.77

Excess Rate allowed Rs 52.51

Qnty executed 10.48 Cum Excess payment made 10.48CumX52.51=Rs 550.00

B-Excess payment due to less deduction of Royalty

While Checking the above work case records with reference to M.B it was seen that a sum Rs 1454.00 paid in excess to the contractor due to less deduction of Royalty the details of which given below.

Royalty

| Materials | Qty | Allowed | Admissible | Less | Amount |
|--------------|-------|---------|------------|-------|---------|
| Sand | 42.07 | 19.60 | 27.44 | 7.84 | 330.00 |
| Metal | 10.06 | 70.56 | 98.78 | 28.22 | 284.00 |
| Chips | 29.75 | 70.56 | 98.78 | 28.22 | 840.00 |
| Total | | | | | 1454.00 |

C-Non recovery of liquidated damages charges

As per OPWD code 2-3-1 in case delay in completion of the contract liquidated damages @ 1.5% per month to be calculated per day of delay maybe levied on the value of work that remain on finished subject to a maximum of 10% of the contract price .As such the unrecovered liquidated damages may be suggested for recovery & responsibility may be fixed on the persons involved in payment of the final bill .

On checking the above case record with reference to MB it was seen that work order was issued to Sri Kulamani Sahoo I1 bidder on dated 29.11.2012 for complete the work within 45 days as reveled from the case record it was seen that E.O Bhuban NAC issued notice to Sri Kulamani Sahoo on dated 03.05.13 to complete the work unless the work order will be cancelled & EMD & ISD forfeited. On dated 22.09.14the work has been measured by J.E & check measured by M.E & amounting to Rs 2,04,240.00 paid to Sri Kulamani Sahoo without recovery of liquidated damages .As work has not been completed till 31.03.15 .Hence liquidated damages @ 1.5% per month of remain unfinished work amounting to Rs 17,528.00 as detailed below needs recovery from the persons involved in the payment of the bill .

Tender Value- 3,71,174.00
 Value of work done 2,07,240.00
 Value of work remained unfinished 1,66,934.00
 @ 1.5% per month of Rs 1,66,934.00=Rs 2504.00
 For 7 month as on (31.03.15) Rs 17,528.00

Total excess pad (A+B+C) =19,532.00

The reason of such excess payment may be clarified failing which the amount needs recovery from the person concerned.

On issue of objection memo the local authority replied the amount will be recovered and produced

At the time of exit conference. Till recovery the following persons are held responsible for the excess payment.

- Responsible Persons: 1.Dr. Tapaswini Guru, Ex-Executive Officer :- Rs 6511.00
 2. Rasmita Mishra **Municipal Engineer**:- Rs 6511.00
 3. Jagdish Naik **Junior Engineer**:- Rs 6510.00

Responsible Person for this paragraph

| Slno | Name | Designation | Adress | Amount(In Rs:) |
|------|----------------------|------------------------|---|----------------|
| 1 | Smt. Rashmita Mishra | Municipal Engineer | Bhuban NAC Dhenkanal | 6026.00 |
| 2 | Jagdish Naik | Junior Engineer | Bhuban NAC, Dhenkanal | 6026.00 |
| 3 | Dr. Tapaswini Guru | Ex - Executive Officer | Bhuban N.A.C. At/Po-Bhuban Dist-Dhenkanal | 6026.00 |

15.13 - Construction of cc road and Drain from Sankar Patra house to Radhika house in w.n-3.

Construction of cc road and Drain from Sankar Patra house to Radhika house in w.n-3.

Estimated cost Rs.232000.00 H/A-RD Grant

Tender cost Rs.230415.00

Vr.no.-421/20.1.15 1st and final bill for Rs.230146.00

MB-139 page-89 to 98

Name of the contractor-Ajaya kumar Sethi

Excess paid on cc work due to inconsistent measurement shown on clear span area of drain:-

On checking it was found that the foundation base of the drain was executed in cc work (1:3:6) at a width of 0.90 as per the measurement recorded vide item no.-3 in MB page-91. On the aforesaid foundation base retaining guard walls of the drain were shown to have been constructed in cc(1:2:4) as recorded vide MB page-92 in the following manner.

1 X 5m X 0.40m X 0.30

1 X 5m X 0.30 X 0.30

1 X 20 X 0.40 X 0.30Av

1 X 20 X 0.25 X 0.35

2 X 19 X 0.25 X 0.45

2 X 19 X 0.225 X 0.45

2 X 25 X 0.225 X 0.45

1 X 8 X 0.25 X 0.50

1 X 8 X 0.20 X 0.50

The aspect of construction of retaining walls reveals that the clear span area of the drain was left less than the half width area of the total foundation base ,was executed in cc(1:3:6) vide item no.3.

