

**LOCAL FUND AUDIT, DHENKANAL, ODISHA**

CATEGORY : N A C,General	Audit Report No : 541500/AR/2019-2020-DHENKANAL
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**PARA: 1 TITLE SHEET**

1	Name of the Institution :	<b>Bhuban NAC</b>
2	Year of Accounts under Audit :	<b>2018-2019</b>
3	Name of the Local Authority during the year of A/Cs :	1-SRI PRAMOD KUMAR BARAL EO
	Name of the Local Authority at the time of Audit :	1-JAMINI KANTA SWAIN,EO FROM 1.4.2018 TO 10.7.2018 2-SRI PRAMOD KUMAR BARAL EO FROM 11.7.2018 TO 31.3.2019
4	Duration of Audit :	18-02-2020 To 25-03-2020 (Mandays Consumed :- 23)
5	Name of the Auditors :	BISHNU CHARAN NAYAK - Lead Auditor(18-02-2020 to 25-03-2020) RASMITA PRADHAN - Auditor(18-02-2020 to 25-03-2020)
6	Name of the Reviewing Officer :	BHRAMARABAR HOTA(Audit Superintendent)
7	Date of submission of report by Reviewing officer :	13-05-2020
8	Entry Conference Date :	
9	Exit Conference Date :	
10	Name of the District Audit Officer :	SMRUTI RANJAN SARANGI
11	Date of approval of report by District Audit Officer :	20-05-2020

**PARA: 2 PHYSICAL VERIFICATION**

S/no	Items	Date Of Physical verification Before / After Transaction	Physical Balance	Balance As per Cash Book / Stock Register	Reference To The Page No Of Cash Book / Stock Register	Discrepancies If Any
1	Measurement Books	19-02-2020	0	0	SRP-2	
2	Miscellaneous Receipt Books	19-02-2020	24	24	SRP-51	
3	Cash in hand	19-02-2020	0	0	UPTO DATE CASH BOOK NOT AVAILABLE TO THE AUDIT	0
4	ServicePostage Stamps					
5	Others					
6	HOLDING COLLECTION BOOK	19-02-2020	49	49	SRP-49	

**Comments**

As per Rule 20 (a) of Odisha Local Fund Audit Rules, 1951 the local authority was asked vide POM No.1/ Pg-1 Dt.18-02-2020 before commencement of audit to produce the cash balances, the securities held by a local authority, the postage stamps and also the stock of saleable forms, unspent balance of permanent advance, MB books, MR books for verification and the result of verification has been recorded in the relevant books of account as given in the table above. Physical verification of cash could not be conducted at the commencement of audit as no cash balance was produced before audit by the local authority irrespective of non-up-to-date of cash book as on 18-2-2020. During physical verification the local authority could not produce the Stamp account book, issue and despatch register to audit. Hence it could not be recorded.

**PARA: 3 LIST OF VERIFIED RECORDS**
**A : List Of Verified Records/Register**

SIno	List Records/Register	Rules	Form No
1	Abstract of the Budget Estimate	Rule 74	Form No. I-A
2	Cashier's Cash Book	Rule 81	Form No. V
3	Absentee Statement	Rule 97	Form No. X
4	Salary Bills	Rule 97	Form No. IX
5	Cash Book of the municipality	Rule 125	Form No. XIV
6	Abstract Register of Expenditure	Rule 129	Form No. XVI
7	Abstract Register of Receipts	Rule 129	Form No. XV
8	Miscellaneous Receipts	Rule 157	Form No. XXXIV
9	Daily Collection Register	Rule 171	Form No. XL
10	Stock Register of Stationery	Rule 172	Form No. XLIV
11	Demand and Collection Register	Rule 178	Form B
12	Stock & Store Register of Municipality	Rule 346	Form W-VII
13	Measurement Book	Rule 365	Form W-VIII

**B : List of Records/Registers not Maintained**

SIno	List Records/Register	Rules	Form No
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**C : List of Records/Registers not Produced to Audit**

SIno	List Records/Register	Rules	Form No
1	Budget Estimate	Rule 74	Form No. I
2	Schedule for the Budget Estimate	Rule 77	Form No. III
3	Subsidiary account of special taxes	Rule 79	Form No.-IV
4	Challan	Rule 87	Form No. VI
5	Subsidiary Cash Book	Rule 128 A	Form No. V-A
6	Order Book	Rule 96	Form No. VIII
7	Register of Bills	Rule 96	Form No. VII
8	Permanent Advance Account	Rule 108	Form No. XII
9	Periodical Increment Certificate	Rule 99	Form No. XI
10	Voucher of Recoupment of Permanent Advance Account	Rule 110	Form No. XIII
11	Advance Ledger	Rule 136	Form No. XVIII
12	Register of adjustments	Rule 132	Form No. XVII
13	Register of Outstanding Advances	Rule 140	Form No. XIX
14	Deposit Ledger	Rule 142	Form No. XX
15	Register of outstanding deposits	Rule 143	Form No. XXI
16	Register of Quarterly & Annual account of Receipt	Rule 144	Form No. XXII
17	Register of Quarterly & Annual account of Expenditure	Rule 144	Form No. XXIII
18	Annual Account of Receipts and Expenditure	Rule 145	Form No. XXIV
19	Establishment Audit Register	Rule 146	Form No. XXV
20	Register of Investments	Rule 148	Form No. XXVI
21	Appropriation Register of Loan Funds	Rule 150	Form No. XXVIII
22	Loan Register	Rule 149	Form No. XXVII
23	Register of the Tax on Carriages, Carts, Horses and Other animals	Rule 151	Form No. XXIX
24	License for Carriages, Carts, Horses Other and animals	Rule 154	Form No. XXX
25	Application for License for Carriage,	Rule 152	Form No. XXXI

	Cart, Horses and Other animals		
26	Stock account of License Number Plates	Rule 155	Form No. XXXII
27	License Register for Drivers and Owners of Carriages plying for hire	Rule 156	Form No. XXXIII
28	Register of Rents for which there is fixed demand	Rule 163	Form No. XXXVI
29	Register of Lands	Rule 160	Form No. XXXV
30	Ledger of Lessees	Rule 170	Form No. XXXVIII
31	Jamabandi Register	Rule 170	Form No. XXXVII
32	Arrear List	Rule 170	Form No. XXXIX
33	Register of Grants	Rule 80	Form No. XLII
34	Register of Interest Bearing Securities	Rule 147	Form No. XLI
35	Stock account of Tickets used for daily collection of Market fees	Rule 171	Form No. XLIII
36	Stamp Account	Rule 172	Form No. XLIV
37	Assessment List	Rule 177	Form A
38	Tax Ledger (personal A/C of Tax Payers)	Rule 178	Form B(I)
39	Form of appeal petition	Rule 183	Form E
40	Register of Petitions	Rule 183	Form F
41	Mutation Register	Rule 184	Form G
42	Arrear Demand Register	Rule 187	Form H
43	Tax Receipt Form	Rule 188	Form I
44	Register of writes off of demands	Rule 190	Form J
45	Tax collector's daily collection register	Rule 192	Form K
46	Stock account of Receipt Forms	Rule 196	Form L
47	Tax collector's Ledger	Rule 198	Form M
48	Progress statement of collection of taxes	Rule 200	Form N
49	Notice of demand for tax u/s-161 of OM Act	Rule 202	Form O
50	Distrain Warrant Register	Rule 202	Form P
51	Form of inventory & Notice	Rule 203	Form Q
52	Warrant register	Rule 202	Form R
53	Register of Distrained property & sales	Rule 204	Form S
54	Register of Estimates & Allotments	Rule 332	Form W-I
55	Nominal Muster Roll (NMR)	Rule 340	Form W-II
56	Contract Agreement Form	Rule 341	Form W-III
57	Contract Certificate	Rule 343	Form W-IV
58	Miscellaneous Supply Bill	Rule 343	Form W-V
59	Register of Works	Rule 345	Form W-VI

**D : List of Records/Registers not Required**

S/no	List Records/Register	Rules	Form No
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**Comments**

Non-maintenance , non-production of registers as enlisted above & haphazard maintenance of some verified records caused a systemic lapses to the accounting system of the Auditee Institution. Due to haphazard maintenance of Advance Ledger & non-maintenance of Outstanding Advance Ledger , non-reflection of adjustment of advance in Accountant cashbook & non-exhibiting of advance position in details of C. B. in Accountant cashbook & irregularly showing advances in work case records the advance position has become quite irregular for years . . In-addition to this, some important registers like Grant In Aid register, D.C.B. register, Cheque Issue register, Project register etc. need to be maintained properly & on priority basis by the local authority so as to avoid future complicity & compliance reported.

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**PARA: 4 FINANCIAL POSITION**

Bhuban NAC - 2018-2019

Sino	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)(AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference(In Rs:)	Remarks
1	ACCOUNTANT	01-04-2018	87321655.37	114213967.00	201535622.37	103529847.30	31-03-2019	98005775.07	31-03-2019	98005775.07	0.00	
	<b>GRAND TOTAL</b>		<b>87321655.37</b>	<b>114213967.00</b>	<b>201535622.37</b>	<b>103529847.30</b>		<b>98005775.07</b>		<b>98005775.07</b>	<b>0.00</b>	

**Comments**

**DETAILS OF CLOSING BALANCE**

BANK	62153107.42
PL ACCOUNT	35852667.65
<b>TOTAL</b>	<b>98005775.07</b>

**PARA-4.2 ASSETS & LIABILITIES.**

Normal 0 false false false EN-US X-NONE X-NONE

Normal 0 false false false EN-US X-NONE X-NONE

**The detailed position of Liquidated Assets & Liabilities of the NAC at the end of the financial year 2018-19 as on dt.31.03.2019.**

LIABILITIES		ASSETS	
PARTICULARS	AMOUNT	PARTICULARS	AMOUNT
Unspent balance of Govt Grants & other govt.funds.	62181929.00	Bank & Treasury Balance .	98005775.07
Deposits refundable to the contractors.	11357256.00	Advance Outstanding.	1999674.23
Security Deposit Municipal Fund			
CPF Payable	311402.00		
Salary Payable including EPF.		Outstanding Taxes,rents and rates etc recoverable.	3716518.62
LFS & NON LFS PENSION PAYABLE	419262		
Cleaning & Sanitation Charges (pvt Agency)	505514		
Unremitted Govt dues (GST,Cess,Royalty, & IT etc).	444317		
EPF	-2060511.00		
Loans Payable.	935225.5		
Arrear Energy charges of street light payable.	240702		
Arrear Energy charges of Office payable.	2014		
Arrear water charges payable.	1942501		
Matching Contribution on grants to be utilised.	2684101.9		

Assets over Liabilities.	24758254.52		
TOTAL :-	103721967.92	TOTAL :-	103721967.92

**STATEMENT 'B' SHOWING THE DETAILS OF RECEIPTS IN RESPECT OF BHUBAN NAC FOR 2017-18 & 18-19**

	HEAD OF ACCOUNTS	Receipt during 2017-18	Receipt during 2018-19
<b>A</b>	<b>RENT AND TAXES</b>		
	Holding Tax	231907.00	253035.00
	Light Tax	82041.00	80872.00
	Water Tax	78309.00	82233.00
	Total	392257.00	416140.00
<b>B</b>	<b>LICENCE &amp; OTHER FEES</b>		
	Parking Fees (Bus Stand Fee)	85200.00	
	D & O Trade U/S 290	1750.00	
	Licence Fee (Contractor)	1260.00	
	Total	88210.00	0.00
<b>C</b>	<b>RECEIPT UNDER SPECIAL ACT</b>		
	Fishery Tank	184800.00	
	Rent for Kalyan Mandap and land	113179.00	374500.00
	Service charge in lieu of Property Tax	4000.00	1500.00
	<b>FEES FROM CASUAL VENDOR</b>		468500.00
	Kine House	2800.00	
	Total	304779.00	844500.00
<b>D</b>	<b>GOVT.GRANTS</b>		
	<b>GENERAL AREA BASIC GRANT</b>	0.00	10760000.00
	Swachha Bharat Mission	6993250.00	10800000.00
	Grant For Arrear Pension & Basic Services.	8349000.00	9771000.00
	OULM	1668000.00	230820.00
	Road & Bridges (State Plan)	2543000.00	1661000.00
	Road Development	0.00	
	Compensation in lieu of Octroi.	18163000.00	20834000.00
	<b>FOURTEENTH FC</b>	9546000.00	
	M.P.LAD	600000.00	500000.00
	MLA LAD	3601600.00	750000.00
	Non Residential Building(TFC)	316000.00	128383.00
	Maint.of Capital Asset	453000.00	
	Creation of capital Asset	949000.00	
	Motor Vehicle Tax	1787000.00	2044000.00
	Grant For honorarium,Sitting Fees,TA/DA.	48900.00	23400.00
	Devolution Fund	6077000.00	7710000.00
	Reimbursement of Expenses from State Govt.	25500.00	
	NFBS	140000.00	
	Harischandra Sahayata	300000.00	390000.00
	OAP/ODP/NOAP/MBPY	10887600.00	24991818
	BIJU YUVA VAHINI GRANT		391770.00
	ODISHA LAND RIGHT SLUM DWELLER GRANT		52512.00
	PEETHA		300000.00
	SJSRY		20000.00
	NFSA		5000.00
	Un -classified		2300.00

	Total	72447850.00	91366003.00
E	MISCELLANEOUS RECEIPT		
	Interest From SB A/C	2424329.00	3191187.00
	CPF Deducted From Pay Bill	219196.00	241452.00
	LIC Deducted From Pay Bill	107020.00	103258.00
	House building advance deducted from salary	13565.00	
	HOUSE RENT-DEDUCTION		7250.00
	Employee Contribution (EPF)	620546.00	484447.00
	Refund of OAP/ODP/NOAP/MBPY	663100.00	
	Leave Salary	104187.00	10769.00
	Professional Tax	20850.00	35100.00
	Pension Contribution	137474.00	108572.00
	Water Tanker	3000.00	
	Cess Pool	34200.00	26600.00
	Renewal Fee From BTS Tower	9000.00	
	Bank Charges		2149.00
	WELFARE FUND		80.00
	Gratuity	54299.00	
	Miscellaneous (General)	50756.00	
	RTI (Application & Information Fee)	560.00	50.00
	Labour Cess	348358.00	538858.00
	work Contingency	27118.00	
	SD	2326879.00	2636831.00
	Income Tax	472049.00	603189.00
	VAT	543819.00	0.00
	GST	0.00	362303.00
	Royalty	886006.00	1014528.00
	ECB	76007.00	143073.00
	Withheld	578949.00	199800.00
	user fee for approval of building plan	36276.00	86421.00
	Road Cutting Permission/security.	23950.00	3500.00
	Trade License Fees	18500.00	36200.00
	Audit Recovery	65917.00	140008.00
	Rent from Market complex	88798.00	220842.00
	Tender paper cost	627144.00	2023436.00
	User fee	43000.00	47500.00
	Others	2430.00	1000
	By Reconciliation		258999.00
	INCOME FROM TELEPHONE SERVICE		10000.00
	ADVERTISEMENT FEES		16000.00
	SALE OF OLD NEWS PAPER GARBAGE & RUBBISH		26081.00
	MISC		25851.00
	Total	10627282.00	12605334.00
	EXTRAORDINARY DEBT		
	Recovery of Advance	2222194.00	2778625.00
	Addtinal Performance security		1822193.00
	SD/EMD	0.00	4381172.00
	Total	2222194.00	8981990.00
	G.Total	86082572.00	114213967.00
	Add Opening Balance	82972806.00	87321655.37
		169055378.00	201535622.37