But on verification of subsequent item as measured vide MB page-93 it was disclosed that the bed area of the drain the clear.

Span area was shown to have executed in cc(1:2:4) at a width of 0.90m in a very irregular manner, although there was no scope to execute the work with the above width area .Due to such inconsistent measurement shown in clear span area 1.36cum volume of ccwork(1:2:4) as worked out below was assumed unduly, resulting to which Rs.7265.00 @5342.13/cum was excess paid to the contractor which needs recovery.

| LENGTH | SPAN AREA AVAILABLE | TOTAL SQM |
|--------|---------------------|-----------|
| 5m | 0.20(0.90-0.70) | 1.00 |
| 20m | 0.45(0.90-0.45) | 9.00 |
| 19m | 0.40(0.90-0.5) | 7.60 |
| 19m | 0.45(0.90-0.45) | 8.55 |
| 25m | 0.45(0.9-0.45) | 11.25 |
| 8m | 0.45(0.9-0.45) | 3.60 |
| 96m | | |

Quantity measured-96m X 0.9 X 0.03=2.59cum

Quantity admissible-41sqm X 0.03=1.23cum

Excess=1.36cum

Excess paid 1.36cum X 5342.13/cum=Rs.7265.00

On issue of objection memo in this regard the local authority replied the amount will be recovered and produced at the time of exit conference.

For this excess payment the following persons are held responsible:

Person responsible: 1. Sri Rashmi Ranjan Das, E.O. Rs-2422.00

2. Smt. Rashmita Mishra, M.E. Rs- 2422.00

3. Sri Jagdish Naik, J.E Rs- 2421.00

However the above excess payment of Rs.7265.00 has been recovered fro Sri A K Sethy, Contractor vide MR No.4457/Dt.16.09.15 and credited in

cash book on same date. Hence the para is dropped.

PARA: 16 AUDIT ON UNITS / DEPARTMENT
16.1 - UNITS & DEPARTMENT.

No separate Unit or department has been constituted by the N A C under its control.

16.2 - TRADING ACCOUNT -

No commercial Trade such as 'Town Bus Service', Management of Petrol Pump' and other trade etc. are not opened and operated till date by the NAC AUTHORITY.

PARA: 17 AUDIT ON SCHEMES / PROGRAMMES
17.1 - IMPLEMENTATION OF DIFFERENT SCHEMES -

The position of Financial & Physical achievements of different schemes of the Govt. implemented in the NAC is furnished for the year 2014-15 below.

| Name of the scheme | Financial achievement | | | | | | Physical achievement | | | | | |
|--------------------|-----------------------|--------------------------------|----------------------|-------------|---|---|--|---|-------|---|--|---------------------------|
| | O.B | Funds received during the year | Total Fund available | Expenditure | Un spent balance at the end of the year | percentage of expenditure to that of available fund | No of spill over projects from previous year | No of projects planned for the current year as per annual action plan | Total | No of project completed during the year | No of spill over projects to the next year | Percentage of achievement |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| R.D | 2918247.00 | 1027000.00 | 3945247.00 | 882112.00 | 3063135.00 | 22.36 | 1 | 6 | 7 | 4 | 3 | 57.14 |
| M.V | 2783956.00 | 1252000.00 | 4035956.00 | 3100627.00 | 935329.00 | 76.83 | 4 | 8 | 12 | 9 | 2 | 75 |
| C.C road | 4585597.00 | 0.00 | 4585597.00 | 3602261.00 | 983336.00 | 78.56 | 7 | 0 | 7 | 4 | 3 | 57.14 |
| MLA Lad | 1421229.00 | 0.00 | 1421229.00 | 911341.00 | 509888.00 | 64.12 | 2 | 10 | 12 | 10 | 2 | 83.33 |
| NRB | 527000.00 | 400000.00 | 927000.00 | 358867.00 | 568133.00 | 38.71 | 1 | 1 | 2 | 1 | 1 | 50 |