<b>STATEMENT 'C' SHOWING THE DETAILS OF EXPENDITURE IN RESPECT OF BHUBAN NAC FOR 2017-18 &amp; 2018-19</b>			
Sl.No	GENERAL ADMINISTRATION	Expenditure During 2017-18	Expenditure During 2018-19
	Pay of staff	2127288.00	2101488.00
	Other Allowances	93670.00	
	Travelling Allowance of Staff	8537.00	
	Leave Salary	69136.00	
	GIS of staff		
	Gratuity		220110.00
	Pension Contribution Of LFS & Non-LFS	3093741.00	3023447.00
	LIC		18192.00
	<b>Total</b>	<b>5392372.00</b>	<b>5363237.00</b>
	<b>TAX &amp; OCTROI COLLECTION</b>		
	Pay of staff of collection	3029749.00	1070897.00
	Pay of staff of Public safety		132000.00
	Contractual staff		229120.00
	EPF	0.00	538970.00
	LIC		63277.00
	CPF		53752.00
	<b>Total</b>	<b>3029749.00</b>	<b>2088016.00</b>
	<b>PH ESTABLISHMENT</b>		
	Pay of staff	930085.00	1680920.00
	Sanitary Labour (Outsourcing)	4403161.00	707412.00
	Other Sanitary Arrangement (Fuel)	24950.00	64300.00
	PURCHASE OF SANITATION MATERIALS	663607.00	286556.00
	CLEANING & SANITATION		35867.00
	CPF-GENERAL CONSERVENCY		145700.00
	LIC		23548.00
	P.H.DLR Payment	512533.00	0.00
	CLEANING & SANITATION		5086367.00
	<b>Total</b>	<b>6534336.00</b>	<b>8030670.00</b>
	<b>PUBLIC SAFETY</b>		
	Street Light Electricity Charges	3400000.00	3042216.00
	Office Electricity Charges	99547.00	51599.00
	Street Light Materials and Maint		8025.00
	DLR Payment	222000.00	
	wages		71162.00
	<b>Total</b>	<b>3721547.00</b>	<b>3173002.00</b>
	<b>PUBLIC CONVEYANCE &amp; WORKS</b>		
	Salary of Staff of Work Section	319026.00	1172500
	Conveyance Allowance		
	Construction of Road	4987127.00	12885650.00
	Repair of road & drain	5345610.00	9412580.00
	Construction of drain	3038117.00	5252922.00
	Construction of Building	10336753.00	14496316.00
	Other Developmental Works	1796098.00	
	Repair of Building		1826691.00
	Construction of community Center	660455.00	
	Improvement of Road & Culvert	1129502.00	
	Kalyan Mandap		

	Burial ground		2259538.00
	COMPOST PIT		1149118.00
	CONSTRUCTION OF WELCOME GATE		1863338.00
	INSTALLATION OF GYM		737500.00
	REPAIR OF PARK		617284.00
	RENOVATION OF POND		994916.00
	CONSTRUCTION OF COMMUNITY TOILET		429697.00
	RENOVATION OF WELL		100653.00
	BIJU YUVA VAHINI GRANT		220270.00
	BRGF GRANT		1061386.00
	SBM/IHHL		1311594.00
	Market Complex		
	Construction of Earthen road	1002095.00	
	Construction of Boundary Wall	957759.00	2487422.00
	Improvement of Pond & repair of pond	2256243.00	
	Construction of Bore Well	321464	
	Installation of New Street Light	2165750	
	Improvement of Play ground	1452613	
	Construction of Burial Ground	1160119	
	Construction of Vending Zone	893758	
	Total	37822489.00	58279375.00
	<b>OTHER THAN GRANT</b>		
	SBM (IHHL)	1664673	
	OAP/ODP/NOAP/MBPY	11071500	15824200.00
	OULM (Revolving Fund)	1366000	32000.00
	Harischandra Sahayata	346000	450000.00
	PEETHA		600000.00
	DP AIDS		18800.00
	Total	14448173	16925000
	<b>OTHER MISC. EXPENDITURE</b>		
	Income Tax	458358	526936.00
	Royalty	873506	841281.00
	VAT	543819	
	Labour Cess	340942	477932.00
	Withheld amount	202114	130701.00
	GST	0	215682.00
	CPF of staff	219196	
	LIC	107020	
	Miscellaneous	219985	
	Professional Tax	20850	143672
	Pension Contribution	137474	
	Security Deposit	1917414	2280070.00
	NFBS	920000	350000
	News Paper	14117	15655.00
	Purchase of Computer & Accessories	238730	4320
	Vehicle Insurance	19876	19503.00
	Vehicle TAX		7513.00
	Cost of Fuel		
	Hire Charges Of Vehicle	47470	150118.00
	TA BILL		122976.00
	Hire Charges Of Machineries	1350	

	Telephone, Fax, & Postage Exp	66898	65599
	Advertisement(Tender & General)	135084	278216.00
	Legal Charges	5000	
	DP AIDS	14400	
	Sitting Allowance To Councillors	7200	51000.00
	Allowance of CP/VCP	7200	
	Gratuity	101920	
	Festival Observation(15th Aug & 26th Jan)	16213	110845.00
	MOBILE	12000	
	AC		41500
	Stabiliser	8500	
	DTP	41872	
	Local puja festival	90567	91310.00
	Water cooler	49300	
	Office Stationery & Contingency Expenses	44755	594621.00
	Purchase of Water Tank	13801	
	Computer stationery & Consumables	21180	
	Bank Charges	3199.85	8905.30
	Refund of MP LAD	600000	
	Refund of MLA LAD	480000	
	Refund of OULM	37685	
	EPF	1648963	
	House Building Loan	13565	
	Repair & Maintainace Of Vehicle	17675	94175.00
	Misc Maintenance Expenses	103413	
	Purchase of water Pump	64945	
	exp by reconciliation		177236.00
	LSG day		145316.00
	Inguration exp		107695.00
	Total	9887556.85	7052777.30
	<b>EXTRA ORDINARY DEBT</b>		
	Advance of staff & Establishment	625000	2229270
	festival advance	210000	0
	SD/EMD Refunded	62500	388500.00
	Total	897500	2617770
	G.Total of Expenditure	81733722.85	103529847.30
	Add Closing Balance	87321655.15	98005775.07
		169055378.00	201535622.37

PARA-4.3. - Non-maintenance of cash book under Double Entry Accrual Based Accounting System (DEABAS) It is to mention here that adoption of modern accrual based, double entry system of accounting was first mandatory for ULB level reform set by the Govt. of India. The State Govt. decided to introduce double entry system of accrual based accounting in ULBs across the state during 2007. The Odisha Municipal (Accounts) Rules, 2012 was notified in July 2012 requiring all municipalities to maintain their Books of Account on accrual basis under the double entry system of book-keeping and data based formats. Govt. in H & UD Department has instructed all the ULBs for implementation of Double Entry Accrual Based Accounting System (DEABAS) as per Odisha Municipal Accounts Rules -2012 in ULBs w.e.f. 1.10.2013. and the govt has posted an accountant since 6 years, but no Double Entry Accrual Based Accounting System (DEABAS) as per Odisha Municipal Accounts system adopted by the organisation as audit was done on manual cash book . In spite of several persuasion on production of DEABAS cash book till the end of the audit no cash book produced to the audit .Non production of the DEABAS cash book to the audit despite present of staff was very discouraging .This shows very poor management of the authority. Again the Executive Officer is suggested to adopt all the govt.

**PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE**

Bhuban NAC - 2018-2019

Sino	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	CONSOLIDATE D	CONSOLIDATE D	01-04-2018	62153107.42	31-03-2019	64849279.42	-2696172.00	
	<b>GRAND TOTAL</b>			<b>62153107.42</b>		<b>64849279.42</b>	<b>-2696172.00</b>	

**Reconciliation**

**DETAILS OF BANK POSITION FOR THE YEAR 2018-19**

SL.NO.	ACCOUNT NO	Opening Balance	Receipt	Total	Expenditure	Closing Balance As per Cash Book	Closing Balance As per Pass Book	DIFF.
1	ICICI-32660100044	4931596.00	76957.00	5008553.00	3918411.00	1090142.00	1090142.00	0.00
2	ICICI-32660100205	2050154.00	60551.00	2110705.00	415792.00	1694913.00	1694913.00	0.00
3	ICICI-32660100240	11938196.00	11271982.00	23210178.00	4017811.00	19192367.00	19192367.00	0.00
4	ICICI-32660100264	6391386.00	152132.00	6543518.00	4312226.00	2231292.00	2231292.00	0.00
5	ICICI-32660100003	197902.00	7038.00	204940.00	0.00	204940.00	204940.00	0.00
6	ICICI-32660100004	351147.00	12257.00	363404.00	9348.00	354056.00	354056.00	0.00
7	ICICI-32660100247	121721.00	1244.00	122965.00	112880.00	10085.00	10085.00	0.00
8	SBI-11656080172	2661.00		2661.00	0.00	2661.00	0.00	-2661.00
9	SBI-11656080933	4958.31	260.00	5218.31	0.00	5218.31	5218.31	0.00
10	SBI-11656080944	2583.62	56337.00	58920.62	2000.00	56920.62	56920.62	0.00
11	SBI-11656081030	10682.69	560.00	11242.69	0.00	11242.69	11242.69	0.00
12	SBI-11656081041	17375.71	911.00	18286.71	0.00	18286.71	18286.71	0.00
13	SBI-30711601944	718922.00	474626.00	1193548.00	1186549.00	6999.00	6999.00	0.00
14	SBI-33229747528	644987.00	22872.00	667859.00	0.00	667859.00	667859.00	0.00
15	SBI-33496603282	173251.00	5149.00	178400.00	39252.00	139148.00	139148.00	0.00
16	SBI-30470436208	-117585.00	335025.00	217440.00	214991.00	2449.00	2449.00	0.00
17	SBI-30324506969	-2667.00	67506.00	64839.00	0.00	64839.00	568486.00	503647.00
18	SBI-30394243882	914438.00	44702.00	959140.00	0.00	959140.00	959140.00	0.00
19	SBI-303453820	-11207.00	23659.00	12452.00	10206.00	2246.00	2246.00	0.00

	41							
20	SBI-303455848 31	26378.00	1219.00	27597.00	4500.00	23097.00	23097.00	0.00
21	UCO-32170110 022559	140034.00	238221.00	378255.00	0.00	378255.00	378255.00	0.00
22	AXIS-91801008 4136786	0.00	257444.00	257444.00	60000.00	197444.00	197444.00	0.00
23	AXIS-91801010 4590345	0.00	7604440.00	7604440.00	3961418.00	3643022.00	5923752.00	2280730.00
24	AXIS-91801006 2306516	0.00	502637.00	502637.00	0.00	502637.00	502637.00	0.00
25	AXIS-91801000 794775	140201.00	285162.00	425363.00	425348.00	15.00	15.00	0.00
26	AXIS-91801008 8455412	0.00	4018873.00	4018873.00	1615800.00	2403073.00	2403073.00	0.00
27	AXIS-91801008 6627391	58834.00	208554.00	267388.00	252436.00	14952.00	14952.00	0.00
28	AXIS-91801008 6185669	0.00	1434701.00	1434701.00	666800.00	767901.00	767901.00	0.00
29	AXIS-91801000 546356	330475.00	1150522.00	1480997.00	1365701.00	115296.00	115296.00	0.00
30	AXIS-91801008 4407237	0.00	11446577.00	11446577.00	4314700.00	7131877.00	7131877.00	0.00
31	AXIS-91801009 1427347	0.00	2541886.00	2541886.00	0.00	2541886.00	2541886.00	0.00
32	AXIS-91801000 821110	2615543.00	9969628.00	12585171.00	11773703.00	811468.00	811468.00	0.00
33	AXIS-91801007 7992040	0.00	4554732.00	4554732.00	4014403.00	540329.00	540329.00	0.00
34	AXIS-91801008 2847299	0.00	239420.00	239420.00	139300.00	100120.00	100120.00	0.00
36	PNB-676800010 0013534	2783210.40	5975004.00	8758214.40	8016105.80	742108.60	782442.60	40334.00
37	PNB-676800010 0051923	0.00	393529.00	393529.00	220270.00	173259.00	173259.00	0.00
38	SBI-365922261 97	74952.00	700129.00	775081.00	755301.00	19780.00	19780.00	0.00
39	SBI-116560810 29	5733698.89	8565619.00	14299317.89	7707519.50	6591798.39	6195969.39	-395829.00
40	CB-0337101124 075	0.00	636543.00	636543.00	632035.00	4508.00	4508.00	0.00
41	CB-0337101117 929	2722143.00	1707202.00	4429345.00	2618156.00	1811189.00	1926197.00	115008.00
42	CB-0337101117 457	3549109.00	936940.00	4486049.00	1582760.00	2903289.00	2903289.00	0.00
43	CB-0337101117 205	1126481.00	7034527.00	8161008.00	8157956.00	3052.00	3052.00	0.00
44	CB-0337101116 549	-12261.90	520046.00	507784.10	0.00	507784.10	507784.10	0.00
45	CB-0337101118 408	743168.00	23306.00	766474.00	632012.00	134462.00	134462.00	0.00
46	CB-0337101121 094	18703.00	470572.00	489275.00	480131.00	9144.00	9144.00	0.00
47	CB-0337101118 409	4623761.00	373821.00	4997582.00	2503489.00	2494093.00	2649036.00	154943.00
48	CB-0337101010 931	269295.00	35204.00	304499.00	0.00	304499.00	304499.00	0.00
49	CB-0337101013 385	23042.00	1210.00	24252.00	0.00	24252.00	24252.00	0.00

50	OGB-05450100 0003422	64573.00	3386.00	67959.00	44.00	67915.00	67915.00	0.00
51	OGB-05450100 0003468	3472.00	567.00	4039.00	0.00	4039.00	4039.00	0.00
52	OGB-05450100 0003758	15052.00	790.00	15842.00	22.00	15820.00	15820.00	0.00
53	OGB-05450100 0003919	211681.00	11502.00	223183.00	0.00	223183.00	223183.00	0.00
54	OGB-05450100 0005797	12334.00	658.00	12992.00	22.00	12970.00	12970.00	0.00
55	OGB-05450100 0007155	45874.00	2404.00	48278.00	0.00	48278.00	48278.00	0.00
56	OGB-05450100 0002348	140459.00	31082.00	171541.00	33.00	171508.00	171508.00	0.00
Grand Total :-		53800713.72	84491825.00	138292538.72	76139431.30	62153107.42	64849279.42	2696172.00

**Bank Reconciliation Statement on Accounts of Bhuban NAC F.Y-2018-19**

**C.B of Bank position as per Bank Pass book=100701947.07**

**C.B of Bank position as per cash book= 98005775.07**

**Difference,i.e Excess in Bank pass book= 2696172.00**

Date	Ch.No.	DR/CR	De`scription	Amount	
Balance as per Cash Book as on dt.31.03.2019				98005775.07	
31.07.17	541882	CR	Cheque Issued but not presented for Payment.	<b>5000.00</b>	SBI-029
25.05.16	354365	CR	Cheque Issued but not presented for Payment.	<b>503647.00</b>	SBI-6969
27.02.18	128124	CR	Cheque Issued but not presented for Payment.	<b>2595.00</b>	PNB-13534
21.03.18	128128	CR	Cheque Issued but not presented for Payment.	<b>4576.00</b>	PNB-13534
21.03.18	128128	CR	Cheque Issued but not presented for Payment.	<b>4631.00</b>	PNB-13534
21.03.18	128130	CR	Cheque Issued but not presented for Payment.	<b>2713.00</b>	PNB-13534
21.03.18	128130	CR	Cheque Issued but not presented for Payment.	<b>3622.00</b>	PNB-13534
21.03.18	128130	CR	Cheque Issued but not presented for Payment.	<b>4629.00</b>	PNB-13534
21.03.18	128132	CR	Cheque Issued but not presented for Payment.	<b>8318.00</b>	PNB-13534
30.03.19	000132	CR	Cheque Issued but not presented for Payment.	<b>471666.00</b>	AXIS-90345
30.03.19	000128	CR	Cheque Issued but not presented for Payment.	<b>146664.00</b>	AXIS-90345
30.03.19	000130	CR	Cheque Issued but not presented for Payment.	<b>1752801.00</b>	AXIS-90345
27.03.19	000127	CR	Cheque Issued but not presented for Payment.	<b>2000.00</b>	AXIS-90345
27.03.19	000125	CR	Cheque Issued but not presented for Payment.	<b>6195.00</b>	AXIS-90345
27.03.19	000125	CR	Cheque Issued but not presented for Payment.	<b>2000.00</b>	AXIS-90345
27.03.19	000126	CR	Cheque Issued but not presented for Payment.	<b>21000.00</b>	AXIS-90345
30.03.19	000129	CR	Cheque Issued but not presented for Payment.	<b>6928.00</b>	AXIS-90345

30.03.19	000131	CR	Cheque Issued but not presented for Payment.	<b>110537.00</b>	AXIS-90345
30.03.19	000133	CR	Cheque Issued but not presented for Payment.	<b>20939.00</b>	AXIS-90345
06.04.18	128141	CR	Cheque Issued but not presented for Payment.	<b>5250.00</b>	PNB-13534
10.10.18	001067	CR	Cheque Issued but not presented for Payment.	<b>2000.00</b>	PNB-13534
03.11.18	001090	CR	Cheque Issued but not presented for Payment.	<b>2000.00</b>	PNB-13534
04.07.18	753068	CR	Cheque Issued but not presented for Payment.	<b>22168.00</b>	SBI-029
26.03.19	749560	CR	Cheque Issued but not presented for Payment.	<b>10000.00</b>	SBI-029
26.03.19	749561	CR	Cheque Issued but not presented for Payment.	<b>19503.00</b>	SBI-029
29.01.19	024160	CR	Cheque Issued but not presented for Payment.	<b>110974.00</b>	CB-117929
07.02.19	024162	CR	Cheque Issued but not presented for Payment.	<b>4034.00</b>	CB-117929
07.02.19	732110	CR	Cheque Issued but not presented for Payment.	<b>18689.00</b>	CB-118409
08.03.19	732112	CR	Cheque Issued but not presented for Payment.	<b>42638.00</b>	CB-118409
13.03.19	732114	CR	Cheque Issued but not presented for Payment.	<b>26990.00</b>	CB-118409
26.03.19	732118	CR	Cheque Issued but not presented for Payment.	<b>66626.00</b>	CB-118409
<b>GRAND TOTAL :-</b>				<b>101417108.1</b>	
27.03.15	882703	DR	Cheque deposited in Bank but not cleared.	<b>-2100.00</b>	SBI-029
27.03.15	882702	DR	Cheque deposited in Bank but not cleared.	<b>-2100.00</b>	SBI-029
16.02.17		DR	Cheque deposited in Bank but not cleared.	<b>-6300.00</b>	SBI-029
27.02.18	128124	DR	Cheque deposited in Bank but not cleared.	<b>-2595.00</b>	SBI-029
21.03.18	128128	DR	Cheque deposited in Bank but not cleared.	<b>-4576.00</b>	SBI-029
21.03.18	128128	DR	Cheque deposited in Bank but not cleared.	<b>-4631.00</b>	SBI-029
21.03.18	128130	DR	Cheque deposited in Bank but not cleared.	<b>-2713.00</b>	SBI-029
21.03.18	128130	DR	Cheque deposited in Bank but not cleared.	<b>-3622.00</b>	SBI-029
21.03.18	128130	DR	Cheque deposited in Bank but not cleared.	<b>-4629.00</b>	SBI-029
21.03.18	128132	DR	Cheque deposited in Bank but not cleared.	<b>-8318.00</b>	SBI-029
27.02.19	823161	DR	Cheque deposited in Bank but not cleared.	<b>-260000.00</b>	AXIS-90345
29.01.19	024160	DR	Cheque deposited in Bank but not cleared.	<b>-110974.00</b>	SBI-029
07.02.19	024162	DR	Cheque deposited in Bank but not cleared.	<b>-4034.00</b>	SBI-029
07.02.19	732110	DR	Cheque deposited in Bank but not cleared.	<b>-18689.00</b>	SBI-029
08.03.19	732112	DR	Cheque deposited in Bank but not cleared.	<b>-42638.00</b>	SBI-029

13.03.19	732114	DR	Cheque deposited in Bank but not cleared.	<b>-26990.00</b>	SBI-029
26.03.19	732118	DR	Cheque deposited in Bank but not cleared.	<b>-66626.00</b>	SBI-029
30.03.19	000129	DR	Cheque deposited in Bank but not cleared.	<b>-6928.00</b>	SBI-029
30.03.19	000131	DR	Cheque deposited in Bank but not cleared.	<b>-110537.00</b>	SBI-029
30.03.19	000133	DR	Cheque deposited in Bank but not cleared.	<b>-20939.00</b>	SBI-029
Pass Book Balance in Bank As Per Reconciliation =				100707169.07	
Pass Book Balance as on 31.03.2019 =				100701947.07	
Balance amount to be reconciled =				5222	

The local authority is asked to made reconciliation the differential amount Rs.5222.00 and compliance will report to the audit and till its reconciliation sum of Rs.5222.00 was kept under objection.



**PARA: 6 STOCK POSITION**

Bhuban NAC - 2018-2019

Sino	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	MDM RICE IN QUINTAL	62.65740	0	0	62.66	62.65740	AS PER LAST AUDIT REPORT

**Comments**

In spite of objection and suggestion imparted in last AR No.40175/AR/2013-14/DKL ,No compliance appears to have been submitted by the local authority regarding the existence of balance stock of rice whether the same are in consumable stage. Since the cost of above balance stock has been suggested for recovery by the last audit and surcharged against the then E.O. & HC vide para-12.1. of the above mentioned report as well as reported in last AR. The present audit was therefore awaited the result without furnishing any comment.

**Non-Maintenance of Dead stock Register.**

As per provision laid down under Rule-106 of OGFR-Vol-I an account of dead stock , such as Plants, machinery, furniture, Fixtures & equipments etc. should be maintained in a register in Form -6 and a separate page shall be allotted to each article of the stock for record of its transactions in respect of receipt, issue and balance thereof. Further the articles of dead stock should be got verified by the Head of Office at least once in a year and the result of verification should be recorded in the inventory as adhered to Rule-106(iv) of OGFR Vol.I. But it was observed that no dead stock register has been maintained by the E..O. in spite of purchase of several items of such stock for office use.

Hence the local Authority is advised to emphasize on the above matter and suggested the Store section to maintain the stock register forthwith and get verified the same by the authority competent in order to restrict misutilization and loss of stock & stores of NAC and compliance reported to audit. However the stock position of different articles acquired by the NAC on purchase as on 31.03.2019 is furnished in table below.

**STATEMENT FIXED ASSETS OF BHUBAN NAC F/Y 2018-19**

SL.NO.	NAME OF THE ASSETS	Opening Balance As on Dt.01.04.2018	Purchased During The Year 2018-19	Total No Of Assets As on Dt.31.03.2019
1	Computer-Desktop	11		11
2	Broadband	2		2
3	UPS	10	1	11
4	TABLE	11		11
5	TYPEWRITER	2		2
6	HP PHOTO COPIER MACHINE 1020	2		2
7	HP PRINTER	6		6
8	CAMERA	3		3
9	QURH STTING MACHINE	3		3
10	CONCRETE CUBS	1		1
11	WATER COOLER	4	1	5
12	TRACTOR	1		1
13	CESSPOOL	1		1
14	TRICYCLE	16		16
15	WHEEL BARROW	20		20
16	SPARYER	9		9
17	TRAILOR	1		1
18	AUTO TIPPER	1		1
19	DUMPER	1		1
20	CHAIRS	102		102
21	AIR CONDITIONER	8	1	9
22	COOLER	2		2

23	STABILISER	4		4
24	GENERATOR	1		1
25	CRIMPTING TOOL	1		1
26	PEN DRIVE	1	1	2
27	TALLY SOFTWARE	1		1
28	STEEL ALMIRAH	7	2	9
29	DOOR CLOSER	1		1
30	DUST BIN	100		100
31	INCUMBENCY BOARD	1	2	3
32	RACK	2		2
33	CALCULATOR	3		3
34	CATRIDGE	4		4
35	CC CAMERA	10		10
36	SCANNER	1		1
37	CR SHEET STAGE FRAME	1		1
38	CIVIL ENGINEERING EQUIPMENT	1		1
39	STREET LIGHT	190		190
40	HIGH MAST LIGHT	1		1
41	Auto Mounted Fogging Machine	1		1
42	Mobile	2		2
43	Monitor	1		1
44	Water Pump	2	1	3
45	Water Tank	1		1
46	Invertor	0	1	1
47	Water Purifier	0	1	1
<b>GRAND TOTAL :-</b>		554	11	565

BLEACHING POWDER (01.04.2018-31.03.2019)							
BILL NO	DATE	PURCHASED FROM	CHALLAN NO	DATE	QUANTITY	CONSUMED	BALANCED
238	16.01.2019	BIRAJA CHEMICALS	192	07.10.2018	250KG	170KG	80KG
287	09.05.2019	BIRAJA CHEMICALS	326	17.11.2019	250KG	255KG	75KG

BLACK FINYLE							
BILL NO	DATE	PURCHASED FROM	CHALLAN NO	DATE	QUANTITY	CONSUMED	BALANCED
357	08.07.2018	ARYAN CHEMICALS	-	-	2000 LT	937 LT	1063 LT

MOSQUITO OIL							
BILL NO	DATE	PURCHASED FROM	CHALLAN NO	DATE	QUANTITY	CONSUMED	BALANCED
356	08.07.2018	ARYAN CHEMICALS	-	-	2000 LT	560 LT	1640 LT
285	07.05.2018	ARYAN CHEMICALS	-	-	200 LT		



**PARA: 7 INVESTMENT**

Bhuban NAC - 2018-2019

Sino	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2018	500.00	0.00	500.00	0.00	31-03-2019	500.00	31-03-2019	500.00	0.00	Reference to Last AR
2	01-04-2018	1000.00	0.00	1000.00	0.00	31-03-2019	1000.00	31-03-2019	1000.00	0.00	Reference to Last AR
3	01-04-2018	5.00	0.00	5.00	0.00	31-03-2019	5.00	31-03-2019	5.00	0.00	Reference to Last AR
4	01-04-2018	500.00	0.00	500.00	0.00	31-03-2019	500.00	31-03-2019	500.00	0.00	As per Last AR
	<b>GRAND TOTAL</b>	<b>2005.00</b>	<b>0.00</b>	<b>2005.00</b>	<b>0.00</b>		<b>2005.00</b>		<b>2005.00</b>	<b>0.00</b>	

**DETAILS OF CB ON INVESTMENT & Comments :**

The above invested amounts are rolling in audit report figure since long. It was observed that this amount has not been counted as a part (component) in closing balance amount of the cash book since the years together. Therefore the existence of the above investments is quite doubtful. In spite of objection and suggestion imparted in last and previous audit reports the E.O. of the NAC has not been conducted the physical verification and result thereof not intimated to audit and the detail was taken on the basis of Last AR.

As a result the existence of above mentioned investments could not be yet ascertained by the present audit. Hence the Executive Officer of the N.A.C is once again requested to query the above matter and intimated the actual fact as soon as possible to audit for necessary record of information .

**PARA: 8 ADVANCE**

Bhuban NAC - 2018-2019

Sino	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs:)	Advance Paid during the Year under Audit(In Rs:)	Total(In Rs:)	Advance adjusted during the Year under Audit(In Rs:)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding Audit (In Rs:)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2018	ACCOUNTANT	2549029.23	2229270.00	4778299.23	2778625.00	31-03-2019	1999674.23	31-03-2019	1999674.23	0.00	
<b>GRAND TOTAL</b>			<b>2549029.23</b>	<b>2229270.00</b>	<b>4778299.23</b>	<b>2778625.00</b>		<b>1999674.23</b>		<b>1999674.23</b>	<b>0.00</b>	

**Comments :**

**DETAILS OF OUTSTANDING ADVANCE ADJUSTED PRIOR TO THE FY 2018-19 DURING FY-2018-19**

**PS ACCOUNT**

Sl.No	Name and Designation of the Advance holder	Reference to the Voucher No & Date / Year of payment of Advance	Reference to the Voucher No & Date of adjustment of Advance	Amount of advance adjusted	Purpose
2016-17	SRI CHITTARANJAN MISHRA, CONTRACTOR	33/19.4.2016	JV-05/4.7.2018	4135.00	Construction of Drain from Kalimandir to Godipokhari
	SRI CHITTARANJAN MISHRA, CONTRACTOR	69/13.5.2016	JV-06/7.7.2018	5012.00	Construction of Kalyan Mandap
	SRI CHITTARANJAN MISHRA, CONTRACTOR	71/19.5.2016	JV-07/7.7.2018	257092.00	Construction of Kalyan Mandap
	SRI RASHMIRANJAN DAS E.O	53/4.5.2016	RV-24/24.04.18	40000.00	Salary advance
	SRI RABINDRA KUMAR BEHERA, ATC	84/28.5.16	PV-186/27.6.2018	20000.00	Repair of Tractor
	SRI SATYBRATA SAHOO	217/5.8.16	JV-109/3.2.2017/31.3.2019	70000.00	independence day
	HALADHAR DEHURY ATC	312/4.10.16	PV-392/16.11.2016	20000.00	Sanitation work
	FA OF STAFF	311/4.10.2016	PV-48/1.4.2018	1500.00	FA OF STAFF
<b>2017-18</b>	Pradeen Ku Nath	PV/292/30.6.2017	JV-14/11.2.2019	122116.00	LSG DAY
	Jalita Sahoo C.O	676/13.3.2018	JV-08/9.7.2018	32000.00	capacity building training programme under day-nulm
	Pranakrushan Ojha	PV/674/13.3.2018	JV-01/06.04.18	5000.00	fuel for March 18

	All staff	PV/337/25.9.2017	PV-17/1.4.2018	16000.00	FA OF STAFF
			PV-48/1.5.2018	19000	FA OF STAFF
			PV-53/1.5.2018	1500	FA OF STAFF
			PV-132/1.6.2018	20500	FA OF STAFF
			PV-133/1.6.2018	6000	FA OF STAFF
			PV-205/1.7.2018	20500	FA OF STAFF
			PV-294/1.8.2018	19000	FA OF STAFF
			PV-358/1.9.2018	1500	FA OF STAFF
				680855.00	

**DETAILS OF OUTSTANDING ADVANCES AS ON 31.3.2019**

ADVANCES PAID DURING 2018-19, BUT NOT ADJUSTED TILL 31.3.2019						
SL NO	NAME AND DESIGNATION OF THE ADVANCE HOLDER	VR NO/DATE	MORE THAN ONE YEAR	LESS THAN ONE YEAR	PURPOSE OF ADVANCE	NAME OF THE SANCTIONING AUTHORITY
ADVANCES PAID DURING 2018-19 BUT NOT ADJUSTED TILL 31.3.2019						
	Pranakrushan Ojha	PV-725/08.03.19		5000.00	towards fuel bill.	Sri Pramod Kumar Baral,EO
	All Staff	PV-431/12.10.2018		126500.00	Festival Advance	Sri Pramod Kumar Baral,EO
				131500.00		
ADVANCES PAID DURING 2017-18 BUT NOT ADJUSTED TILL 31.3.2019						
	Satyabrata Sahoo	PV/262/10.8.2017		80000.00	celebreation independence day	Jamini Kanta Swain,E.O
	Satyabrata Sahoo	PV/581/20.1.2018		80000.00	celebreation Republic day	Jamini Kanta Swain,E.O
	All staff	PV/337/25.9.2017		309.00	FA	Jamini Kanta Swain,E.O
				160309.00		
ADVANCES PAID DURING 2016-17 BUT NOT ADJUSTED TILL 31.3.2019						
	SRI CHITTARANJAN MISHRA,CONTRACTOR	69/13.5.2016		420642.00	Construction of Kalyan Mandap	Rashmi Ranjan Das.E.O
	SRI RABINDRA KUMAR BEHERA, ATC	164/19.7.16		6000.00	FUEL OF FOGGING machine	Rashmi Ranjan Das.E.O
	SRI RABINDRA KUMAR BEHERA, ATC	282/26.9.2016		7000.00	FUEL	Rashmi Ranjan Das.E.O
	SRI SATYBRATA SAHOO	1/4.5.2016		20000.00	DHENKANAL MAHOTSAB	Rashmi Ranjan

						Das.E.O
	SRI SATYBRATA SAHOO	159/8.7.16		15000.00	CONTIGENCY EXP OF NPR	Rashmi Ranjan Das.E.O
	JAGADISH NAIK JE.	196/29.7.16		5000.00	CHANGE OF KISAOM IN NEW BUS STAND	Rashmi Ranjan Das.E.O
	JAGADISH NAIK JE.	554/4.2.17		50000.00	COMMUNITY TOILET	Rashmi Ranjan Das.E.O
			TOTAL	523642.00		
	Details of advances are not available from upto 2001-02 to 2015-16 IN LAST AR			1184223.23		
			G.Total	1999674.23		

**YEAR-WISE BREAK UP OF OUTSTANDING ADVANCES**

F.Y	AMOUNT
Up to 2001-02	730200.23
2002-03	55000.00
2003-04	10000.00
2004-05	7653.00
2005-06	85000.00
2008-09	50000.00
2009-10	60000.00
2011-12	100000.00
2012-13	6500.00
2014-15	20000.00
2015-16	59870.00
2016-17	523642.00
2017-18	160309.00
2018-19	131500.00
TOTAL	1999674.23

It would be revealed from the above break up of outstanding advances that no tangible steps are taken by the local authority to adjust the old and long outstanding balance of advances. The reason, behind non-adjustment of such long, and old outstanding advances is due to the fact that the detailed list of staff, and persons , against whom such long, and old advances are rolling since long have not been yet worked out. As a result of which follow up actions for adjustment of such outstanding advances are badly delayed. Due to negligence, and inaction of the Local authority those outstanding advances have become unsecured. Hence attentions of Higher Administrative Authorities are invited in this regard to insist the Executive Authority of the NAC to work out at first the detailed list of advances from the cash books, and then adopt a special drive on the score for early adjustment of long, and old outstanding advances by either making the cash recovery or by obtaining authenticated vouchers from the denigrated advance, and action taken in this regard should be reported to audit.