| | | | | | | | | | | | | |
|--------------------|------------|------------|-------------|-------------|------------|-------|---|---|---|---|---|-------|
| PARK & GREENE RY | 1627770.00 | 0.00 | 1627770.00 | 1072360.00 | 555410.00 | 65.88 | 3 | 0 | 3 | 2 | 1 | 66.67 |
| BRGF | 8117064.00 | 4648000.00 | 12765064.00 | 10584981.00 | 2180083.00 | 82.92 | 1 | 8 | 9 | 5 | | 55.56 |
| Devolution of Fund | 5154995.00 | 3652000.00 | 8806995.00 | 0.00 | 8806995.00 | 0 | 1 | 3 | 4 | | 4 | 0 |
| R&B (13th FC) | 4171000.00 | 1159000.00 | 5330000.00 | 0.00 | 5330000.00 | 0 | 4 | 2 | 6 | | 6 | 0 |
| R&B state plan | 1589000.00 | 2000000.00 | 3589000.00 | 0.00 | 3589000.00 | 0 | 4 | 3 | 7 | | 7 | |

From the above it was seen that the percentage of achievement is very poor. Again it was seen that some grants like Devolution of Fund, R & B (13th F.C.) and R & B state plan has nil achievement during the year 2014-15.

As per rule 171 of Odisha General Financial Rule Vol-I an instruction contained in the sanction order, scheme funds were to be utilized in the year of receipt. Unutilized fund if any may either be refunded to the Govt. or utilized in subsequent year with prior approval of the Govt. But no such steps have been taken by the local authority to utilize the fund. Hence, the local authority is advised to take necessary steps to utilize the fund as early as possible and compliance reported.

SJSRY

In SJSRY SCHEME step-up (skill training employment programme under urban poor) component ,189nos. of beneficiaries trained under trade accounting ,computer net working ,readymade garments and mobile repairing for the year 2012-13.As per L.N -335(25)/20.3.14 Additional Director suda, BBSR placed funds amounting to Rs.301875.00 @ Rs.750/month per beneficiaries. The details status of trained beneficiaries is given below;

| SL. NO. | Trade | NO. OF STUDENTS TRAINED | NO. OF STUDENTS SUBMIT A/C NO. | MONTH | SBI A/C holder | PNB A/C holder | CB A/C holder |
|---------|-------------------|-------------------------|--------------------------------|-------|----------------|----------------|---------------|
| 1 | ACCOUNTING | 37 | 36 | 4 | 25 | 3 | 8 |
| 2 | COMP.NETWORKING | 48 | 41 | 1.5 | 31 | 2 | 8 |
| 3 | READYMADE GARMENT | 27 | 24 | 2.5 | 12 | 10 | 2 |
| 4 | COMP. FUNDAMENTAL | 39 | 34 | 1 | 20 | 11 | 3 |
| 5 | MOBILE REPAIRING | 38 | 30 | 2 | 11 | 5 | 14 |
| | TOTAL | 189 | 165 | | 99 | 31 | 35 |

The details of payment to the trained beneficiaries is given below;

Rs.163875.00 through E-transfer vide ch.no.-041907/9.4.14 SBI Bhubana A/c no.-6969 to 99nos.

| TRADE | NO. | MONTH | AMOUNT PER BENEFICIARIES | TOTAL |
|--------------------|-----|-------|--------------------------|-----------|
| ACCOUNTING | 25 | 4 | 3000 @ 750/month | 75000.00 |
| COMP.NETWORKING | 31 | 1.5 | 1125(750/month) | 34875.00 |
| READYMADE GARMENTS | 12 | 2.5 | 1875.00 | 22500.00 |
| COMP.FUNDAMENTAL | 20 | 1 | 750.00 | 15000.00 |
| MOBILE REPAIRING | 11 | 2 | 1500.00 | 16500.00 |
| | | | | 163875.00 |

PNB Bhubana A/c-13534 Rs.45700.00

| TRADE | NO. | MONTH | AMOUNT PER BENEFICIARIES | TOTAL |
|--------------------|-----|-------|--------------------------|----------|
| ACCOUNTING | 3 | 4 | 3000.00 | 9000.00 |
| COMP.NETWORKING | 2 | 1.5 | 1125.00 | 2250.00 |
| READYMADE GARMENTS | 10 | 2.5 | 1875.00 | 18750.00 |
| COMP. FUNDAMENTAL | 11 | 1 | 750.00 | 8250.00 |
| MOB.REPAIRING | 5 | 2 | 1500.00 | 7500.00 |
| | | | | 45700.00 |

CANARA BANK BHUBANA A/C -21094 Rs.60,000.00

| | | | | |
|--------------------|----|-----|------|-------|
| ACCOUNTING | 8 | 4 | 3000 | 24000 |
| COMP.NETWORKING | 8 | 1.5 | 1125 | 9000 |
| READYMADE GARMENTS | 2 | 2.5 | 1875 | 3750 |
| COMP. FUNDAMENTAL | 3 | 1 | 750 | 2250 |
| MOB.REPAIRING | 14 | 2 | 1500 | 21000 |
| | | | | 60000 |

Non-refund of unutilized money of SJSRY scheme:-

On checking of vouchers w.r.t traing file of SGSRY and accountant cash book it was seen that a sum of Rs.301875.00 was received from SUDA BBSR towards payment to trained beneficiaries under different trades out of which a sum of Rs.269625.00 has been paid to the beneficiaries leaving a balance of Rs.32250.00 .

On issue of objection memo in this regard the local authority replied steps is being taken to refund the balance amount of Rs. 32250.00. However, till refund of the same the amount is held under objection.

PARA: 18 MISCELLANEOUS
18.1 - Payment of Arrear H.R.

1. No payments relating to Arrear HRA having made to the employees of Bhuban NAC under ORSP Rules-2008 during the FY-2014-15.
2. No amount has been booked as expenditure towards undue payment of arrear HRA favouring any staff for the period from January-2006 to November-2008 during the FY-2014-15.
3. No findings on payment of Arrear HRA as explained above is reported in previous audit reports of Bhuban NAC.
4. Vide letter no-6365/DLFA(Program)-XIV-AUD-MISC-52/2012 Dt. 24-05-2014 the present audit is having no comment on undue paymenttowards arrear HRA.

18.2 - Non-Maintenance of Annual Account.

During Audit it was observed no annual accounts was maintained as per rule -145 of OM Rules-1953 for the FY-2014-15. Due to non-maintenance of the Annual Accounts the annual Budget Estimate of the NAC has been prepared in unrealistic manner in each year. As the position of Receipts & Expenditure has not been incorporated in the Annual Budget of the NAC basing upon the figures of the annual accounts of proceeding years. Hence attention of the E.O. is invited in this matter and suggested to ensure the maintenance of same account soon after the close of the FY and not later than 15th April following, for better interest of the NAC.

18.3 - NON-UTILISATION OF MATCHING CONTRIBUTION OF GRANTS -

The position M.C. of grants for the year 2014-15 is furnished below.

| | |
|--|---------|
| The position of matching contribution of Govt.Grant for the F.Y.2014-15 is given below:- | |
| 1 Matching Contribution Outstanding as on 01.04.2014= | 2863681 |
| 2 Matching Contribution due for expenditure against Govt.Grant received position during | 114111 |

| | |
|---|---------|
| F.Y.2014-15= | |
| 3 Total = | 2977792 |
| 4 Matching Contribution utilised during F.Y.2014-15= | 88211 |
| 5 Matching Contribution Outstanding as on 31.03.2015= | 2889581 |

Details of Matching contribution received during 2014-15.

| Sl.No. | Name of the Scheme covered under Matching contribution | Amount Received during 2014-15 | Sanctioned Order No & Dt. | 1/9th of the said receipt i.e. share of Bhuban NAC |
|--------------|--|--------------------------------|---------------------------|--|
| 1 | Road Development Grant | 227000.00 | 127/HUD dt.01.01.2015 | 25222 |
| 2 | Road Development Grant | 170000.00 | 130/HUD dt.01.01.2015 | 18889 |
| 3 | Road Development Grant | 630000.00 | 133/HUD dt.01.01.2015 | 70000 |
| TOTAL | | 1027000.00 | | 114111 |

Details of Matching Contribution utilised during F.Y.2014-15.

| Sl.No. | Name of the Scheme covered under Matching contribution | Gross Amount Spent during 2014-15 in matching contribution scheme | Vr.No. & Dt. | 1/9th of the spent amount as share of the matching contribution from NAC own fund |
|----------------|--|---|-----------------|---|
| 1 | Road Development | 204179 | PV-307/12.11.14 | 20417.90 |
| 2 | Road Development | 230146 | PV-421/20.01.15 | 23014.60 |
| 3 | Road Development | 216035 | PV-422/20.01.15 | 21603.50 |
| 4 | Road Development | 231752 | PV-526/27.02.15 | 23175.20 |
| TOTAL:- | | 882112 | | 88211.20 |

It is obvious from the above table that a sum of Rs 2889581.00 is yet pending towards the outstanding matching contribution of grants for the utilization as on 31.03.2015. Due to improper financial planning and non preparation of a suitable budget by the NAC Authority the said amount was pending unutilised . As a result the urban people are deprived of from the benefits for which the grants have been sanctioned by the Govt. Hence it is suggested to the local authority that a reasonable and streamline budget where provisions for utilization of the matching contribution would be placed keeping in view of up-liftment of livelihood of urban people. .