**Para No.8.1**

As per instruction contained in Letter No.2221/F., dt. 08-03-2002 of the Principal Secretary to Government in Finance Department, Odisha,Bhubaneswar, advance remain unadjusted for more than one year without any valid reason is treated as unsecured advance and loss to the auditee organization and may be surchargeable from the persons(s) responsible. Further, as per Circular No.15179/DLFA, dtd.28-09-2013 of the Director Local Fund Audit, Odisha, Bhubaneswar, the advance sanctioning authority and the advance holders are equally responsible for outstanding advances for more than one year (surcharge able).As till the 31.3.2019 sum of Rs.160309.00 outstanding advance found outstanding for the Fy 2017-18,which was more than one year and the responsibility was fixed on 50:50 basis on advance holder and sanctioning authority.

**Person(s) Responsible for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	SRI SATYABRAT SAHOO	ATC	OFFICE OF THE EXECUTIVE OFFICER BUBAN NAC, BHUBAN DHENKANAL	80000
2	SRI JAMINIKANT SWAIN	EXECUTIVE OFFICER	A permanent staff of Odisha State Financial Corporation, OMP Square, Cuttack Presently serving as Branch Manager Odisha State Financial corporation, Balasore, Dist- Balasore	80309



**PARA: 9 GRANTS**

Bhuban NAC - 2018-2019

Sino	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs:)	Grants Received during the Year under Audit(In Rs:)	Total(In Rs:)	Grants Spent during the Year under Audit(In Rs:)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs:)	Remarks
1	01-04-2018	72611989.00	91366003.00	163977992.00	101796063.00	31-03-2019	62181929.00	
	<b>GRAND TOTAL</b>	<b>72611989.00</b>	<b>91366003.00</b>	<b>163977992.00</b>	<b>101796063.00</b>		<b>62181929.00</b>	

**Comments :**

**DETAILS OF GRANT EXPENDITURE WITH OUTSTANDING POSITION OF GRANT**

SL NO	NAME OF THE GRANT	OB AS ON 1.4.2018	GRANT RECEIPT DURING 2018-19	TOTAL	GRANT SPENT	UN UTILISED GRANT
	14th F.C	5387725	18470000	23857725	28111228	-4253503
	Arrear Pension & Basic Service	6411580	9771000	16182580	5086367	11096213
	BRGF	-2173738		-2173738	1061386	-3235124
	BRGF Capacity Building	-273455		-273455		-273455
	Const. of market	-35091		-35091		-35091
	Construction of Bathing	1872		1872		1872
	Construction Of CC Road	451334		451334		451334
	Construction of Sweeper quarter	30500		30500		30500
	Construction of Town Hall	22019		22019		22019
	Creation of Capital Assets	44652		44652	832018	-787366
	Devolution Fund	12997464		12997464	7426922	5570542
	GENERAL AREA BASIC GRANT			0		0
	OAP/ODP/NOAP/MB PY		24991818	24991818	15843000	9148818
	PEETHA		300000	300000	600000	-300000
	BIJU YUVA BAHINI		391770	391770	210000	181770
	UN-CLASSIFIED		2300	2300		2300
	NFSA		5000	5000		5000
	ODISHA LAND RIGHT SLUM DWELLER GRANT		52512	52512		52512
	Entertainment Tax	28000		28000		28000
	FDR	2076513		2076513		2076513
	Grant ForHonorarium, Sittin g fees	127731	23400	151131	51000	100131
	Harischandra Sahayata	-40000	390000	350000	450000	-100000
	Implementation of NFS	33		33		33

Janata Souchalaya	69000		69000	429697	-360697
Maintenance of Capital	682000		682000	603008	78992
Maintenance of Roads & Bridges	4398028	1661000	6059028	4433514	1625514
Manual Scavanger	13000		13000		13000
MLA LAD	2403618	750000	3153618	1556124	1597494
Motor Vehicle Tax	67072	2044000	2111072	1796814	314258
MP LAD	694959	500000	1194959		1194959
Non-Residential Building	316000	128383	444383	773974	-329591
Octroi	19640552	20834000	40474552	24276554	16197998
OULM	646473	230820	877293	32000	845293
Performance Based Park & Greenery	4040946		4040946	880838	3160108
RM Work Shop	5340		5340		5340
ROAD Development	0		0		0
SJSRY	1045433	20000	1065433		1065433
SPF	50183		50183		50183
Sports	1000000		1000000	737500	262500
SRC	1661751		1661751		1661751
Swachha Bharat Mission	10737945	10800000	21537945	6604119	14933826
Untied Fund	82550		82550		82550
	72611989	91366003	163977992	101796063	62181929

During the F.Y. 2018-19, a sum of Rs. 101796063.00 has been spent as grant, as against the available of Rs. 163977992.00 leaving a balance unspent grant of Rs. 62181929.00 (in total) as the as per the grants statement furnished. Further during the year under audit, a sum of Rs. 91366003.00 was received as grants for the F.Y 2018-19 from different agencies

It would be seen from the statement that the unspent grants position prior to FY 2018-19 was found in negative figures in some cases, which is an uneven situation as there is huge amount of bank balance in the concerned bank passbook against the same schemes. During the course of audit, all the expenditure of the schemes with concerned bank pass book were verified and no diversion was found. The Local Authority was asked regarding the reason of such negative balance in grant position through objection memo. The local authority verbally replied only that it has been met from the available of funds at bank where the concern grant was received. This does not hold good towards the spirit of objection raised by audit.

Therefore such uneven situation might have been warranted due to non taking of grant amount to cash book though it was received at bank pass book and non maintenance of Grant-in-register by the Local Authority. Again the reconciliation of cash books with the concern bank pass books were not reconciled in previous years by the local authority. Hence the local authority is advised to reconcile the grant with respect to concerned bank pass book and the actual position of grants may be furnished before audit.

During the year under audit, it is observed that the utilisation of grants against the grants received during the FY 2018-19 is not satisfactory. The less achin utilisation of grants is due to late commencement and late completion of different projects. Hence the bonafide purpose of different schemes will be defeated and the people of this Panchayat Samiti will be deprived from the opportunity provided through the schemes.

Rule 171(3)(1) of OGFR Vol-I provides that the grants sanctioned shall be spent within a year from the date of sanction. So it is the responsibility of the authority to surrender the unspent grant at the end of the financial year or permission should be obtained from the concern Administrative Deptt. for utilisation of the previous year grants in current year. During the course of audit no such steps have been taken by the authority in this regard for utilisation of the previous year grants and the practice is still continuing in the NAC.

So the local authority is advised again to follow the above stipulated instructions under the said rule before such utilization of previous years of grants and advised to inform the administrative department for sanction of ex post facto approval on such expenditure.

Year wise break up of Pending Grant	Amount
Upto-2016-17	12581939
2018-19	49599990
Total	62181929



**PARA: 10 UTILISATION CERTIFICATE**

Bhuban NAC - 2018-2019

Sino	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2018	188355365.00	101796063.00	290151428.00	77899327.00	31-03-2019	212252101.00	
	<b>GRAND TOTAL</b>	<b>188355365.00</b>	<b>101796063.00</b>	<b>290151428.00</b>	<b>77899327.00</b>		<b>212252101.00</b>	

**Comments :**

Rule 171(3)(1) of OGFR Vol-I provides that the grants sanctioned shall be spent within a year from the date of sanction. So it is the responsibility of the authority to surrender the unspent grant at the end of the financial year or permission should be obtained from the concern Administrative Deptt. for utilisation of the previous year grants in current year. During the course of audit no such steps have been taken by the authority in this regard for utilisation of the previous year grants and the practice is still continuing in the NAC.

So the local authority is advised again to follow the above stipulated instructions under the said rule before such utilization of previous years of grants and advised to inform the administrative department for sanction of ex post facto approval on such expenditure.

As per Rule-173 of OGFR Volume-I read with F.D. L.No.8437/F dt. 6.3.2012 and F.D L.No-029539 dt.20.10.14 gives emphasis on submission of UCs by the grantee organisation to the funding authority as well as Principal Accountant General (A&E), Odisha by the 30th June of the succeeding year of expenditure for proper monitoring of utilisation of grants for intended purposes. Non submission of UC shows the lack of management.

As-such it can be seen from the above table that amount of Rs. 101796063.00 fit for UC against the grant spent during the FY 2018-19 . On checking of the UC file it is seen that UC has been submitted 77899327.00 for current & previous years of grant spent and detailed was given in the table in the paragraph. UCs for a sum of Rs. 212252101.00 still pending with the local authority is to be submitted as on 31st. March 2019

Sl.No.	Name of the Scheme (Grant)	Amount of U.C Submitted	Received vide G.O.No & Dt.	Despatched To Funding Agency From PD DRDA/COLLECTOR Dhenkanal vide Letter No & Dt.
1	OCTROI	10418000	13795/HUD DT.31.05.18	74/DUDA DT.06.02.19
2	OCTROI	3962685	26972/HUD DT.09.10.18	74/DUDA DT.06.02.19
3	OLD AGE PENSION	9355200	767/SS DT.17.04.18	620 DT.31.05.18
	Total	23735885		
1	MOTOR VEHICLE	894000	18967/HUD DT.19.08.17	353/DUDA DT.12.06.18
2	MOTOR VEHICLE	691550	3422/HUD DT.05.02.18	353/DUDA DT.12.06.18
3	MOTOR VEHICLE	169454	3422/HUD DT.05.02.18	613/DUDA DT.15.10.18
4	MAINTENANCE OF ROADS & BRIDGES.	960973	3493/HUD DT.06.02.18	353/DUDA DT.12.06.18
5	DEVOLUTION FUND	924938	18509/HUD DT.16.08.17	353/DUDA DT.12.06.18
6	MAINTENANCE OF ROADS & BRIDGES.	799668	3493/HUD DT.06.02.18	613/DUDA DT.15.10.18
7	MAINTENANCE OF ROADS & BRIDGES.	405047	3493/HUD DT.06.02.18	74/DUDA DT.06.02.19
8	CREATION OF CAPITAL ASSETS	474000	20272/HUD DT.04.09.17	613/DUDA DT.15.10.18
9	CREATION OF CAPITAL ASSETS	332082	5558/HUD DT.26.02.18	74/DUDA DT.06.02.19
10	OCTROI	782032.75	5207/HUD DT.23.02.18	74/DUDA DT.06.02.19
11	OCTROI	9100000	13887/HUD DT.20.06.17	413/DUDA DT.03.07.18
12	OCTROI	4532000	30392/HUD DT.23.12.17	413/DUDA DT.03.07.18
13	OCTROI	3748967.25	5207/HUD DT.23.02.18	413/DUDA DT.03.07.18
14	14th FC	3790125	18479/HUD DT.16.08.17	353/DUDA DT.12.06.18

15	14th FC	568784	18479/HUD DT.16.08.17	613/DUDA DT.15.10.18
16	14th FC	440091	18479/HUD DT.16.08.17	74/DUDA DT.06.02.19
17	14th FC	2584190	30499/HUD DT.26.12.17	74/DUDA DT.06.02.19
18	ARREAR PENSION & BASIC SERVICE	3068927	20550/HUD DT.07.09.17	353/DUDA DT.12.06.18
19	ARREAR PENSION & BASIC SERVICE	825316	20550/HUD DT.07.09.17	613/DUDA DT.15.10.18
20	ARREAR PENSION & BASIC SERVICE	538867	5626/HUD DT.26.02.18	613/DUDA DT.15.10.18
21	ARREAR PENSION & BASIC SERVICE	1640351	5626/HUD DT.26.02.18	74/DUDA DT.06.02.19
22	OLD AGE PENSION	1597200	585/SS DT.23.03.18	661 DT.07.06.18
23	NRB	105923	3498/HUD DT.06.02.18	613/DUDA DT.15.10.18
24	NRB	157525	3498/HUD DT.06.02.18	74/DUDA DT.06.02.19
25	MLA LAD	480000	Refund of unutilised Fund	114 DT.29.01.18
26	MP LAD	600000	Refund of unutilised Fund	1232 DT.16.11.17
27	NFBS	340000	722/ss dt.20.05.17 & 1192/ss dt.08.08.17	518 dt.01.05.18
28	NFBS	130000	408/ss dt.28.02.18	870 dt.24.07.18
29	NULM	57600	10606/HUD DT.10.05.17	230/DUDA DT.17.04.18
30	NULM	38400	16424/HUD DT.10.05.17	230/DUDA DT.17.04.18
31	NULM	32000	10606/HUD DT.10.05.17	468/DUDA DT.04.08.18
	Total	40810011		
1	MOTOR VEHICLE	543062	2763/HUD DT.06.02.17	353/DUDA DT.12.06.18
2	MAINTENANCE OF ROADS & BRIDGES.	929958	969/HUD DT.13.01.17	613/DUDA DT.15.10.18
3	CREATION OF CAPITAL ASSETS	25936	2775/HUD DT.06.02.17	613/DUDA DT.15.10.18
4	MAINTENANCE OF CAPITAL ASSETS	145008	26538/HUD DT.11.11.16	74/DUDA DT.06.02.19
5	14th FC	501246	30184/HUD DT.26.12.16	353/DUDA DT.12.06.18
6	14th FC	1285753	30184/HUD DT.26.12.16	613/DUDA DT.15.10.18
7	ARREAR PENSION & BASIC SERVICE	278515	6077/HUD DT.17.03.17	353/DUDA DT.12.06.18
8	DEVOLUTION FUND	893758	16234/HUD DT.04.07.16	353/DUDA DT.12.06.18
9	DEVOLUTION FUND	474203	6234/HUD DT.04.07.16	613/DUDA DT.15.10.18
10	DEVOLUTION FUND	1581283	2596/HUD DT.03.02.17	613/DUDA DT.15.10.18
11	DEVOLUTION FUND	1054145	2596/HUD DT.03.02.17	74/DUDA DT.06.02.19
12	NRB	143258	979/HUD DT.13.01.17	353/DUDA DT.12.06.18
13	NRB	172742	979/HUD DT.13.01.17	613/DUDA DT.15.10.18
14	MLA LAD	1308334	Refund of unutilised Fund	1533 DT.27.12.16
15	MP LAD	434887	Refund of unutilised Fund	1534 DT.27.12.16
16	HARISCHANDRA SAHAYATA	100000	054518 dt.25.01.17	375 dt.12.04.17
	Total	9872088		
1	MOTOR VEHICLE	354147	3820/HUD DT.06.02.15	353/DUDA DT.12.06.18
2	GENERAL AREA BASIC GRANT	143074	6908/HUD DT.28.02.15	74/DUDA DT.06.02.19
3	PERFORMANCE BASED INCENTIVE	690093	5915/HUD DT.25.02.15	74/DUDA DT.06.02.19
4	DEVOLUTION FUND	742177	22518/HUD DT.11.11.14	613/DUDA DT.15.10.18
5	DEVOLUTION FUND	954442	22518/HUD DT.11.11.14	353/DUDA DT.12.06.18
6	ROAD DEVELOPMENT	84474	133/HUD DT.01.01.15	353/DUDA DT.12.06.18
7	NRB	77561	1991/HUD DT.20.01.15	353/DUDA DT.12.06.18
8	NRB	10353	1991/HUD DT.20.01.15	613/DUDA DT.15.10.18
	Total	3056321		

1	ROAD DEVELOPMENT	108889	8319/HUD DT.25.02.13	353/DUDA DT.12.06.18
2	GENERAL PERFORMANCE GRANT	148000	10559/HUD DT.05.04.12	74/DUDA DT.06.02.19
3	NRB	168133	8230/HUD DT.25.02.13	353/DUDA DT.12.06.18
	Total	425022		
	G.total	77899327		

FY	UC TO BE SUBMITTED ON THE BEGINNING OF THE FY 2018-19	UC DUE	UC SUBMITTED	UC TO BE SUBMITTED
Upto-2009-10	55133193		0	55133193
2010-11	38439889		0	38439889
2011-12	16563657		0	16563657
2012-13	19553406		425022	19128384
2013-14	-2183577		0	-2183577
2014-15	14502619		3056321	11446298
2015-16	-17427519		0	-17427519
2016-17	25362092		9872088	15490004
2017-18	38411605		40810011	-2398406
2018-19	0	101796063	23735885	78060178
	188355365		77899327	212252101

**PARA: 11 MISAPPROPRIATION & DEFALCATION**

**11.1 -**

During scrutiny of old age pension scheme w.r.t cashbook/register and pay acquittance it is found that a sum of Rs.92600/- has been paid in excess than the amount paid in actual, which needs clarification. The details of which furnished below .