18.4 - Log book of Vehicles -

The Bhuban NAC is in possession of 4 nos. of vehicles as mentioned below, out of which the Tractor is control by the Sanitation Contractor as per the terms of tender and the rent thereof is deducted from the bill of the contractor. The POL is provided by the contractor for the use of the Tractor. Hence, the checking log book is not necessary. The Auto Tripper and cess pool are d correctly by the Bhuban NAC.

The water tanker is not having self engine, so consumption of fuel is not in the question.

1. Tractor OR-06-H-21873
2. Auto Tripper OR-06-H-4872
3. Cess Pool
4. Water Tanker

18.5 - Irregularities in maintenance of Accounts.

The following irregularity in maintenance of accounts are noticed during the course of Audit.

1. The DCR of miscellaneous Receipt is not prepared.
2. The cumulative abstract for receipt in Cashier's Cash book is not maintained
3. The DCB of receipt is not properly maintained.
4. Monthly abstract receipt & expenditure is not prepared.
5. Deduction register of work accounts not maintained.
6. Reconciliation of cash book figure with pass book figure is not done at the end of every month.
7. Vouchers are to be numbered serially starting from 01 for a full financial year instead of numbering monthly.
8. Outstanding Advance ledger is not maintained.
9. The accountant cash book maintained properly excluding the postings of advance payments and adjustments.

The annual abstract of receipt and expenditure figure has not been worked out basing upon the cash book and relevant record and register. Hence the present E.O. is advised to prepare correct annual accounts figure and present to the next Audit.

18.6 - Outstanding of huge arrear of water chargesfor payment-

During verification it was found that a sum of Rs.1284258.00 is yet outstanding as on 31.3.2015 against the NAC towards arrear dues of water charges , even after payment of an installment of Rs.100000.00 vide vr.no.604/30.3.15 Rs.100000.00 .The amount is accumulated high due to irregular payments of the bills to the public health deptt. It may be pointed out here that in spite of enjoying the financial stability The local authority has not been taken the steps to clear up the pending dues in order to rid from the undue surcharge payments. In this context an objection memo was issued to the local authority to ascertained the reasons behind non clearance of the dues. But no suitable reply was given, rather it was stated that steps are being taken to clear up the water charges.

Hence early action may be taken to clear up the pending dues to relieve from the surcharge payments and fact intimated to audit.

18.7 - Outstanding of huge arrear of Energy chargesfor payment-

It was found that a sum of Rs.5192556.00 was outstanding for payment to Electricity company towards street lighting charges as on 31.3.15.

It was asked to explain as to;

a-why such huge amount is pending for deposit.

b-what sort of steps have been taken to settle the dispute regarding pending electric energy bill.

On issue of objection memo in this regard the local authority replied that steps is being taken to clear up the energy charges.

However during the year under audit a sum of Rs.2729881.00has been paid towards energy charges as per O.M page.

Hence suitable steps may be taken to clear up the pending amount Rs. 5192556.00 as early as possible in order to rid from the surcharge/penalty payment.

18.8 - Position of Grievances -

The grievance register is maintained by the NAC authority. The position grievance for the year 2014-15 is mentioned in table below.

| Particulars based on complaint/grievance register | No. of complaints |
|--|-------------------|
| Complaints pending for disposal at the beginning of the year | 1 |
| Complaints received during the year | 42 |
| Total | 43 |
| Complaints disposed off during the year | 39 |
| Complaints pending for disposal at the end of the year | 4 |

From the above it was seen that 4 nos of Grievances are pending for disposal as on 31.03.15 ,which implies that the local authority has attended the complainants sincerely..However the local authority is advised to take suitable steps for early disposal of complaints, soon after receipts it from the urban people.

18.9 - . Outstanding Audit paragraphs pending for settlement

During the course of audit it was found that no compliance to the previous audit reports have been submitted to Dist. Audit Officer (LFA) Dhenkanal. As a result the very purpose of audit of this institution is being defeated. Due to non-submission of compliance report to said audit reports on proper quarter several paragraphs are awaiting therein for settlement .A list of important outstanding paragraphs which are pending for settlement since the last 5 years is furnished below.