Name of the institution	Ward No.	Month	Expenditure shown as per cashbook/Register	Expenditure as per acq./audit	Excess payment	Responsible Person
Bhuban NAC	01 to 5	Apr-18	268600	265300	3300	HaladharaDehury
		Jun-18	293300	289300	4000	do
		Jul-18	269300	268300	1000	do
		Aug-18	279900	279400	500	do
		Dec-18	293100	292200	900	do
				9700.00		
	06 to 10	Apr-18	301700	297400	4300	Pranakrushna Ojha
		Jul-18	366900	365900	1000	do
		Sep-18	207900	206400	1500	Mitu Nayak
		Dec-18	235400	234500	900	do
				7700.00		
	11 to 15	May-18	420000	370100	49900	Satyabrata Sahoo
		Jun-18	279300	277000	2300	do
		Jul-18	243300	242000	1300	do
		Aug-18	247500	239300	8200	do
		Nov-18	260300	258500	1800	Rabindra kumar Behera
		Dec-18	241000	240000	1000	do
		Feb-19	849600	847900	1700	do
		Mar-19	469800	463100	6700	do
				72900.00		
	ODP	Aug-18	158400	156600	1800	Gunanidhi Patra
		Mar-19	225300	224800	500	do
				2300.00		
				TOTAL	92600	

On issue of audit objection statement local authority nither return the objection statement with rely nor submit any compliance to the audit. Hence the para stands on its own merit and sum of Rs.92600.00 is treated as misappropriation of cash and the local authority is asked to recover the amount from the person concerned and till its recovery the person concerned, and Sri Jaminikant Swain Ex-EO, Sri Pramod kumar Baral EO and Sri Pardeep Kumar Nath Accountant are jointly and equally responsible.

The observations on verification of the special report on misappropriation on dated 01.05.2020 are furnished below.

1. A sum of Rs. 92600/- was treated as misappropriated by way of excess exhibition of payment under old age pension schemes than the concerned acquittance.

The Local Authority replied that Out of Rs.92600.00 Rs.2300.00 as suggested for recovery from Gunanidhi Patra is admitted and balance Rs.90300.00 which was treated as misappropriated by audit will be compliance by the end of this month .it is to mention here that our employees are engaged in ground level work for COVID-19 .

**Observation & conclusion:** This objection was raise by the auditor during course of audit as well through a special misappropriation report. But, till today i.e on 01.05.2020, these were neither verified by the Local authority nor even able to comply on the day of its verification with prior intimation. Only a part of it for Rs. 2300/- is admitted as misappropriated. **Hence the misappropriation suggested by the Lead auditor for Rs. 92600/- stands in its own merit.**

**Person(s) Responsible for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	SRI HALADHAR DEHURY	ATC	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	3234
2	SRI PRANAKRUSHNA OJHA	JR ASSISTANT	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	2234
3	SRI STAYABRAT SAHOO	ATC	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	20567
4	SRI RABINDRA KUMAR SAHOO	ATC	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	3967
5	SRI GUNANIDHI PATRA	DEO	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	767
6	SRI JAMINIKANT SWAIN	EXECUTIVE OFFICER	A permanent staff of Odisha State Financial Corporation, OMP Square, Cuttack Presently serving as Branch Manager Odisha State Financial corporation, Balasore, Dist- Balasore	21266
7	SRI PRAMOD KUMAR BARAL	EXECUTIVE OFFICER	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	9498
8	SRI PRADEEP KUMAR NATH	ACCOUNTANT	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	31067

**11.2 -**

During scrutiny of MR Books of Holding tax it is found that a sum of Rs.9607/- has been collected in MR No.3924 to 3950 by Sri Rabindranath Behera ATC which was taken as receipt in DCR .But the same was not taken as receipt in cashiers cashbook which needs clarification .

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.9607.00 is treated as misappropriation of cash and the local authority is asked to recover the amount from the person concerned and till its recovery the person concerned and till its recovery Sri Rabindranath Behera ATC is responsible.

The observations on verification of the special report on misappropriation on dated 01.05.2020 are furnished below.

The Local Authority replied that the objection amount Rs.9607.00 has duly credited in DCR as well as in accountant cash book .Hence this may be dropped.

**Observation & conclusion:** On verification of the same it is found that Rs. 9607- was credited in DCR at page 16 on 12.03.2019. The day total of the DCR on dated 12.03.2019 comes to Rs. 14835/ is credited in accountant cash book on 12.03.2019. (Scan copy of the cash book and DCR is attached). **Hence the amount of Rs. 9607/- which is treated as misappropriated by the auditor is dropped.**

**11.3 -**

During scrutiny of MR Books of Holding tax it is found that a sum of Rs.96.00 has been collected by sri Mitu Naik ,ATC as follows but the same was not taken to DCR and also in cashiers cashbook which needs clarification .

MR No.4049----Rs.84.00

MR No.4050----Rs.12.00

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.96.00 is treated as misappropriation of cash and the local authority is asked to recover the amount from the person concerned and till its recovery the person concerned Sri Mitu Naik is responsible.

The observations on verification of the special report on misappropriation on dated 01.05.2020 are furnished below.

The Local Authority replied that a sum of Rs.84.00 and Rs.12.00 which was treated as misappropriated by audit is accepted, this will be recovered and the compliance will be submitted by the end of this month.

**Observation & conclusion:** In view of the above contest a sum of Rs. 96/- as treated as misappropriated by the auditor is sustained.



**Person(s) Responsible for this paragraph**

Sino	Name	Designation	Adress	Amount(In Rs:)
1	SRI MITU NAIK	ATC	OFFICE OF THE EO BHUBAN NAC DHENKANAL	96

**PARA: 12 LOSS OF STOCK & STORE**

**12.1 -**

No Loss of stock and store cases are detected from the verified records during the period of audit.

**PARA: 13 AUDIT OF RECEIPTS**

**13.1 -**

The assessment of taxes is generally fixed by the valuation deptt. Basing on the value of holding tax, lighting tax, water tax etc. Usually collected at the rate as specified by the Govt. in H & UD Deptt. and subsequently approved by the concerned council . During the course of audit ,it was observed that the collection of taxes was made as per the annual value of the holding prepared and approved by the valuation authority during the financial year 1998-99 and was effective w.e.f 1.4.2007 . But the new valuation has been made effective by the council during the financial year 2010-11. During the year under audit the tax was collected @ of 10% of the modified annual value of the holding assessed during the financial year 2010-11.The local authority failed to produce the details of holding tax imposed during the FY-2018-19. So the local authority is asked to necessary steps in this regard and production of information during the time of exit conference.

**13.2 - NON-ASSESSMENT OF TAXES ON NEW HOLDINGS**

During verification it was observed that neither any assessment of taxes towards new holdings was made, nor the same tax was included in the current Demand of Holding Taxes for the year 2018-19. It may be pointed out here that during the last three decades various beneficial schemes have been introduced and implemented by the Govt. throughout the State for up-liftment of livelihood of the urban people. The people of the urban area have been also got utility thereon and in the mean time they have standardized their living condition. As a result several buildings have been constructed newly in town under jurisdiction of the Bhuban NAC area in each and every year, but it is a matter of great concern that not a single amount was found to be assessed on such new holdings during the year covered under audit for augmentation of statutory revenue of the NAC

Hence the attention of the NAC Authority is invited in this regard to take an effective measure to impose the taxes on such newly constructed buildings by mobilizing the NAC staff for better interest of the NAC and fact reported to audit

**13.3 - NON-MAINTENANCE OF BUILDING PLAN REGISTER.**

The building plan register of the NAC for the year 2018-19 was not maintained in accordance with the Rule-525 & 526 of OM Rules-1953. As such the position of building permitted for new construction, addition and alteration to the old and existing buildings could not be ascertained. Hence proper maintenance of said register need be ensure forthwith and compliance reported to audit.

**13.4 - DCB POSITION OF TAXES**

It is worthwhile to mention here that maintenance of D C B register of statutory taxes is mandatory as per Rule-176 of Odisha municipal Rule-1953. In absence of maintenance of Demand ,Collection, and Balance register of Statutory Taxes of the N.A.C. the position of collection & balance of different taxes could not be worked out properly and furnished the same in the report. However the same has been worked out basing upon the figures and data of the records and registers as could be made available to audit and furnished below. It is worthwhile to mention here that maintenance of D C B register of statutory taxes is mandatory as per Rule-176 of Odisha municipal Rule -1953. .It would be revealed from the above position of taxes that the percentage of collection is very poor in comparison to the amount of Demand for the year 2018-19.

Hence the local authority is advised to take sincere and effective steps for increase the rate of collection of statutory revenue of the NAC. In this context it may be pointed out that the local authority should adopt some innovative and encouraging methods to speed up the collection of taxes. Besides the system of reward and punishment should be introduced as and when required as provided under Odisha Municipal Rules for a better achievement in state of collection.

	DEMAND			COLLECTION			BALANCE		
	ARREAR	CURRENT	TOTAL	ARREAR	CURRENT	TOTAL	ARREAR	CURRENT	TOTAL
HOLDING	1910625.37	510734.50	2421359.87	134518.00	118517.00	253035.00	1776107.37	392217.50	2168324.87
LIGHT	691742.58	170244.80	861987.38	43309.00	37563.00	80872.00	648433.58	132681.80	781115.38
WATER	679067.37	170244.00	849311.37	43276.00	38957.00	82233.00	635791.37	131287.00	767078.37
TOTAL	3281435.32	851223.30	4132658.62	221103.00	195037.00	416140.00	3060332.32	656186.30	3716518.62

**YEAR WISE BREAK UP OF OUTSTANDING TAXES**

YEAR	Holding	light	Water	Total
Upto 1999-2000	221845.37	147485.38	102158.97	471489.72
2000-2001	12484	5044	6399	23927
2001-2002	12051	4862	5850	22763
2002-2003	24208	8297	9928	42433
2003-2004	36943	13477	13786	64206
2004-2005	25788	10071	4664	40523
2005-2006	41980	11807	14839	68626
2006-2007	43946	19825	16184	79955
2007-2008	9162	0	8123	17285
2008-2009	10902		8162	19064
2009-2010	13422		9453	22875
2010-2011	42082	15595	15756	73433
2011-2012	79775	19362	16384	115521
2012-2013	73730	27244	27410	128384
2013-2014	16133	8163	7599	31895
2014-2015	271397.5	87170.8	87289.8	445858.1
2015-2016	371051.5	123993.8	123928.8	618974.1
2016-2017	324897.5	101141.8	109217.8	535257.1
2017-2018	144309.50	44894.80	48659.00	237863.3
2018-2019	392217.50	132681.80	131287.00	656186.3
TOTAL	2168324.87	781115.38	767078.37	3716518.62

**13.5 -**

In absence of maintenance of Demand , Collection, and Balance register of Rent on market complex the N.A.C. the position of collection & balance of different taxes for the financial year 2018-19 could not be worked out properly and the data was furnished in the report as per the collection. In spite of several verbal request and objection memo the data was not made available to audit . However the attentions of the NAC Authorities are invited in this regard to do the need full for proper maintenance of the above register for better interest of the NAC and it may produce during the time of exit conference

	DEMAND			COLLECTION			BALANCE		
	ARREAR	CURRENT	TOTAL	ARREAR	CURRENT	TOTAL	ARREAR	CURRENT	TOTAL
HOLDING	0	220842	220842		220842		0	0	0

**13.6 - Avoidable loss due to non-collection of users fees.**

As per Housing and Urban Development Department (HUDD) instructions (12/08) all ULB shall take necessary steps for door to door collection of solid waste in every ward of ULB in phased manner starting from 1/09 .Further in gazette notification of 7/12, HUDD reiterated that it was mandatory for the ULB to collect user fee from the house holds . As per above notification Rs.10 to 20 per month for each house hold could be charged by ULB authority for collection of garbage and solid waste from door to door . Checking of records of the NAC reveals that door to door collection of garbage/solid waste of the 12 nos of wards with 4251 house holds under the NAC was out sourced during the year 2016-17 and a total sum of Rs.5086367.00 was spent for the purpose. But it was found that the NAC had not taken any steps to levy user fee from the house hold in contraventions to the above notifications. Due to non imposition of user charges by the NAC there was a loss of revenue in shape of users fee amounting to Rs.42510.00(4251x10/H.H) per Month of the NAC. Despite issue of advise in last audit r the Council of the NAC has not taken any steps to collect the users fee for increase of financial condition of the municipality. once again the local authority is advised to take necessary step in this regard and compliance report to the audit.

**13.7 - Non assessment of trade license leading to loss of revenue of the municipality**

Trade license is one of the significant sources of revenue of the ULBs required to augment the financial independence of the ULBs . Scrutiny of records of the NAC for the year 2018-19 revealed that the ULB had not assessed the scope of earning from the collection of license fee from the traders categorizing the big business houses like Hotels and small and seasonal traders like tea/betel shops and fireworks/colours stalls etc .Further ,as per odisha gazette No.11318- Legis-3-2012/HUD dated 27 April 2012 and published by housing and urban Development Department ,All Urban local bodies should conduct a comprehensive survey to identify street vendors within their area and the natural markets developed over the year through street vendors. A town vending committee should be constituted and registration of the vendors should be made. The registration fee should be nominal .The vendors would be charged a monthly fee for access to various services. There should be direct linking between the ULBS and hawkers for collection of registration fee monthly maintenance charges /differentiated according to location /type of business and fines. Audit found that no such steps had been taken by the NAC on the above ground to collect revenue for augmentation financial status of the Council. Hence early action may be taken in this regard without loss of time Despite issue of advise in last audit the Council of the NAC has not taken any steps So the local authority is advised to take necessary step in this regard and compliance report to the audit.

**13.8 - Time barred dues**

As per Section 346 of the Odisha Municipal Act, 1950, no distraint shall be made, no suit shall be instituted and no prosecution shall be commenced in respect of any sum due to a municipality under this Act, after the expiration of a period of three years from the date on which distraint might first have been made, a suit might first have been instituted, or prosecution might first have been commenced, as the case may be, in respect of such sum. And as per Section Section 346 the tax dues become time-barred after a lapse of nearly 3 years and 9 months from the date it became due and the tax section is responsible for maintenance of progress statement for collection in Form N so as to adopt measures for the collection of arrear dues (U/R 200). The E.O. has also similar responsibility to conduct periodic review and take action for realisation of arrears (U/R 201).So the details of register pertaining to time barred dues and year wise break up of outstanding of is to be furnished for last 10 years . It would be revealed from the year-wise break up of outstanding taxes, as furnished in table vide para-13.2. of the report that a total sum of Rs.445858.10 was barred by limitation due to non-collection of arrear outstanding dues of holding taxes pertaining to the year of 2014-15 in time as per Section-346 of OM Act-1950,. Due to lack of vigilance and effectiveness of the Local authority the no follow up actionsfor collection of such outstanding arrear dues of Rs.445858.10 were taken in due course. As a result the amount has become barred by limitation and ultimately the NAC sustained the loss. Since no legal action is possible at this stage tangible steps should be taken by the NAC Authorities to realize the outstanding dues of holding taxes relating to the above year by amicable means .The details of such taxes relating to the financial year 2014-15 are mentioned below. and for such loss Sri Jaminikanta Swain Ex-EO ( Rs.123374.00) and Sri pramod Kumar Baral EO (Rs.322484.00) are jointly responsible for respective period

**Person(s) Responsible for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	SRI JAMINIKANT SWAIN	EXECUTIVE OFFICER	A permanent staff of Odisha State Financial Corporation, OMP Square, Cuttack Presently serving as Branch Manager Odisha State Financial corporation, Balasore, Dist- Balasore	123374
2	SRI PRAMOD KUMAR BARAL	EXECUTIVE OFFICER	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	322484

**PARA: 14 AUDIT OF EXPENDITURE**

**14.1 - Irregular payment to M/S UNIX SERVICES. POM164/OSP260**

During the checking of the NFBS payment for the Fy-2018-19, it is come to the notice of the audit that following payment has been made to the beneficiary those

have not a BPL number, but on verification of the details of their annexure attached to the file it is found that the deceased person are son of a BPL family number, and the BPL number is in the name of their father/mother. So the Local authority is asked to comply with the notification of Government for such sanction of NFBS Payment to such Non-BPL Deceased person. Failing on which the payment will be treated as loss and responsibility will be fixed accordingly.

Sl No.	VR no	Name of the Applicant	Name of the Deceased Person	Name of the BPL holder	Relation of deceased person with BPL holder	Sanction amount
1	391/27.9.2018	Sukanti Prusty	Debraj Prusty	Trilochan Prusty	son	20000
2	391/27.9.2018	Tikina Guru	Bhimasen Guru	Chintamani Guru	Son	20000
3	639/21.1.2019	Jayanti Sahoo	Bankanidhi Sahoo	Kuluri Sahoo	Son	20000
4	11/7.4.2018	Rodhani Das	Khageswar Das			20000
5	/24.5.2018	Prema Behera	Krushna Behera	Shyam Behera(183)	son	20000
6	/24.5.2018	Manorama Sahoo	Ganeswar Sahoo	Keshab sahuo (32)	Son	20000
7	187/7.6.2018	Sabitri Sahoo	Bhaskar sahuo	-27		20000
8	187/7.6.2018	Malati Rout	Raiman rout	Brjabandhu Rout		20000
					total	160000

On issue of audit objection statement local authority neither return the objection memo with compliance nor produced any compliance on it.. Hence the para stands on its own merit and sum of Rs.160000.00 is treated as loss of cash due to absence of compliance as well as non production of verification report from competent authority in this regard and the local authority is asked to recover the amount from the person concerned and till its recovery the person concerned, and Sri Jaminikant Swain Ex-EO, Sri Pramod kumar Baral EO are equally responsible fro their respective period.

**Person(s) Responsible for this paragraph**

Sino	Name	Designation	Adress	Amount(In Rs.)
1	SRI JAMINIKANT SWAIN	EXECUTIVE OFFICER	A permanent staff of Odisha State Financial Corporation, OMP Square, Cuttack Presently serving as Branch Manager Odisha State Financial corporation, Balasore, Dist- Balasore	100000
2	SRI PRAMOD KUMAR BARAL	EXECUTIVE OFFICER	OFFICE OF THE EO BHUBAN NAC,DHENKANAL	60000

**14.2 - irregularity in Sanction of advance to contractor-**

Para 3.7.21 of OPWD: - Advances to contractors are as a rule prohibited. (a) However, a Divisional Officer may sanction advances up to an amount not exceeding 75% of the value (as assessed by him-self) on the security of the imperishable materials and that a formal agreement is drawn up with the contractor to this effect. Payment of such advances should be made only on the certificate of an officer, not below the rank of Sub-divisional officer that the quantities of materials upon which the advances are made have actually been brought to site.

During the checking of the file relates to "interior decoration of council conference Hall in NAC office "agreement value Rs. 10,93,038.00 vide office order No.397/7.4.2018 with Associated engineers Consortium services, Cuttack with a direction to complete within 30 days and payment will be made after available of fund for the purpose. But on checking of the said file it is found that on dated 30.4.2018 the party has request to sanction of an interim payment of Rs.4,50,000.00 on value of Rs.3,46,239.00 (Rs.97,583.00 of Ishika Agencies + Rs.97,603.00 of Ishika Agencies +Rs.1,51,053.00 of Raju watch and Radio centre) which was more than 57% excess than the assessed value.(Cost of imperishable material Rs.3,46,239.00 advance may be sanctioned up-to Rs.2,59,679.00) and the advance was sanctioned on dated 14.5.2018.From the above observation it is revealed that there is an irregularity in sanction of advance amount of Rs.4,50,000.00 in place of Rs.2,59,679.00 for which the NAC has sustained a loss of interest on the said amount of Rs.1,90,321.00 for a period of 55 days.

So the local authority is asked to comply the sanction order of sanction of advance by Divisional Officer on Sub-divisional officer, and why sum of Rs.5162.00 will not be treated as loss of interest money @18 % on Rs.190321.00 {(190321.00 x 55 days x 18/365)/100}

On issue of audit objection statement local authority neither return the objection memo with compliance nor produced any compliance on it. Hence the para stands on its own merit and sum of Rs.5162.00 is treated as loss of cash and the local authority is asked to recover the amount from the person concerned and till its recovery Sri Pramod kumar Baral EO is responsible.

**Person(s) Responsible for this paragraph**

Sino	Name	Designation	Adress	Amount(In Rs.)
1	SRI PRAMOD KUMAR BARAL	EXECUTIVE OFFICER	OFFICE OF THE EO BHUBAN	5162

NAC,DHENKANAL

**14.3 - Irregular and excess Payment made to Owner of Hired vehicle pom90,92/OSP141,145/C**

Please refer to Odisha Service Code chapter X on license fee (Rent recoverable from Govt. accommodation) vide letter No. Esst. Gen.30/98-7637 / Rent dt. 18.09.98 and No. CS –IV 28/98-394/F dt. 04.01.99 and OM No. 6773/F dt. 1.11.2008 (Revision of licence fee) and 51758-CS-IV-2/2010 Dt. 15.12.2010 (Fixation of Licence fee) of Finance Deptt..

The establishment of the Executive officer consists of M.E , JE, and other ministerial staffs, so it is the duty and responsibility of the local authority is to allot all the ear marked quarter to the entitled staff of his own establishment or other establishment as per the point no. 8 of the above said notification. If there is no entitled person in this office for govt accommodation, it should be allotted to the employees of the Boards, corporation, private parties and **other non- entitled person** in standard licence fee rate.

After several verbal request Govt. accommodations (quarter) allotment register was produced along with a file to audit for verification. The register was not up-to-dated with number of quarter at the disposal of the EO, Type of quarter, plinth area , Date of allocation of the quarter etc.

(A)

i) As there is an ear-marked quarter for EO, but during the checking of the acquittance register Sri Jaminikanta Swain but EO never drawn any house rent during the Financial year ie upto 7/2018 ,but as per the guide line no flat rate licence fee was not deduct from the salary.

ii) As there is an ear-marked quarter for EO, but during the checking of the acquittance register Sri Sri Pramod Ku. Baral ,EO has drawn the house rent during the Financial year ,but as per the guide line no flat rate licence fee was not deduct from the salary

Sl No.	Name of the employee	Designation	Period	House rent due	House rent paid	Loss towards House rent	License fee due for Govt. Quarter	flat rate License fee realized	Loss towards flat rate Licence Fee	Total amount to be recovered
1	Sri Jaminikanta Swain	EO	01.04.18 to 11.07.18	0	0	0	4104 months=1640	0	1640	1640
2	Sri Pramod Ku. Baral	EO	11.07.18 to 31.07.18	790	790	0	0	0	0	
			8/18 to 3/19	0	11668 months=9328	9328	4108months =3280	0	3280	12608
					Total	9328		Total	4920	14248

On issue of audit objection statement local authority neither return the objection memo with compliance nor produced any compliance on it.. Hence the para stands on its own merit and sum of Rs.14248.00 is treated as loss of cash and the local authority is asked to recover the amount from the person concerned and compliance report to the audit.

The local authority complied on 01.05.2020(on the day of verification of special report on misappropriation) that - On issue of audit objection statement The Local authority replied that "the ear-marked quarter of EO vacated by Sri Jaminikanta Swain Ex-EO on dated 11.7.2018 after his handed over the quarter is found that is required for renovation of the same for further its utilization, accordingly the work was executed with followed by norms. The present Eo has been allotted the quarter from dt.4.3.2020 onwards". hence the objection may be dropped.

In view of the above compliance a sum of Rs. 12608/- as suggested for recovery from Sri Pramod Ku. Baral,E.O is dropped and the recovery of Rs. 1640/- in respect of Sri Jamikanta Swain is sustained.

**14.4 - Irregular and excess Payment made to Owner of Hired vehicle pom92/OSP145-146//C**

Please refer to Odisha Service Code chapter X on license fee (Rent recoverable from Govt. accommodation) vide letter No. Esst. Gen.30/98-7637 / Rent dt. 18.09.98 and No. CS –IV 28/98-394/F dt. 04.01.99 and OM No. 6773/F dt. 1.11.2008 (Revision of licence fee) and 51758-CS-IV-2/2010 Dt. 15.12.2010 (Fixation of Licence fee) of Finance Deptt

As per the point no. 8 of the above said notification on letter No. 51758-CS-IV-2/2010 Dt.15.12.2010 (Fixation of Licence fee) of finance Department, If there is no entitled person in this office for govt accommodation, it should be allotted to the employees of the Boards, corporation, private parties and **other non-entitled person** in standard licence fee rate.

On checking of the Govt. accommodation (quarter) register, it is found that the quarters are not allotted to entitled person like 2 nos of JE . But quarter allotted to non entitled person like contractual staffs appointed by NAC. During the checking of the acquittance register, it is found that flat rate licence amount

was deducted towards quarter instead of standard licence fee standard licence fee / flat rate licence fee usually paid by the Govt. Officers on occupation of Govt. accommodation, from their remuneration. So the local authority was asked to explain that being they are non-entitled person to occupy govt quarter with flat licence fee, why standard licence fee of Rs.1160.00 has not be collected in every month from the occupant . Due to such laxity, the Govt has sustained loss of Rs.28710/- towards non realization of govt. revenue. So the local authority is asked to explain why the sum of Rs.28710.00 will not be treated as loss and responsible will not be fixed accordingly.

Sl No.	Name of the employee	Designation	Period	House rent due	House rent paid	Loss towards House rent	License fee due for Govt. Quarter	License fee realized	Loss towards Licence Fee
1	P.K.Ojha	Jr.Asst.	6/18 to 3/19	0	0	0	116010 months=11600	29010 months=2900	8700
2	Jholita Sahoo	community organiser	6/18 to 3/19	0	0	0	116010 months=11600	29010 months=2900	8700
3	Pradeen ku. Nath	Accountant	18-Oct	0	0	0	1160	0	1160
			18-Nov	0	0	0	1160	0	1160
			12/18 to 3/19	0	0	0	11604months=4640	2904 months=1160	3480
4	P.S..Panda	MIS(Comp.)	18-Oct	0	0	0	1160	0	1160
			11/18 to 3/19	0	0	0	11605 months=5800	2905 months=1450	4350
								<b>TOTAL</b>	<b>28710</b>

On issue of audit objection statement local authority neither return the objection memo with compliance nor produced any compliance on it.. Hence the para stands on its own merit and sum of Rs.28710.00 is treated as loss of cash due to absence of compliance and the local authority is asked to recover the amount from the person concerned and compliance report to the audit

**14.5 - LESS REALIZATION OF PROFESSIONAL TAX FROM SALARY BILL OF EMPLOYEES.**

In course of checking of Pay acquaintance roll of all staff it is found that less Professional Tax has been deducted from Salary though it was due for deduction. The details of such less deduction of Professional Tax have been furnished below.

Sl No.	Name of the employee	Designation	Period	Professional Tax due	Professional Tax deducted	Less deduction
1	Pramod ku. Baral	EO	Feb-18	300	200	100
2	Jagadish Naik	JE	Feb-18	300	200	100
3	S.N.Sahu	JE	Feb-18	300	200	100
4	Satyabrata Sahu	ATC	Feb-18	300	200	100
5	R.K. Behera	ATC	Feb-18	300	200	100
6	Haladhara Dehury	ATC	Feb-18	300	200	100
7	K .D.Pothal	Peon	Feb-18	300	200	100
8	Kanak Naik	Sweeper	Feb-18	300	200	100
9	Sanjib Jena	Sweeper	Feb-18	300	200	100
10	J.K.Prusty	Octroi Peon	Feb-18	300	200	100
					<b>Total</b>	<b>1000</b>

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.1000.00 is treated as loss of NAC fund and the local authority is asked to recover the amount from the person concerned and compliance report to the audit

**14.6 - Inadmissible expenditure of Rs480085/- POM50/OSP71-72/C**

In course of checking of Pay acquaintance roll of all staff it is found that excess house rent given to the following staff in Salary than the actual due. The details of such excess payment a sum of Rs.6561.00 loss to NAC. So the Local authority is asked produce compliance in this regard.

Sl No.	Name of the employee	Designation	Period	House rent due	House rent paid	Excess house rent paid
1	Jagadish Naik	JE	18-Jul	695	1787	1092
2	Satyabrata Sahu	ATC	18-Jul	524	1347	823
3	R.K. Behera	ATC	18-Jul	524	1347	823
4	Haladhara Dehury	ATC	18-Jul	516	1327	811
5	K .D.Pothal	Peon	18-Jul	476	1224	748
6	Kanak Naik	Sweeper	18-Jul	524	1347	823
7	Sanjib Jena	Sweeper	18-Jul	509	1308	799
			18-Dec	509	524	15
8	B. S .Gochhayat	Sweeper	18-Jul	399	1026	627
					Total	6561

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.6561.00 is treated as loss of NAC fund and the local authority is asked to recover the amount from the person concerned and compliance report to the audit.

**14.7 - Irregularity in quotation-**

During the checking of the expenditure voucher material it is found that a sum of Rs.737500.00 expenditure has been made from MLA LAD vide Vr No.356/4.9.2018 on installation of GYM material. On checking of the concerned quotation file it is found for supply of GYM material quotation call notice has been invited in daily Local news paper odia. But on checking of the bidders list it is found that two numbers of bidders 1. Sports World, Gandhi Mandir Road, Old bus stand ,Dhenkanal 2.Mishra Sports, Jalandhar ,Punjab (PAN card No.BGKPM8831Q in the name of JAWAHARLAL MISHRA) participated in such process.

As the quotation has been invited in daily Local news paper odia, it is very surprising how bidder of Jalandhar state-Punjab has participated in such quotation process. During the course of audit the local authority produce an undertaking of an agent of Mishra Sports, Jalandhar,Punjab(PAN card No.BGKPM8831Q in the name of JAWAHARLAL MISHRA) who has been working in Dhenkanal, bhubaneswar area for Mishra Sports, Jalandhar ,Punjab for supply of GYM material.

So the local authority is asked to submit the details of PAN, authorized letter of that agent authorized by Mishra Sports, Jalandhar,Punjab to the audit during the time of exit conference failing on which the quotation process will be treated as irregular. And till its regularization sum of Rs.737500.00 expenditure was kept under objection.