Hence the local authority is suggested to take the tangible steps for early settlement of the outstanding audit paragraphs of the audit reports by submission of compliance report to Dist. Audit Officer, L F A , Dhenkanal on proper quarter without fail.

| Sl. | A.R.No.& Year of a/c | Paragraphs pending for settlement relating to | | Paragraphs pending for settlement other than | | T O T A L | |
|-----|------------------------------------|---|-----------------|---|-----------------|-------------|-----------------|
| | | Misappropriation of cas & Loss of Stock & stores. | | Misappropriation of cas & Loss of Stock & stores. | | No. of para | Amount involved |
| | | No. of para | Amount involved | No. of para | Amount involved | | |
| 1 | 7/2010-11 For the year 2009-10 | - | - | 28 | 3704168.00 | 28 | 3704168.00 |
| 2 | 29/2011-12 For 2010-11 | - | - | 27 | 5939673.00 | 27 | 5939673.00 |
| 3 | 1966/AR/12-13 for the year 2011-12 | - | - | 09 | 231902.00 | 09 | 231902.00 |
| 4 | 40175/AR/13-14 for | 1 | 125315.00 | 12 | 13111685.00 | 13 | 13237000.00 |

| | | | | | | | |
|---|--------------------|---|---|----|------------|----|------------|
| | the yr. | | | | | | |
| | 2012-13 | | | | | | |
| 5 | 46400/AR/14-15 for | - | - | 18 | 4382407.00 | 18 | 4382407.00 |
| | 2013-14 | | | | | | |

PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS

19.1 - POSITION OF LOANS -

An abstract position of loan for the year 2014-15 is furnished below. The details of the same are furnished below:

- i) Loan amount outstanding as on 1.4.14 Rs. 9,35,225.50
- ii) Loan received during 2014-15 Nil
- iii) Total Rs. 9,35,225.50
- iv) Loan repaid during 2014-15 Nil
- v) Loan outstanding as on 31.3.15 Rs. 9,35,225.50

As per rule -149 of OM Rules-1953 the transactions in regard to any loan contracted by a municipality shall be recorded in form no-XXVII. To watch the appropriation of fund raised by loan to the purpose for which the loan has been taken, and an appropriation register shall be kept in form no- XXVIII, the expenditure shall be posted monthly from the appropriate register and without sanction of Govt. the balance shall not be appropriate even temporarily to any object other than that for which the loan was raised. As there is no loan register maintained in the NAC and previous audit reports are silent in this issue this audit was able to borrow the figures from previous report only. The Executive Officer, NAC Bhuban is advised to maintain at first the loan register and recorded therein the up-dated position of outstanding loans pending for repayment along with the position of its interest money and then suitable action need be taken to repay the Principal amount of loans along with interests. Action taken in this regard should be intimated to audit for reference.

The details position of loan is given below:

| SL.NO. | PURPOSE OF LOAN | AMOUNT |
|--------|---------------------------------------|-------------|
| 1 | PIPE WATER SUPPLY | 10787.50 |
| 2 | PIPE WATER SUPPLY | 13150.00 |
| 3 | CONSTRUCTION OF MARKET COMPLEX | 210000.00 |
| 4 | PURCHASE OF CENTER BUS | 200000.00 |
| 5 | N.S.D.P | 492500.00 |
| 6 | CONSTRUCTION OF SHOPING COMPLEX | 33000.00 |
| 7 | DEDUCT AMOUNT ADJUSTED FROM E.T GRANT | (-)24212.00 |
| | TOTAL | 935225.50 |

19.2 - NON-REMITTANCE OF GOVT. DUES -

The position of receipt & expenditure of Govt. dues like Royalty, VAT, Labour Cess, & IT for the year 2014-15 is furnished below :

| Sl.No. | Particulars | Cess | Royalty | VAT | IT | TOTAL |
|--------|------------------------------|--------|---------|--------|--------|---------|
| 1 | OB as on 01.04.14 | 16235 | 19797 | -14163 | -67456 | -45587 |
| 2 | Collection during 2014-15 | 218471 | 508635 | 837188 | 559937 | 2124231 |
| 3 | TOTAL | 234706 | 528432 | 823025 | 492481 | 2078644 |
| 4 | Deposited during 2014-15 | 218471 | 508635 | 837188 | 559937 | 2124231 |
| 5 | Outstanding as on 31.03.2015 | 16235 | 19797 | -14163 | -67456 | -45587 |

1. A sum of Rs. 19797.00 is collected from different works vide Rule-13 (II) Orissa Minor Minerals Concession Rules-1990 read with notification no-10611/SM Dt. 22-06-1991 of Odisha Govt. in Steel & Mines Department. & OM No-7635/R dt. 14-02-2003 of Revenue Department. but not deposited at the Tahasil Office Bhuban creating a loss to the treasury of Govt. of Odisha. Audit suggest immediate deposit of the said amount at Tahasil Office Bhuban under compliance to the Audit.

2. A sum of Rs. 16235.00 is collected from different works towards labour cess. Audit suggest deposit of same at the labour commissioner's office Bhubaneswar at the earliest under intimation to the Audit.

19.3 - POSITION OF C.P.F. OF THE STAFF.

The Details position of C.P.F. recovery from staffs and deposited in is given below:

During the course of Audit it was observed that the C.P.F. ledger in support of deposit and withdrawal of C.P.F. subion has not been maintained by the N.A.C. In absence of the C.P.F. ledger the outstanding amount due for deposit Rs 156670.00 as per last Audit report could not be ascertain.

However, the detail position of C.P.F.in respect of recovery and deposit is furnished below .

| | | |
|---|-------------------------------------|--------|
| 1 | OB as on 01.04.2014 | 156670 |
| 2 | Deducted from salary during 2014-15 | 258500 |
| 3 | TOTAL | 415170 |
| 4 | Deposited in favour of employees | 258500 |
| 5 | Closing Balance as on 31.03.2015 | 156670 |

However, the E.O. is advised to take necessary steps to find out the person wise outstanding amount of Rs. 156670.00 due for deposit towards C.P.F. of the employee and compliance reported.

19.4 - POSITION OF S.D./EMD

The position of deposits (SD/EMD) for the year 2014-15 which are worked out basing upon the last audit report cash book and relevant records available is furnished below;

| | |
|--|---------------|
| 1-Deposit outstanding for refund as on 1.4.14- | Rs 926559.00 |
| 2-Deposit received/released during the year 2014-15- | Rs 1200707.00 |
| 3-total- | Rs 2127266.00 |

| | |
|---|---------------|
| 4-Deposit (SD/EMD) refunded during the year 2014-15 | Rs 1483078.00 |
| 5-Balance deposite to be refunded as on 31.3.15- | Rs 644188.00 |
| | |
| | |
| 19.5 - | |
| | |
| | |
| | |

PARA: 20 RESULT OF AUDIT

20.1 - GENARAL REMARKS BY AUDIT -

The state of maintenance of books of accounts, records and registers of the NAC is not satisfactory at all. Several important accounts, and registers such as advance register, outstanding ledger of advances. register on utilization of grants, register on UC, DCB register of Taxes, and Rents, Loan register and Asset Register etc. have not been maintained. Besides in spite of provision of the Municipal Act revision of holding tax at a interval of every five years has not been made . There is found under assessment of holding tax due to non revision of annual value even after detection of higher plinth area, irregular assessment of commercial building at residential rate. Again due to non-adoption of uniform rate in determination of ground rent and non-adoption of revised building cost as per the act by the Local Authority the NAC sustains the loss of revenue.

Hence much and more efforts should be taken by the local authority to bring th reforms not only in the state of maintenance of account, records and registers , but also in the state of collection of its statutory revenue to build a stable financial background for the NAC.

Recommendation

1. Timely submission of budget as required under rules.
2. Proper adjustment/recoupment of the advances within the prescribed time frame.
3. Submission of the UC to appropriate authorities timely.
4. Adoption of current scheme rates of PWD for valuation of buildings and general revision of taxes made in every five years as stipulated in the act.
5. Take effective measures for boosting realisation of arrear revenues.
6. Enhancement of collection of arrear dues by adopting the system of reward and punishment as per Rules.

20.2 - RESULT OF AUDIT-

As a result of this audit a total sum of Rs.1860414.00 is held under objection, which includes Rs.122022.00 towards suggestion for recoverey.

Besides the above a total sum of Rs.172800.00 has been recovered at the instance of this audit. The details of which are furnished in table below.