**PARA: 15 AUDIT ON WORKS**

**15.1 -**

1	<b>Name of the work</b>	Const. of first floor of staff quarter near NAC office		
2	<b>Name of the scheme</b>	MLA LAD(17/18)	PV35/21.4.2018	MB NO 159/(80-95)
3	<b>Estimated cost</b>	9.9 lakh		
4	<b>Name of the Contractor</b>	Sima sahuo		
5	<b>Name of the JE</b>	Jagadish Naik		
6	<b>Name of the M.E.</b>	Rashmita Mishra		

In above bill it is found that total 0.29 qntl of MS rod was shown as utilized. But the drawing and design of rod as utilised was not provided. In absence of detail drawing and design of MS rod, the utilization of MS rod beyond its specification is not admitted in audit. As per the specification the utilization of MS rod would be as follows.(Page 215 of Estimate and costing in civil engineering by B.N.Dutta 26th edition is followed for this purpose)

ITEM	Quantity of RCC(1:1.5:3)	Percentage rate of reinforcement of MS rod per cum of concreet	Percentage of reinforcement of MS rod	wt of one cum of MS rod @ 78.5qntl	MS rod shown as utilised	Excess MS rod shown as utilised in qntl
chhaja	0.072	0.50	0.00	0.03		
Column		1.50	0.00	0.00		
beam	0.11	1.00	0.00	0.09		
roof slab		0.80	0.00	0.00		



0.18				0.11	0.29	0.17539	932.55
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So the Local authority is asked to compliance so as to why the excess payment of Rs.932.55 or to say 933.00 (0.17 @5317.07/qntl) will not be suggested for recovery.

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.933.00 is treated as loss of NAC fund and the local authority is asked to recover the amount from the person concerned and till its recovery the Sri Jagadish Naik JE and Rashmita Mishra ME are jointly and equally responsible.

**Person(s) Responsible for this paragraph**

S/no	Name	Designation	Adress	Amount(In Rs:)
1	SRI JAGADISH NAIK	JE	OFFICE OF THE EO KONARK NAC ,PURI	467
2	SMT RASHMITA MISHRA	IN CHARGE -ME	OFFICE OF THE EO DHENKANAL MUNICIPALITY,DHENKANAL	466

**15.2 -**

1	<b>Name of the work</b>	Completion of senior citizen community centre in w-1		
2	<b>Name of the scheme</b>		PV388/7.11.2019	MB-793 (126-142 )
3	<b>Estimated cost</b>	4.0 Lakh		
4	<b>Name of the contractor</b>	Ajay Kumar Sethy		
5	<b>Name of the JE</b>	Jagadish Naik		
6	<b>Name of the M.E.</b>	Rasmita Mishra		

On scrutiny of the work case record with the concern MB as mentioned above the following irregularity was observed.

a- The analysis of fixing of vitrified tile in pursuance to SR 2012(Office Memorandum FA-codes-1/2012-6024 Dated 12.6.12) is as follows with the rates of materials and labour in the approved estimate. *Supplying fitting & fixing vitrified tiles in floors of size 600mm x 600mm of approved make confirming to IS13755 laid on 20mm thick cement mortar 1:4 and filling joints with white cement of approved quality including cost of all materials (excluding cost of tile), labour T&P etc required for the work all complete as per direction of Engineering –in –charge (for New works only)*

Item	Quantity	Rate	Amount	COST OF TILE	TOTAL	ADD CESS 1 %	RATE GIVEN IN BILL/ANALYSIS	EXCESS PER UNIT	TOTAL WORK DONE	excess paid
Sand	0.21	395.45	83.0445							
Cement	0.744	684.38	509.179							
Cement for slurry	0.33	684.38	225.845							
white cement	0.076	1925	146.3							
Masson Spl	2.16	430	928.8							
Mulia	2.16	280	604.8							
	Total for 10sqm		2497.97							
	Amount for one sqm		249.8	577.02	826.82	835.09	1036.14	201.05	42.74	8593.09

But in the bill the rate was allowed for Rs. 1036.14 instead of Rs.826.82 for 42.74 sqm of work. Therefore considering the above analysis, a sum of Rs.201.05 (1036.14 -826.82 ) excess given in each sq mtr due to wrong analysis a sum of Rs.8593.00 excess paid to the executant . So the Local authority is asked to compliance so as to Why sum of Rs.8593.00 will not be suggested for recovery.

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.8593.00 is treated as loss of NAC fund and the local authority is asked to recover the amount from the person concerned and till its recovery the Sri Jagadish Naik JE and Rashmita Mishra ME are jointly and equally responsible.

**Person(s) Responsible for this paragraph**

S/no	Name	Designation	Adress	Amount(In Rs:)
1	SRI JAGADISH NAIK	JE	OFFICE OF THE EO KONARK NAC ,PURI	4297



2	SMT RASHMITA MISHRA	IN CHARGE -ME	OFFICE OF THE EO DHENKANAL MUNICIPALITY,DHENKANAL	4296
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**15.3 - Excess payment on work bills POM-130,OSP-217**

1	<b>Name of the work</b>	Const. of first floor of staff quarter near NAC office		
2	<b>Name of the scheme</b>	MLA LAD(16/17)	PV131/6.6.2018	MB NO 158/(141-145)
3	<b>Estimated cost</b>	1.0 lakh		
4	<b>Name of the Contarctor</b>	Khirod Kumar saho		
5	<b>Name of the JE</b>	Jagadish Naik		
6	<b>Name of the M.E.</b>	Rashmita Mishra		

In above bill it is found that total 0.29 qntl of MS rod was shown as utilized. But the drawing and design of rod as utilised was not provided. In absence of detail drawing and design of MS rod, the utilization of MS rod beyond its specification is not admitted in audit. As per the specification the utilization of MS rod would be as follows.(Page 215 of Estimate and costing in civil engineering by B.N.Dutta 26th edition is followed for this purpose)

ITEM	Quantity of RCC(1:1.5:3)	Percentage rate of reinforcement of MS rod per cum of concreet	Percentage of reinforcement of MS rod	wt of one cum of MS rod @ 78.5qntl	MS rod shown as utilised	Excess MS rod shown as utilised in qntl	
chhaja		0.5	0	0			
Column	1.22	1.5	0.02	1.44			
beam	3.05	1	0.03	2.39			
roof slab		0.8	0	0			
	4.27			3.83	4.06	0.2292	1060.307

So the Local authority is asked to compliance so as to why the excess payment of Rs.1060 (0.229 @4626.12/qntl) will not be suggested for recovery.

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.1060.00 is treated as loss of NAC fund and the local authority is asked to recover the amount from the person concerned and till its recovery the Sri Jagadish Naik JE and Rashmita Mishra ME are jointly and equally responsible.

**Person(s) Responsible for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	SMT RASHMITA MISHRA	IN CHARGE -ME	OFFICE OF THE EO DHENKANAL MUNICIPALITY,DHENKANAL	530
2	SRI JAGADISH NAIK	JE	OFFICE OF THE EO KONARK NAC ,PURI	530

**15.4 -**

1	<b>Name of the work</b>	Const. of road from Barijang well to chakradhar Nayak house in w-5		
2	<b>Name of the scheme</b>	14 TH FC	(CR No.29/16-17)	MB-778 (76-80)
3	<b>Estimated cost</b>	2.53 Lakh		
4	<b>Name of the contarctor</b>	Deepak kumar Guru		
5	<b>Name of the JE</b>	Sri Surendra nath Sahoo		
6	<b>Name of the M.E.</b>	Rashmita Mishra		

Item -1(Pg-104-105)	E/W in excavation of foundation in hard soil
	1 X6.5 X 6.0 X 0.3 =11.70 cum

	1 x 10.0 x 3.6 x 0.3 =10.8 cum
	1 x 5.3 x 5.4 x 0.3 =8.58 cum
	1x 47.0 2.6 x 0.20 =24.44 cum
Total	55.52 cum

As the work is executed in a habitable condition it practicable that all the earth that has been excavated is to be either filled up or to be transported. But there is no such provision has made for excavated earth found in excavation in comparison to filling or transportation. So the Local authority is asked so as to why the measurement in item no.1 for excavation of earth of 55.52 cum will not be treated as fictitious and the payment made for such fictitious measurement amounting of Rs.7463.00 (55.52 cum @134.43/cum) will not be suggested for recovery.

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.7463.00 is treated as loss of NAC fund and the local authority is asked to recover the amount from the person concerned and till its recovery the Sri Surendra nath sahuo JE and Rashmita Mishra ME are jointly and equally responsible.

**Person(s) Responsible for this paragraph**

Sno	Name	Designation	Adress	Amount(In Rs:)
1	SMT RASHMITA MISHRA	IN CHARGE -ME	OFFICE OF THE EO DHENKANAL MUNICIPALITY,DHENKANAL	3731
2	SRI SURENDRANATH SAHOO	JE	OFFICE OF THE EO BHUBAN	3732

**15.5 -**

1	<b>Name of the work</b>	Repair and restoration of Nitai Gouri CC at Behera sahi W-13		
2	<b>Name of the scheme</b>		PV-657/7.2.2019	MB-152 (155-159 )
3	<b>Estimated cost</b>	4.0 Lakh		
4	<b>Name of the contractor</b>	Babuli patra		
5	<b>Name of the JE</b>	Sri Surendra nath Sahoo		
6	<b>Name of the M.E.</b>	Rasmita Mishra		

On scrutiny of the work case record with the concern MB as mentioned above the following irregularity was observed.

a- The analysis of fixing of vitrified tile in pursuance to SR 2012(Office Memorandum FA-codes-1/2012-6024 Dated 12.6.12) is as follows with the rates of materials and labour in the approved estimate. *Supplying fitting & fixing vitrified tiles in floors of size 600mm x 600mm of approved make confirming to IS13755 laid on 20mm thick cement mortar 1:4 and filling joints with white cement of approved quality including cost of all materials (excluding cost of tile), labour T&P etc required for the work all complete as per direction of Engineering –in –charge (for New works only)*

Item	Quantity	Rate	Amount	COST OF TILE	TOTAL	ADD CESS 1 %	GIVEN IN BILL/ANALYSIS	EXCESS PER UNIT	TOTAL WORK DONE	Excess
Sand	0.21	395.45	83.0445							
Cement	0.744	684.38	509.1787							
Cement for slurry	0.33	684.38	225.8454							
white cement	0.076	1925	146.3							
Masson Spl	2.16	430	928.8							
Mulia	2.16	280	604.8							
	Total for 10sqm		2497.97							
	Amount for one sqm		249.8	577.02	826.82	835.09	1023.82	188.73	56.13	10593.69

But in the bill the rate was allowed for Rs. 1023.82 instead of Rs.826.82 for 56.13 sqm of work. Therefore considering the above analysis, a sum of Rs.188.73 (1023.82 -577.02 ) excess given in each sq mtr due to wrong analysis a sum of Rs.**10594.00** excess paid to the executant . So the Local authority is asked to compliance so as to Why sum of Rs.**10594.00** will not be suggested for recovery.

On issue of audit objection statement local authority produced no reply on it. Hence the para stands on its own merit and sum of Rs.10594.00 is treated as loss of NAC fund and the local authority is asked to recover the amount from the person concerned and till its recovery the Sri Surendranath sahuo JE and Rashmita Mishra ME are jointly and equally responsible.

**Person(s) Responsible for this paragraph**

Sino	Name	Designation	Adress	Amount(In Rs:)
1	SMT RASHMITA MISHRA	IN CHARGE -ME	OFFICE OF THE EO DHENKANAL MUNICIPALITY,DHENKANAL	5297
2	SRI SURENDRANATH SAHOO	JE	OFFICE OF THE EO BHUBAN	5297

**PARA: 16 AUDIT ON UNITS / DEPARTMENT**

<b>16.1 -</b>
There is no special unit/Department being operated under this NAC.

**PARA: 17 AUDIT ON SCHEMES / PROGRAMMES**

<b>17.1 - scheme wise target information</b>
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Despite several objection memo and verbal persuasion scheme wise target information could not produced by the authority .So the information given on the basis of record available to the audit. The information regarding target, achievement and balance of different schemes and programme of NAC for the year 2018-19 is furnished below.  
So the local authority is advised to take necessary step on production of information on scheme wise target information during the exit conference.

Name of the Scheme	Financial achievement						Physical achievement					
	OB	Funds received during the Year	Total fund available	Expenditure	Unspent Balance at the end of the Year	Percentage of expenditure to that of available fund	No.of spill over projects from previous years	Number of Projects planned for the current year as per the annual action plan	Total	Number of projects completed during the Year	Number of spill over projects to the next year	Percentage of achievement
Road & Bridges (State Plan)		1661000.00		4433514.00			NA	0.00	0.00	9.00		
Road and Bridges 14 th FC		0.00		2618120.00			NA	10.00	10.00	0.00		
Compensation in leiu of Octroi.		20834000.00		4874571.00			NA	43.00	43.00	1.00		
FOURTEENTH FC		0.00		23253173.00			NA	13.00	13.00	31.00		
M.P.LAD		500000.00		0.00			NA	0.00	0.00	0.00		
MLA LAD		750000.00		11975711.00			NA	0.00	0.00	5.00		
Non Residential Building(TFC)		128383.00		870812.00			NA	0.00	0.00	6.00		
Maint.of Capital Asset		0.00		603008.00			NA	0.00	0.00	1.00		
Creation of		0.00					NA		0.00			

capital Asset										
Motor Vehicle Tax	2044000.00		4300303.00		NA	12.00	12.00	5.00		
Devolution Fund	7710000.00		24760588.00		NA	0.00	0.00	13.00		

**17.2 - SCHEMES OF HOUSING AND SOCIAL UPGRADATION**

Name of the scheme	No of case record verifeid	money value
SBM	1	206158
R&B State Plan	9	4433514
OCTRIE	49	4874571
NRB	6	870812
MV TAX	17	4300303
MLA LAD	5	11975711
Maint of Capital Assets	1	603008
Devolution	13	24760588
ROAD AND BRIDGES	10	2618120
14TH FC	44	23253173
	155	77895958

**PARA: 18 MISCELLANEOUS**

**18.1 - DETAILS POSITION OF INCUMBENT WANTINGPOM80/OSP126**

During the checking of the SWM sanitation work agreement file wit NIP, Keonjher it is come to the notice of the audit that vide not sheet page No.11 on dated 16.3.2018 the chair person of the NAC has directed to continue SWM sanitation work for maximum 2 months i.e. up to May-2018 with the existing Contractor i.e. with NIP,keonjher. But no steps has been initiated for invitation of fresh tender within that stipulated time again on dated 26.5.2018 the executive officer extended the service if the NIP for another 3 months i.e. up to august-2018, Then the chair person extended it up to September-2018.Then file was put-up to Chairperson for invitation of tender vide note sheet page-13 on dated 29.9.2018 .but the file was returned with no comment, again it was extended for another one month. Then vide Page no14 it was extended till its finalization.

So the local authority is asked to submit compliance why the fresh tender was not invited prior to end of existing contractor i.e on the beginning of the FY 2018-19 by the local authority and why the tender file was returned from the chair person without any comment for invitation of fresh tender and why such irregularity will not be brought to the notice of the higher authority in this regard.

On issue of audit objection statement local authority produced no reply on it. So the Local authority is requested to take prompt step inthis regard and compliance report to the audit.

**18.2 - PENDENCY OF HUGE ARREAR AMOUNT OF WATER CHARGES**

During verification it was found that a sum of Rs.1942501.00 was yet outstanding against the NAC towards arrear amount and as no bill produce for current year i.e for FY-2018-19 . The amount was accumulated high due to irregular payments of the bills to the public health department. It may be pointed out here that in spite of enjoying the financial stability the local authority had not taken the steps to clear up such pendency in order to rid from the undue surcharge payments. In this context an objection memo was issued to the local authority to ascertain the reasons behind non clearance of the dues. But no suitable reply was given, rather it was stated that steps are being taken to clear up the water charges.