| |
|--|
| |
| |

Result Of Audit

| SI No | Name Of The Paragraph | Amount suggested for recovery(In Rs:) | Amount kept on objection(In Rs:) | Amount Surchargeable(In Rs:) | Amount Embezzlement(In Rs:) | Amount Othercases(In Rs:) | Remarks |
|--------------|-----------------------|---------------------------------------|----------------------------------|------------------------------|-----------------------------|---------------------------|---------|
| 1 | 14.1 | 0.00 | 1042002.00 | 0.00 | 0.00 | 0.00 | |
| 2 | 14.2 | 0.00 | 73750.00 | 0.00 | 0.00 | 0.00 | |
| 3 | 14.3 | 0.00 | 125000.00 | 0.00 | 0.00 | 0.00 | |
| 4 | 14.4 | 0.00 | 494390.00 | 0.00 | 0.00 | 0.00 | |
| 5 | 14.6 | 45010.00 | 45010.00 | 45010.00 | 0.00 | 0.00 | |
| 6 | 14.7 | 4100.00 | 4100.00 | 4100.00 | 0.00 | 0.00 | |
| 7 | 14.8 | 6580.00 | 6580.00 | 6580.00 | 0.00 | 0.00 | |
| 8 | 14.10 | 46800.00 | 46800.00 | 46800.00 | 0.00 | 0.00 | |
| 9 | 15.12 | 19532.00 | 19532.00 | 18078.00 | 0.00 | 0.00 | |
| 10 | 17.1 | 0.00 | 3250.00 | 0.00 | 0.00 | 0.00 | |
| Total | | 122022.00 | 1860414.00 | 120568.00 | 0.00 | 0.00 | |

Audit Certificate

Certified that the accounts of Bhuban NAC for the financial year 2014-2015 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

Spot Recovery

| SI No | Ref Para No/Audit Objection Statement Page No | M.R.No | Date | Amount(In Rs:) | Name of the person |
|--------------|---|--------|------------|----------------|---------------------------------|
| 1 | 15.7 | 4457 | 2015-09-16 | 2496 | Ratikanta Patra,contractor |
| 2 | 15.1 | 4456 | 2015-09-16 | 5502 | Ratikanta Patra,contractor |
| 3 | 15.13 | 4455 | 2015-09-01 | 7265 | Ajay Ku. Sethy,contractor |
| 4 | 15.10 | 4428 | 2015-07-25 | 2982 | Dhaneswar Behera,contractor |
| 5 | 15.11 | 4453 | 2015-08-06 | 5331 | Dibakar Behera,contractor |
| 6 | 15.6 | 4433 | 2015-08-06 | 6073 | Sanjaya ku sahuo,contractor |
| 7 | 15.8 | 4452 | 2015-08-06 | 2355 | chita ranjna mishra,contractor |
| 8 | 15.9 | 4434 | 2015-08-06 | 603 | Gourang Behera,Contractor |
| 9 | 15.5 | 4450 | 2015-08-06 | 1897 | chita ranjna mishra,contractor |
| 10 | 15.4 | 4451 | 2015-08-06 | 2624 | chita ranjna mishra,contractor |
| 11 | 15.3 | 4432 | 2015-08-06 | 3490 | Dillip ku sethy,contractor |
| 12 | 15.2 | 4435 | 2015-08-06 | 2948 | Hara prasad mishra,contractor |
| 13 | 14.7 | 4444 | 2015-08-06 | 820 | Rashmi ranjana das,EO |
| 14 | 14.9 | 4447 | 2015-08-06 | 2009 | pradeen ku nath,account |
| 15 | 14.5 | 4454 | 2015-08-06 | 1500 | sanjeeb jena,sweeper |
| 16 | 14.5 | 4449 | 2015-08-06 | 1500 | Bhabani sankar gochayat,sweeper |
| 17 | 14.5 | 4448 | 2015-08-06 | 1500 | ihumar behera,sweeper |
| 18 | 14.5 | 4445 | 2015-08-06 | 1500 | kanaka naik,sweeper |
| 19 | 14.5 | 4446 | 2015-08-06 | 1500 | haladhar dehury,ATC |
| 20 | 14.5 | 4443 | 2015-08-06 | 1500 | rabindra ku behera,ATC |
| 21 | 14.5 | 4442 | 2015-08-06 | 1500 | jugal kishore prusty,peon |
| 22 | 14.5 | 4441 | 2015-08-06 | 1500 | kodandaq pothal,peon |
| 23 | 14.5 | 4440 | 2015-08-06 | 1500 | Satyabrata Sahoo,ATC |
| 24 | 14.5 | 4439 | 2015-08-06 | 1500 | nanda kishore mehena,ATC |
| 25 | 14.5 | 4438 | 2015-08-06 | 1500 | muralidhar mishra,ATC |
| 26 | 11.2 | 4430 | 2015-08-06 | 9305 | pradeen ku nath,account |
| 27 | 11.3 | 4431 | 2015-08-06 | 100000 | Satyabrata Sahoo,ATC |
| 28 | 11.1 | 4437 | 2015-08-06 | 100 | kodandaq pothal,peon |
| 29 | 11.1 | 4436 | 2015-08-06 | 500 | Satyabrata Sahoo,ATC |
| Total | | | | 172800 | |