**18.3 - Clarification wanting on Terex ExcavatorNo.OD-02-G-9651Hire holding fuel beyond its capacity,POM-154, OSP-246-247**

During the year covered under audit it was revealed that a total sum of Rs.2684101.90 was outstanding amount for the FY 2018-19 ,but no grant has been utilized during the FY18-19 under Road development grants ,so Rs. 2684101.90 for utilization towards matching contribution share of Road development grants as per

term and condition attached to the sanction order. The position of matching contribution of the NAC is furnished below.

Matching Contribution Outstanding as on 01.04.2018	2684102
Govt.Grant received position during F.Y.2018-19	0
Matching Contribution utilised during F.Y.2018-19	0
Matching Contribution Outstanding as on 31.3.2019	2684102

**18.4 - PENDENCY OF HUGE ARREAR AMOUNT OF ENERGY CHARGES FOR PAYMENT**

During verification it was found that a sum of Rs.240702.00 was outstanding against the NAC towards arrear dues of electricity charges on street light as on 31.3.2019. The amount was accumulated high due to interruption of payments of the arrear bills to the CESU. It may be pointed out here that as per Letter No. 4408/HUD Dt. 19.02.2014, the outstanding energy charges of street light if payable should be cleared on priority basis out of Octroi Compensation grant. But in spite of enjoying the financial stability, as revealed from the position of Assets & Liabilities the local authority had not taken the steps to clear up such pendency in order to rid from the undue surcharge payments, which gives clear impression that the local authority of the NAC has emphasized to carry out the various developmental works according to their sweet will. In this context an objection memo was issued to the local authority to ascertain the reasons behind non clearance of such heavy arrear dues. But no suitable reply was offered on this score, rather it was stated that steps are being taken to clear up the energy charges

**18.5 - Grievance redressal system**

On issue of issue of audit objection statement on production of grievance re-addressed register the local authority neither produced the register nor returned the original memo with reply .However the local authority is advised again to execute the above guide lines of the Govt.and compliance reported to audit

**18.6 -**

During the course of audit it was found that no compliances to the following audit reports have been submitted to Dist. Audit Officer (LFA) Dhenkanal. As a result the very purpose of audit of this institution is being defeated. Due to non-submission of compliance report to said audit reports on proper quarter several paragraphs are still awaiting therein for settlement.Hence the local authority is suggested to take the tangible steps for early settlement of the outstanding audit paragraphs of the audit reports by submission of compliance report to Dist. Audit Officer, L F A , Dhenkanal on proper quarter. The position of paragraphs, which are awaited for settlement in Audit reports is furnished here under.

**DETAILS OF STATEMENT SHOWING AUDIT PARAGRAPH PENDING FOR SETTELEMENT (DERIVED FROM ON LINE REPORT)**

SI No.	Audit Report No. with year of Account	Paragraphs Pending for settlement relating to misappropriation of cash and loss of stock & store		Paragraphs pending for settelement other than misappropriation and defalcation		Total	
		No.of Paragraphs	Amount	No.of Paragraphs	Amount	No.of Paragraphs	Amount
1	2	3	4	5	6	7	8
	1966/AR/12-13 for theyear 2011-12	0	0	9	231902	9	231902
2	40175/2013-14 for the FY 2012-13		125315	12	13111685	12	13237000
3	46400/14-15 for the FY 2013-14		0	18	4,382,407.00	18	4382407
4	104751/AR/2015-2016 for the year 2014-15	0	0	10	1,860,414.00	10	1860414
5	275051/AR/2016-2017 for the year 2015-16	0	0	19	38,068,705.00	19	38068705
6	367207/AR/2017-18 for the year 2016-17	1	2000000	18	12,962,113.00	19	14962113
7	385107/AR/2018-2019 for the year 2017-18	1	604100	8	8,951,249.00	9	9555349

**18.7 - NON PROVISION ON DEPRECIATION FUND AND SINKING FUND**

**a-Depreciation Fund.**

Though a good number of vehicles are owned and maintained by the NAC, no depreciation fund is created to cope the losses incurred as depreciation to the value of the Vehicles. The same may be created and compliance reported to Audit.

**b-Sinking Fund.**

No Sinking Fund under Section 111 of O.M. Act, 1950, Rule 20(d) of O.L.F.A. Rules, 1951 has created to clear off the liability in contest of incurred loan. However step may be taken to create such account to strengthen the financial position of the NAC.

**18.8 - NON-MAINTENANCE OF BUILDING PLAN REGISTER.**

The building plan register of the NAC for the year 2016-17 was not maintained in accordance with the Rule-525 & 526 of OM Rules-1953.As such the position of building permitted for new construction, addition and alteration to the old and existing buildings could not be ascertained.

Hence proper maintenance of said register need be ensure forthwith and compliance reported to audit.

**18.9 - STAFF POSITION OF BHUBAN NAC**

Staff position of Bhuban NAC

Sl.No.	Name of the Employee	Designation	Phone No.	transfers to
1	Jaminikanta Swain	EO	9178298055	Branch Manager Odisha State Financial corporation, Balasore, Dist- Balasore
2	Pradeen ku. Nath	Accountant	9776220910	
3	Jagadish Naik	JE	9556808182	Office of theExecutive officer konarak NAC
4	Surendranatha Sahoo	JE	9937539670	
5	Pradeep ku. Panda	MIS	9437743842	
6	Jalita Sahoo	CO	8895229782	
7	Pramoda ku. Baral	EO	9437395961	
8	Ambuja ku. Sahoo	DEO(outsourcing)	9853204118	
9	Pranakrishna Ojha	Jr.Asst.	9178760566	
10	Sushil ku. Patra	DEO(outsourcing)	7537031252	
11	Gunanidhi Patra	D.A.Bhatta(D.S.W.O)	9776601817	
12	Swarna manjari Sahoo	Chairperson	9437536743	
13	Satyabrata Sahoo	ATC	9777801581	
14	Rabindra ku. Behera	ATC	9777194821	
15	Haladhara Dehury	ATC	9668289939	
16	Mitu Nayak	ATC(outsourcing)	9937339065	
17	Dushmanta Nayak	ATC(outsourcing)	9853494513	
18	Raj kishore Sahoo	Peon (outsourcing)	9938820521	
19	Kodandadhara pothal	Peon	9439818922	
20	Jugala kishore Prusty	Peon (Octroi)		Rtd.& death
21	Ashish ku. Sahoo	Driver	9853427430	
22	Suresh ku. Sahoo	Driver	9938602855	

**PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS**

**19.1 - Position of Royalty, VAT, CESS, PT, IT etcPOM81/OSP127**

The details position of Govt. dues which have been realized from works bill during the year covered under audit and their deposits are furnished below. From the above table it can be seen that a sum of Rs. 444317.00 yet to deposited in the concerned heads by the Municipal. So the Local authority is suggested to deposit towards Royalty, VAT and Cess etc. at the financial year ending 31.03.2019 .

Particulars	Cess	Royalty	GST	VAT	IT	TOTAL
OB as on 01.04.2018	23651	32297	0	-14913	-53765	-12730
Collection during 2018-19	538858	1014528	362303	0	603189	2518878
<b>TOTAL</b>	<b>562509</b>	<b>1046825</b>	<b>362303</b>	<b>-14913</b>	<b>549424</b>	<b>2506148</b>
Deposited during 2018-19	477932	841281	215682	0	526936	2061831
Outstanding as on 31.03.2019	84577	205544	146621	-14913	22488	444317

**19.2 - POSITION OF LOAN**

The position of loan outstanding as on 2018-19 is furnished below.

Loan amount outstanding as on 1.4.18	935225.5
Loan received during 2018-19	0
Loan repaid during 2018-19	0
Loan out statnding as on 31.3.2019	935225.5

Purpose of loan received	Balance to be redeemed as on 31.3.19
Pipe water supply	10787.5
Pipe water supply	13150
Const. of Market Complex	210000
Purchase of Canter bus	200000
NSDP loan	492500
Const. of Market shopping	33000
<b>Total</b>	<b>959437.5</b>
Loan adjusted from ET Grant	24212
Balance of loan to repay as on 31.3.19	935225.5

**19.3 - Position of SD, EMD, APS etcPOM79/OSP124-125/C**

As per Rule 442 of O.M. Rules, 1953 a provident fund ledger in Form No. P.F. 5 is to be maintained in the Municipal Office. As per Rule44 5 o f O.M. Rules, 1953 the amount deducted from the pay bills as provident fund deductions and the contributions paid by the Council and other sums relating to the provident fund shall be lodged in the Government treasury and a separate cash book shall be maintained. The whole or any portion of such deduction, contributions and other sums relating to provident fund may be withdrawn from the treasury at such intervals as may be necessary for investment in interest bearing securities or deposits. As per Rule 449 of O.M. Rules, 1953 the provident fund ledger, Abstract register, Cash Book and other records of the fund shall be examined monthly by the Executive Officer , but no such ledger or register is maintained in this MunicipalityDuring the course of Audit it was observed that the C.P.F. ledger in support of deposit and withdrawal of temporary CPF amount has not been maintained by the N.A.C. In absence of the C.P.F. ledger the outstanding amount due for deposit Rs 311402.00 could not be ascertained and the data was furnished as per the record available to the audit.

CPF amount outstanding as on 1.4.18	269402
CPF deducted during 2018-19	241452
<b>Total</b>	<b>510854</b>

CPF deposited during 2018-19	199452
CPF outstanding as on 31.3.2019	311402

**19.4 -**

As per Rule 442 of O.M. Rules, 1953 a provident fund ledger in Form No. P.F. 5 is to be maintained in the Municipal Office. As per Rule 445 of O.M. Rules, 1953 the amount deducted from the pay bills as provident fund deductions and the contributions paid by the Council and other sums relating to the provident fund shall be lodged in the Government treasury and a separate cash book shall be maintained. The whole or any portion of such deduction, contributions and other sums relating to provident fund may be withdrawn from the treasury at such intervals as may be necessary for investment in interest bearing securities or deposits. As per Rule 449 of O.M. Rules, 1953 the provident fund ledger, Abstract register, Cash Book and other records of the fund shall be examined monthly by the Executive Officer, but no such ledger or register is maintained in this Municipality. The position of EPF for the year 2018-19 is furnished below from the cash book as no ledger available to the audit.

EPF amount outstanding as on 1.4.18	-2005988
EPF deducted during 2018-19	484447
Total	-1521541
EPF deposited during 2018-19	538970
CPF outstanding as on 31.3.2019	-2060511

**19.5 - Non-Production of relevant file and other supporting documents relating to payment EPFPOM 201/OSP311**

The local authority have not been maintained the Deposit Ledger and Register of outstanding Deposits, as prescribed under Rule-142 & Rule-143 of OM Rules-1953. In absence of maintenance of the same the position of outstanding S.D. & EMD amounts at the beginning of the year 2018-19 as on 01.04.2018 could not be ascertained by the audit and worked out properly and furnished the same in the report. However the same has been worked out basing upon the data incorporated in the last and previous audit reports, and records and registers as could be made available to audit and furnished below. However the attentions of the NAC Authorities are invited in this regard to do the need full for proper maintenance of the above register in order to guard the public deposits as well as for the interest of the NAC.

SD amount outstanding as on 1.4.18	5185630
SD deducted during 2018-19	8840196
Total	14025826
SD realised during 2018-19	2668570
SD outstanding as on 31.3.2019	11357256

**PARA: 20 RESULT OF AUDIT AND CONCLUSION**
**20.1 - Remarks On Maintenance of Account**

The state of maintenance of books of accounts, records and registers of the NAC is not satisfactory at all. Financial transactions have not been regulated in accordance with the budgetary provisions. Advances to the tune of Rs. 199674.23 has not been adjusted at the end of the financial year, out of the amount long and old advances of Rs. 1868174.23 for which a special drive need be executed on prior basis.

Grants have not been utilized promptly due to which huge balance of unspent grants for amounting Rs. 62181929.00 is lying at the end of the fiscal 2018-19.

Pace of submission of U.C. is also not accelerated, as a result pendency of huge amount of UC involving with the money value Rs. 209766669.8 is awaiting for clearance.

Collection of statutory taxes has not been expedited and enhanced the Revenue of the NAC.

Codal provisions have not been adopted to collect huge outstanding balance of arrear dues of holding tax, for which an innovative measure should be adopted by the NAC Authority.

Outstanding loans have not been yet redeemed.

Several important accounts, and registers such as CPF cash book, outstanding ledger of advances, outstanding register of deposits, and advances, D.C.B register of rent & fixed demands. D.C.B register on rent of market shops, register of utilization of grants etc. have not been maintained properly and up-dated.



Hence much and more efforts should be taken by the NAC authority to bring a reform not only in the state of collection of taxes and management of financial policies, but also to revive the state of maintenance of accounts, records and registers of the NAC to make the accounts of each and every individual section convenient, lucid and clear so that a steady reference can be achieved on a particular subject/account as and when required.

Hence the Local Authority is suggested to emphasis the following tips in order to achieve a magnificent account as well as performances in streamlining the provisions as made by the Govt. from time to time to provide better service delivery system at the grass root level.

1. Consider preparing annual budget keeping in view the actual requirement of funds and their utilization for developmental projects.
2. Ensure monthly reconciliation of cash book balance with that of pass book balance of Banks and maintain the records up dated regularly to solve future complications.
3. Ensure prompt and effective action for adjustment/recoupment of the outstanding advances and submission of pending U.C
4. Ensure financial discipline and strengthen monitoring mechanism by putting an internal control system and its proper functioning.
5. Ensure prompt and punctual planning to accelerate the expenditure of huge unspent govt. grants.
6. Attend advice and suggestions of controlling and higher supervisory authorities punctually.
7. Ensure proper training to staffs associated with accounts. Suitable cadre on accounts may be created for the Cashier and Accountant in the NAC.
8. Proper and timely maintenance of accounts and returns.
9. Submit proper compliances to outstanding audit paragraphs for their early settlement.
10. Proper functioning of Grievance redressal mechanism.
11. Observe the principles of cash management system as per the directives of O.M.No. 13081 dated 11.04.2014 and 22521/F dated 01.08.2014 of Finance Department.

Carry out frequent inspection, monitoring and supervision over various developmental works under different schemes as per provisions enforced in the guidelines to fructify the beneficial schemes of the Govt

As a result of this Audit transactions involving a sum of Rs 1715811.00 are held under objection which include an amount of Rs 930579.00 suggested for recovery. Besides, a sum of Rs 0 was recovered at the instance of audit. The details are furnished in the following tables.

**Result Of Audit**

SI No	Paragraph No.	Amount suggested for recovery(In Rs:)	Amount kept under objection including amount suggested for recovery (In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	5.1	0.00	5222.00	0.00	0.00	0.00	
2	8.1	160309.00	160309.00	160309.00	0.00	0.00	
3	11.1	92600.00	92600.00	92600.00	0.00	0.00	
4	11.3	96.00	96.00	96.00	0.00	0.00	
5	13.6	0.00	42510.00	0.00	0.00	0.00	
6	13.8	445858.00	445858.00	445858.00	0.00	0.00	
7	14.1	160000.00	160000.00	160000.00	0.00	0.00	
8	14.2	5162.00	5162.00	5162.00	0.00	0.00	
9	14.3	1640.00	1640.00	0.00	0.00	0.00	
10	14.4	28710.00	28710.00	0.00	0.00	0.00	
11	14.5	1000.00	1000.00	0.00	0.00	0.00	
12	14.6	6561.00	6561.00	0.00	0.00	0.00	
13	14.7	0.00	737500.00	0.00	0.00	0.00	

14	15.1	933.00	933.00	933.00	0.00	0.00	
15	15.2	8593.00	8593.00	8593.00	0.00	0.00	
16	15.3	1060.00	1060.00	1060.00	0.00	0.00	
17	15.4	7463.00	7463.00	7463.00	0.00	0.00	
18	15.5	10594.00	10594.00	10594.00	0.00	0.00	
<b>Total</b>		<b>930579.00</b>	<b>1715811.00</b>	<b>892668.00</b>	<b>0.00</b>	<b>0.00</b>	

**Spot Recovery**

Sl No	Ref to Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs:)	Name of the person
<b>Total</b>					

**Audit Certificate**

Certified that the accounts of Bhuban NAC for the financial year 2018-2019 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

District Audit Officer  
Local Fund Audit,DHENKANAL